

CORPORATE PERFORMANCE PANEL WORK PROGRAMME 2022/2023

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER	OBJECTIVES AND DESIRED OUTCOMES
15 June 2022	Appointment of Vice-Chair			To appoint a Vice-Chair for the Municipal Year 2022/2023.
15 June 2022	Call-in (if any)			
15 June 2022	Review of New Waste Collection Contract Performance – Stage 2 – Review of the legal and technical contract performance for year 1 of the contract.	Councillor Request		
15 June 2022	Report from the Informal Working Group – Review of the Corporate Complaints Policy		H Howell	
15 June 2022	Nominations to Outside Bodies and Partnerships – Hunstanton Sailing Club	Appointment as an Observer to an Outside Body		To appoint a representative as an observer role only.
13 April 2022	Scheme of Delegation/ Planning Sifting Panel	Cabinet Report	S Ashworth	

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15 June 2022	RIPA/Non-RIPA Policy	Cabinet	J Hay	
15 June 2022	Full Review of Performance Indicators 2021/2022	Review	H Howell/ G Greaves	
15 June 2022	Review of the Community Grant Scheme	Review	H Howell	
15 June 2022	Hunstanton Promenade Waste Water – Update	Update	M Henry	
15 June 2022	Tourism – Harmful or Helpful? A review of key qualitative and quantitative factors influencing the future growth of Tourism resourcing, processes and benefits – do our residents benefit from our approach to promoting tourism in West Norfolk	Review	D Hall	Item put forward by Councillors Moriarty and Devereux
15 June 2022	Town Deal Board (Governance)		L Gore	Details set out in email from Councillor Moriarty dated 17 March 2022
15 June 2022	Portfolio Holder Question and Answer Session			Questions to be submitted in advance of the meeting.
15 June 2022	Review of Governance of Council Companies	Cabinet	L Gore/ G Greaves	
15 June 2022	Planning Scheme of Delegation/Sifting Panel	Cabinet	S Ashworth	

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15 June 2022	Cabinet Forward Decisions List			
15 June 2022	Panel Work Programme			
15 June 2022	Exempt: KLIC Repayment <u>Plan</u>	Quarterly Update	M Henry	Quarterly Update
18 July 2022	Call-in (if any)			
18 July 2022	COVID and the Council. To flesh this out, what was asked of the council by government and what additional resources were we given to carry out such roles etc ? So it is not about how we handled it in terms of working practices such a WFH and adapting meetings etc, but what was asked of us a local authority by government and how the Council went about those tasks.	Councillor Request	L Gore to advise of Lead Officer	Request from Councillor Moriarty
18 July 2022	ICT – the challenges presented by COVID and how they were met		R Godfrey	Request from Councillor Moriarty
18 July 2022	Pay Award	Cabinet		

18 July 2022	Post Evaluation Review of H & M	Post Evaluation Review	M Henry	To undertake a review of the project
18 July 2022	Portfolio Holder Question and Answer Session			Questions to be submitted in advance of the meeting.
18 July 2022	Cabinet Forward Decisions List			
18 July 2022	Panel Work Programme			
12 September 2022	Call-in (if any)			
12 September 2022	Formal Complaints against the Borough Council 1 April 2021 - 31 March 2022 The number of compliments received also to be included in the report.	Annual	H Howell	For information only
12 September 2022	Review of New Waste Collection Contract Performance 2) Review of the legal and technical contract performance for Year 1 of the Contract (end of Q1 2021/2022 – June 2022).	Review – Stage 2 Councillor Request	B Brandford	
12 September 2022	Procurement Strategy	Cabinet	D Ousby	Currently scheduled on the Forward Decisions List for 20 September 2022
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MEETING		REPORT	OFFICER	OUTCOMES
12 September 2022	Portfolio Holder Question and Answer Session			Questions to be submitted in advance of the meeting.
12 September 2022	Cabinet Forward Decisions List			
12 September 2022	Panel Work Programme			
12 September 2022	Exempt Report: Hunstanton Sailing Club (Prior to receiving the update, the Panel to determine if the item should be discussed as an exempt report)	Annual Update	Borough Council's Appointed Representative	The Panel to receive an annual report from the Borough Council's representative.
12 September 2022	Exempt: <u>KLIC Repayment Plan</u>	Quarterly Update	M Henry	Quarterly Update
31 October 2022	Call-in (if any)			
31 October 2022	Employment Monitoring Figures	Annual Report	B Box	For information only
31 October 2022	Full Review of IDC to include the appointment of Members, standing orders relating to the investigation of discipline of statutory officers and terms of reference for that Committee.	Councillor Request		Request from Councillor Nash

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31 October 2022	Corn Exchange – (Request from Councillor Morley) – comparing the actual with 2 budget authorities	Councillor Request	M Drewery	Request from Councillor Morley
31 October 2022	Portfolio Holder Question and Answer Session			Questions to be submitted in advance of the meeting.
31 October 2022	Panel Work Programme			
4 January 2023	Call-in (if any)			
4 January 2023	Annual Communications Update	Annual Update	S Clifton/ J Hillard/ A Howell	
4 January 2023	Cabinet Forward Decisions List			
4 January 2023	Portfolio Holder Question and Answer Session			Questions to be submitted in advance of the meeting.
4 January 2023	Panel Work Programme			
4 January 2023	Exempt: KLIC Repayment <u>Plan</u>	Quarterly Update	M Henry	Quarterly Update

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27 February 2023	Call-in (if any)			
27 February 2023	Scrutiny – to look at the compulsory statutory guidance and practice elsewhere		S Winter to advise of Lead Officer	
27 February 2023	Portfolio Holder Question and Answer Session			Questions to be submitted in advance of the meeting
27 February 2023	Cabinet Forward Decisions List			
27 February 2023	Panel Work Programme			
5 April 2023	Call-in (if any)			
5 April 2023	Portfolio Holder Question and Answer Session			Questions to be submitted in advance of the meeting
5 April 2023	Cabinet Forward Decisions List			
5 April 2023	Panel Work Programme			
5 April 2023	Exempt: KLIC Repayment <u>Plan</u>	Quarterly Update	M Henry	Quarterly Update

Forthcoming Items – Date to be advised

Town Deal Board (Governance) – Decision on membership, components of the Board, minute taking and publishing on website, etc (see email from Councillor J Moriarty dated 17 March 2022)

Guidance in respect of Council Tax Support Scheme ahead of when it is presented to Council for approval – M Drewery/J Stanton

Statement of Community Involvement (request from Councillor Moriarty) – S Ashworth