

AUDIT COMMITTEE WORK PROGRAMME 2019/2020

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER	OBJECTIVES AND DESIRED OUTCOMES
3 June 2019	Appointment of Vice-Chairman			
3 June 2019	Training/Briefing – Audit Committee: An Introduction		K Woodward	
3 June 2019	Revised External Audit Plan		M Hodgson	To consider the revised External Audit Plan.
3 June 2019	Corporate Risk Register	Monitoring	G Greaves	To note the report which presents the changes to the Risk Register since the last report.
3 June 2019	Draft Annual Governance Statement covering the 2018/2019 year.	Monitoring	G Greaves	To receive and note the draft Annual Governance Statement for the 2018/2019 year
3 June 2019	Internal Audit Annual Report and Opinion 2018/2019	Annual	K Woodward	To receive the Audit Manager's Annual Report.
3 June 2019	Internal Audit Full Year Progress Report 2018/2019	Progress Report	K Woodward	To receive the Audit Manager's Annual report.
3 June 2019	Audit Committee Effectiveness Report	Cabinet	K Woodward	To review the work of the Audit Committee during 2018/2019 and consider if the Committee has effectively fulfilled its role.

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3 June 2019	Membership of Audit Committee Cross Party Membership – KLIC Review report			The report invites the Audit Committee to arrange for the appointment of Members to serve on the Cross Party Working Group which was established during 2018/2019 to look at the KLIC Review Report.
29 July 2019	Training - Annual Governance Statement			
29 July 2019	Annual Governance Statement Covering the 2018/2019 year	Annual	G Greaves	To approve the Annual Governance Statement for the 2018/2019 year.
29 July 2019	Cabinet Forward Decision List			
29 July 2019	Major Projects Board Progress Report. Officer and Member			
28 October 2019	Briefing on Treasury Awareness			
28 October 2019	Treasury Outturn Report 2018/2019		T Stankley	To receive the annual report.
28 October 2019	Mid Treasury Report	Mid-Year	T Stankley	To receive the mid-year report.
28 October 2019	Internal Audit Half Year Progress Report	Monitoring	K Woodward	To receive the half year progress report.

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28 October 2019	Cabinet Forward Decision List			
28 October 2019	Major Projects Board Update from the Chair			
16 December 2019	MEETING CANCELLED			
27 January 2020	MEETING CANCELLED			
10 February 2020	To consider the KLIC report from the Audit Committee Cross Party Working Group			
11 March 2020	<u>EXEMPT REPORT</u> Risk Based Verification Policy for Housing Benefit and Council Tax Support		J Stanton	
11 March 2020	Business Continuity Update	Update	G Greaves	To receive the annual update report.
11 March 2020	Corporate Risk Register Monitoring Report	Monitoring	G Greaves	To note the report which presents the changes to the Risk Register since the last report.
11 March 2020	Major Projects Board – Update from the Chair	Update	Chair of Audit Committee	To receive an update from the Chair

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11 March 2020	Cabinet Forward Decision List			
30 March 2020	Risk Management Training		G Greaves	
30 March 2020	Update on progress with the Annual Governance Statement covering the 2019/2020 year	Update	G Greaves	To provide the Committee with an update on the progress with the Annual Governance Statement covering the 2019/2020 year.
30 March 2020	Strategic Internal Audit Plan		K Woodward	To provide the Committee with the opportunity to review the proposed Strategic Audit Plan 2018 – 2023.
30 March 2020	Review of the Audit Committee Terms of Reference	Review	K Woodward	Review of the Audit Committee Terms of Reference for approval.
30 March 2020	Major Projects Board – Update from the Chair	Update	Chair of Audit Committee	To receive an update from the Chair
30 March 2020	Report from the Audit Committee Cross Party Working Group – Major Projects Board Terms of Reference and Outside Bodies			To receive the report and consider the recommendations from the Audit Committee Cross Party Working Group.
30 March 2020	Cabinet Forward Decision List			
20 April 2020	Training - Statement of Accounts			

20 April 2020	Training/Briefing – Statement of Accounts			
20 April 2020	Annual Audit Letter for Year ending 31 March 2019	Annual Audit Letter	Ernst Young	
20 April 2020	Statement of Accounts and External ISA 260 Report		T Stankley	
20 April 2020	Annual Governance Statement Covering the 2018/2019 year		G Greaves	To approve the Annual Governance Statement for the 2018/2019 year.
20 April 2020	Major Projects Board – Update from the Chair	Update	Chair of Audit Committee	To receive an update from the Chair
20 April 2020	Cabinet Forward Decision List			
8 June 2020	Training - subject to be identified			
8 June 2020	Appointment of Vice-Chair			
8 June 2020	Revised External Audit Plan		M Hodgson	To consider the revised External Audit Plan.
8 June 2020	Internal Audit Annual report and Opinion 2019/2020	Annual	K Woodward	To receive the Audit Manager's Annual Report.
8 June 2020	Internal Audit Full Year Progress Report 2019/2020	Progress Report	K Woodward	To receive the Audit Manager's Annual Report.
8 June 2020	Audit Committee Effectiveness Report	Cabinet	K Woodward	To review the work of the Audit Committee During 2019/2020 and

				consider if the Committee has effectively fulfilled its role.
8 June 2020	Draft Annual Governance Statement 2019/2020		G Greaves	
8 June 2020	Corporate Risk Register Update	Update	G Greaves	
8 June 2020	Major Project Risks		M Henry	
8 June 2020	Major Projects Board – Update from the Chair	Update	Chair of Audit Committee	To receive an update from the Chair

Potential Future Training Sessions

Alternatives for service delivery (services in house and those contracted out)
Companies and Structures

Forthcoming Items – Date to be Identified

Additional Audit Work – RIPA Desktop Inspection and GDPR legislation
General overview on the Council's various sources of funding
Major Projects Risk Register – to be presented on a six monthly basis (M Henry)