

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**

**LOCAL PLAN TASK GROUP**

**Minutes from the Meeting of the Local Plan Task Group held on  
Wednesday, 15th August, 2018 at 2.00 pm in the Meeting Room 2-1 -  
Second Floor, King's Court, Chapel Street, King's Lynn**

**PRESENT:** Councillor R Blunt (Chairman)  
Councillors A Bubb, C J Crofts, M Peake (Vice-Chairman), D Tyler and  
Mrs E Watson

**Officers:**

Alex Fradley, Senior Planner  
Alan Gomm, LDF Manager

1 **APOLOGIES**

Apologies for absence were received from Councillors Mrs S Buck, S Sandell and T Parish.

2 **NOTES OF THE PREVIOUS MEETING**

The notes of the meeting held on 11 July 2018 were agreed as a correct record.

3 **MATTERS ARISING**

There were no matters arising.

4 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

5 **URGENT BUSINESS**

There was no urgent business.

6 **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

Councillor B Long was present under Standing Order 34.

7 **CHAIRMAN'S CORRESPONDENCE (IF ANY)**

There was no Chairman's correspondence.

8 **NPPF**

The Task Group received a PowerPoint presentation from the Planning Policy Manager and Senior Planner (copy of which had been attached to the Agenda).

The Planning Policy Manager and Senior Planner responded to questions relating to:

- Strategic Policies in the Local Plan.
- Non-Strategic Policies in the Local Plan.
- Densities.
- Economy.
- Environmental – making effective use of land. Areas of AONB/character of landscape.
- Deliverability and sustainable development.
- Pre-commencement conditions – timescale in relating to the planning process.
- Pre-application advice and liaison with neighbouring councils.
- Design – definition of poor design.
- Affordable housing
- Local Housing need – methodology.
- Sites being brought forward within specified timescale.
- Process for allocated sites in joint ownership.
- Compulsory Purchase Orders.
- Borough Council's responsibility for delivery of homes in the Borough.
- Infrastructure requirements.
- Role of Neighbourhood Plans in the planning process.
- Broadly in line with the current Local Development (LDS) a draft version of the Local Plan review, it is anticipated to be published for public consultation Q4 2018/Q1 2019. With the pre-submission consultation currently anticipated Q3 2019 with an examination to follow. Link to current LDS:[https://www.west-norfolk.gov.uk/info/20214/emerging\\_local\\_plan/500/local\\_development\\_scheme](https://www.west-norfolk.gov.uk/info/20214/emerging_local_plan/500/local_development_scheme)
- Rural exception sites – market housing and new Entry level sites.
- Housing Delivery Test.
- Housing trajectory.
- Importance of Borough Council maintaining a 5 year land supply.
- Future role of the Local Plan Task Group.
- Brownfield Sites and cost to clear sites for development.
- Green Infrastructure.
- Custom and self-build opportunities.
- Different types of housing including park homes.

The Chairman, Councillor Blunt suggested that the Task Group be sent the link to the NPPF and the briefing note from Historic England which are set out below:

Link to NPPF 2:

<https://www.gov.uk/government/publications/national-planning-policy-framework--2>

Link to the summary we mentioned from Historic England (please note there is an error in the last bullet point on page 3, the word not is missing, so it should read 'Sites are **not** to be allocated adjacent to existing settlements for entry level exception sites.....')

<http://content.historicengland.org.uk/content/docs/planning/he-nppf-briefing-jul18.pdf>

The Chairman, thanked the Planning Policy Manager and Senior Planner for the presentation.

## 9 **EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:** That under Section 100(4)(40) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act.

## 10 **GENERAL DISCUSSION ON SITES**

The Senior Planner provided an overview of the initial draft Sustainability Appraisal and responded to questions from the Task Group.

### **RETURNED TO OPEN SESSION**

## 11 **DATE OF NEXT MEETING**

The next meeting of the Task Group will take place on Wednesday 12 September 2018 at 10 am in the Kempe Room, Town Hall, Saturday Market Place, King's Lynn.

**The meeting closed at 4.00 pm**