

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**

**LICENSING AND APPEALS BOARD**

**Minutes from the Meeting of the Licensing and Appeals Board held on  
Thursday, 1st March, 2018 at 10.00 am in the Council Chamber, Town Hall,  
Saturday Market Place, King's Lynn**

**PRESENT:** Councillor D Tyler (Chairman)  
Councillors M Hopkins and C Sampson

**OFFICERS:**

Brian Isted – Licensing Enforcement Officer  
Rebecca Parker – Democratic Services Officer  
Ajay Patel – Legal Advisor

**1 APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**2 ITEMS OF URGENT BUSINESS**

There were no items of urgent business.

**3 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4 EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED:** That under Section 100(a)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined by paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Act.

**5 REVIEW OF COMBINED DRIVERS LICENCE**

The Chairman welcomed everyone to the Hearing and stated that the purpose of the Hearing was to review a Combined Drivers Licence. He introduced the Panel Members, Officers and Legal Advisor.

The Licence Holder and the witnesses introduced themselves.

The witnesses left the Hearing.

**6 PROCEDURE FOR DETERMINING HACKNEY CARRIAGE/PRIVATE**

## **HIRE LICENCE APPLICATIONS AND DISCIPLINARY HEARINGS**

The Legal Advisor outlined the procedure which would be followed at the Hearing.

### **7 REPORT OF THE LICENSING ENFORCEMENT OFFICER**

At the request of the Chairman, the Licensing Enforcement Officer presented his report. He explained that the report was for Members of the Panel to review a combined driver's licence as a result of a complaint being received.

The Licensing Enforcement Officer called two witnesses to the Hearing who responded to questions.

The witnesses left the Hearing and the Licensing Enforcement Officer continued his report. The Licensing Enforcement Officer responded to questions from all parties.

### **8 LICENCE HOLDERS CASE**

The Licence Holder presented his case by way of a written statement. The Hearing was adjourned for a short period to allow the Panel to read the statement.

On reconvening the Licence Holder responded to questions from all parties.

### **9 SUMMING UP - LICENSING ENFORCEMENT OFFICER**

The Licensing Enforcement Officer summed up his case. He referred to the report and the representations put forward at the Hearing. He requested that the Panel considered the report, including the submissions put forward by the Licence Holder and dispose of the matter by using one of the methods set out in the report.

### **10 SUMMING UP - LICENCE HOLDER**

The Licence Holder summed up his case.

### **11 OUTSTANDING MATTERS**

The Legal Advisor informed the Panel that there were no outstanding matters.

### **12 DECISION**

The Decision of the Panel was read out.

**The meeting closed at 11.37 am**