

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**LICENSING AND APPEALS BOARD**

**Minutes from the Meeting of the Licensing and Appeals Board held on
Thursday, 25th January, 2018 at 11.00 am in the Council Chamber, Town
Hall**

PRESENT:

Councillor D Tyler, Borough Councillor
Geoff Hall, Executive Director, Environment and Planning

OFFICERS:

Emma Duncan, Legal Adviser
Marie Malt, Senior Licensing Officer
Rebecca Parker, Democratic Services Officer

1 **PROCEDURE FOR DETERMINING HACKNEY CARRIAGE/PRIVATE
HIRE LICENCE APPLICATIONS AND DISCIPLINARY HEARINGS**

The Legal Advisor stated that the purpose of the Hearing was to consider the continued suitability of the Licence Holder to hold a combined drivers licence. She introduced the Panel Members, Officers and Legal Advisor

The Legal Advisor outlined the procedure which would be followed at the Hearing.

2 **REPORT OF THE SENIOR LICENSING ENFORCEMENT OFFICER**

At the request of the Chairman, the Senior Licensing Officer presented her report. The Licensing Officer called a witness to the hearing who responded to questions from all parties and then left the Hearing.

The Senior Licensing Officer responded to questions from all parties.

3 **LICENCE HOLDER'S CASE**

The Licence Holder presented his case and responded to questions from all parties.

4 **SUMMING UP - SENIOR LICENSING OFFICER**

The Senior Licensing Officer summed up.

5 **SUMMING UP - LICENCE HOLDER**

The Licence Holder summed up his case.

6 OUTSTANDING MATTERS

The Legal Advisor requested that the Panel consider the evidence in the report, the oral evidence and the evidence put forward at the Hearing and dispose of the matter using the options as set out in the Senior Licensing Officer's report.

7 DECISION

The Panel retired in private to consider their decision.

All parties returned to the room and the decision was read out. A signed copy of the decision was provided to the Licence Holder.

The meeting closed at 12.19 pm