

Borough Council of
**King's Lynn &
West Norfolk**



Corporate Performance Panel

Agenda

Wednesday, 8th December, 2021
at 4.30 pm

in the

**Assembly Room
Town Hall
Saturday Market Place
King's Lynn**

Also available to view on:

<https://www.youtube.com/user/WestNorfolkBC>



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200

30 November 2021

Dear Member

Corporate Performance Panel

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Wednesday, 8th December, 2021 at 4.30 pm** in the **Assembly Room, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies

2. Minutes (Pages 5 - 21)

To approve the minutes from the Corporate Performance Panel held on 8 November 2021.

3. Declarations of Interest

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

4. Urgent Business Under Standing Order 7

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

5. **Members Present Pursuant to Standing Order 34**

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and on what items they wish to be heard before a decision on that item is taken.

6. **Chair's Correspondence (if any)**

7. **Call in (if any)**

8. **Town Deal: Youth and Skills Retaining Pledge** (Pages 22 - 32)

9. **Annual Communications Update - TO FOLLOW**

10. **Council Tax Support Scheme** (Pages 33 - 49)

11. **Corporate Performance Monitoring Update Q2 2021/2022** (Pages 50 - 55)

12. **Employment Monitoring Figures - Annual Report** (Pages 56 - 71)

13. **Cabinet Forward Decisions List** (Pages 72 - 75)

14. **Panel Work Programme** (Pages 76 - 85)

15. **Date of Next Meeting**

To note that the date of the next meeting of the Corporate Performance Panel will take place on 6 January 2022 at 4.30 pm in the Assembly Room, Town Hall, Saturday Market Place, King's Lynn.

16. **Exclusion of Press and Public**

To consider passing the following resolution:

"That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act".

17. **Exempt Cabinet Report: Council's Insurance Tender** (Pages 86 - 317)

To:

Corporate Performance Panel: Councillors B Ayres, J Collop, I Devereux (Vice-Chair), C Hudson, J Kirk, C Manning, J Moriarty (Chair), C Morley, S Nash, S Patel, C Rose and D Tyler

Portfolio Holders:

- Item 8: Councillor G Middleton – Deputy Leader/Business, Culture and Heritage
- Item 9: Councillor S Dark – Leader
- Item 10: Councillor S Sandell – People and Communities
- Item 11: Councillor S Dark – Leader
- Item 12: Councillor S Dark – Leader
- Item 17: Councillor Mrs A Dickinson - Finance

Officers:

- Item 8: Tom Humphries, Skills Policy Manager, Norfolk County Council
- Item 9: Becky Box, Assistant Director Central Services/Management Team Representative
 - Tim Baldwin, Communications Officer
 - Jo Hillard, CIC Manager
 - Andrew Howell, ICT Web Team Manager
- Item 10: Jo Stanton, Revenues and Benefits Manager
- Item 11: Ged Greaves, Senior Policy and Performance Officer
- Item 12: Becky Box, Assistant Director Central Services/Management Team Representative
- Item 17: Michelle Drewery, Assistant Director Resources

Alexa Baker, Monitoring Officer