

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**

**CORPORATE PERFORMANCE PANEL**

**Minutes from the Meeting of the Corporate Performance Panel held on  
Wednesday, 2nd June, 2021 at 4.30 pm in the Assembly Room, Town Hall,  
Saturday Market Place, King's Lynn PE30 5DQ**

**PRESENT:** J Moriarty (Chair)  
Councillors B Ayres, F Bone, I Devereux, C Hudson, J Kirk, C Manning,  
C Morley, S Nash, S Patel, C Rose and D Tyler

**CP1 APPOINTMENT OF VICE-CHAIR FOR THE MUNICIPAL YEAR**

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Councillor Moriarty sought nominations for the position of Vice Chair of the Panel. Councillor Manning, seconded by Councillor D Tyler proposed Councillor Devereux. Councillor Bone, seconded by Councillor Morley proposed Councillor Hudson.

On the vote being taken Councillor Devereux was appointed.

**RESOLVED:** That Councillor Devereux be appointed Vice Chair of the Panel for the Municipal Year.

**CP2 APOLOGIES**

An apology for absence was received from Councillor J Collop.

**CP3 MINUTES**

**RESOLVED:** The Minutes of the meeting held on 31 March 2021 were agreed as a correct record and signed by the Chair.

**CP4 DECLARATIONS OF INTEREST**

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Councillors Devereux and Kirk declared a non pecuniary interest as members of Snettisham beach sailing club.

Councillor Rose declared a non pecuniary interest as the current Council appointed member of Hunstanton Sailing Club.

**CP5 URGENT BUSINESS UNDER STANDING ORDER 7**

None

CP6 **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

Councillor Holmes attended for the Corporate Monitoring and KLIC item.

Councillor de Whalley attended for the KLIC item.

CP7 **CHAIRMAN'S CORRESPONDENCE (IF ANY)**

None

CP8 **NOMINATION TO OUTSIDE BODY - HUNSTANTON SAILING CLUB**

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The Panel was invited to nominate a representative to participate in the outside bodies and partnership which fell within the Corporate Performance Panel's remit; Hunstanton Sailing Club Development Sub Committee

Councillor D Tyler nominated Councillor Rose as an Observer to Hunstanton Sailing Club, this was seconded by Councillor Patel.

**RECOMMENDED:** That Councillor Rose be appointed as an observer to Hunstanton Sailing Club Development Sub-Committee.

**RESOLVED:** That the reporting arrangements as shown in the report be noted.

CP9 **CORPORATE PERFORMANCE MONITORING UPDATE - FULL YEAR**

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The Assistant to the Chief Executive presented the full year corporate performance update. The council's performance management framework had historically included performance monitoring and reporting of performance and presented to the Corporate Performance Panel.

A Covid-19 Recovery Strategy was agreed by Council on 8 October 2020. The report provided an update on the corporate performance monitoring indicators for the Recovery Strategy for the 2020/21 year.

It was reported that Indicators had been included to monitor key council services and impacts on borough wide issues. These indicators were

linked to the Covid-19 Recovery Strategy and were grouped under the Corporate Business Plan's priorities. Forecasting and target setting were very challenging given uncertainties relating to Covid-19 and its consequences for the community and economy. Comparative data had been included where available along with an indication of trend

The Corporate Performance Panel monitored all indicators to provide a corporate overview of performance. Environment and Community and Regeneration and Development Panels may request the monitoring of appropriate performance indicators to be included within their respective work programmes.

Members were reminded that the council's response to Covid-19 continued throughout 2020/21 and was ramped up in response to national measures and preparations for the vaccination programme. Resources were refocused from recovery to concentrate on response activities and indicators that were heavily influenced by external factors were anticipated to deteriorate over quarters 3 and 4 of 2020/21 and into 2021/22 subject to the lifting of national restrictions and the related impact of national and local economic recovery.

The Assistant to the Chief Executive gave a commentary explanation on each indicator which was showing as red. In response to points raised relating to KPIs on the delivery of services, enhancing of governance and ensuring the council's financial sustainability, reminded members that the corporate performance plan was written in 2020 was before the pandemic which changed the approach to the KPIs. It was decided to monitor indicators which gave the impact of covid on the council and its services.

The Chair reported that a request had been submitted by Councillor Morley to look at KPIs for CPP in the future. It was pointed out that the historical data would be required in order to compare year on year, therefore changes would need to be a hybrid of old and new.

Under standing order 34 Councillor Holmes drew attention to the fact that although a number of the indicators were showing as red, a number of these were good news, and not indicators of failure. He encouraged the comparison of trends for 2021/22 against the last "normal" year.

The Assistant to the Chief Executive explained that for services such as Lily the council was ahead of the curve as it had served the council well during the pandemic with large numbers of calls made to vulnerable people. She explained that as cabinet priorities were due to be reviewed. These would be brought to Panel for input.

The Chair suggested that whilst the indicators would be brought quarterly, the red indicators be brought back to the Panel in July for further monitoring. This was agreed.

**RESOLVED:** 1) That the council's performance indicators for 2020/21 be noted and continue to be reported to the Corporate Performance Panel via periodic updates.

2) That the red indicated performance indicators be brought to the July Panel for further monitoring.

CP10 **COMMITTEE WORK PROGRAMME & FORWARD DECISION LIST**

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The Cabinet forward plan was noted.

the Panel wished to consider the forthcoming item updating the corporate plan, and Councillor Morley's request to consider: Human Resources, Organisational Structure and available finance options to meet Corporate Plan be taken into account.

Corporate Performance Panel work programme – the report on red indicators to be submitted to July.

Reports were being prepared on interim meeting arrangements and members enquiries for July.

Under standing order 34, Councillor Holmes asked whether the Panel would need to look at any climate change indicators that arose from the Environment and Community Panel work on the process. Councillor Morley also referred to the need to have KPIs for climate change. The Chair undertook to speak to Councillor Sampson on the matter.

CP11 **DATE OF NEXT MEETING**

21 July 2021 at a time to be confirmed

CP12 **EXCLUSION OF PRESS AND PUBLIC**

Exclusion of the press and public was proposed and seconded, and on being put to the vote, was carried.

**RESOLVED:** That under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act.

CP13 **EXEMPT - KLIC SETTLEMENT AGREEMENT AND REPAYMENT PLAN**

The Assistant Director, Property and Projects, provided the Panel with an update on the KLIC Repayment Plan, he confirmed that payments had been made in accordance with the agreement. He responded to questions from the Panel.

In response to a request from the Panel, the Assistant Director undertook to speak to NWES to see if any of the information on their repayment plan could be taken in public.

**RESOLVED:** The update was noted and the Assistant Director be requested to contact NWES to see if any of the financial information may be discussed by the Panel in public.

**The meeting closed at 5.26 pm**