

Borough Council of
**King's Lynn &
West Norfolk**



Audit Committee

Agenda

Wednesday, 11th March, 2020
at 5.00 pm

in the

Council Chamber
Town Hall
Saturday Market Place
King's Lynn



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200

3 March 2020

Dear Member

Audit Committee

You are invited to attend a meeting of the above-mentioned Committee which will be held on **Wednesday, 11th March, 2020 at 5.00 pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies

2. Minutes (Pages 5 - 17)

To approve the minutes from the Audit Committee meetings held on 28 October 2019 and 10 February 2020.

3. Declarations of Interest

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

4. Urgent Business Under Standing Order 7

To consider any business which, by reason of special circumstances, the

Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

5. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before a decision on that item is taken.

6. Chairs Correspondence (if any)

7. Exclusion of Press and Public

To consider passing the following resolution:

“That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act”.

8. Exempt Report: Risk Based Verification Policy for Housing Benefit and Council Tax Support (Pages 18 - 32)

RETURN TO OPEN SESSION

9. Business Continuity Update - TO FOLLOW

10. Corporate Risk Register Monitoring Report - TO FOLLOW

11. Major Projects Board - Update from the Chair

12. Cabinet Forward Decisions List (Pages 33 - 36)

13. Committee Work Programme (Pages 37 - 42)

To note the Committee's Work Programme.

14. Date of Next Meeting

To note that the date of the next meeting of the Audit Committee will take place on 30 March 2020 immediately following the risk management training session at 5 pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn.

To:

Audit Committee: Mrs J Collingham, J Collop (Vice-Chair), S Dark, Mrs A Dickinson (Chair), B Jones, A Kemp, C Manning, A Ryves and Mrs V Spikings

Portfolio Holders:

Councillor A Lawrence

Councillor B Long

Officers:

Jo Stanton, Revenues and Benefits Manager

Ged Greaves, Senior Policy and Performance Officer

Management Team Representative:

Michelle Drewery, Assistant Director Resources and S151 Officer

Dan Cooke and Mark Hodgson, Ernst and Young