



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX  
Telephone: 01553 616200

To: Councillors F Bone, A Bubb, M de Whalley, J Kirk, T Parish and D Whitby

Dear Member

**CIL Governance Task Group**

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Wednesday, 4th December, 2019 at 2.00 pm** in the **Kempe Room - Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

**AGENDA**

1. **Apologies for Absence**
2. **Members Present Pursuant to Standing Order 34**
3. **Notes from the Previous Meeting** (Pages 3 - 4)
4. **CIL Distribution and Spending**
  - a) **Comments from Councillor Parish** (Pages 5 - 8)
5. **Schedule of Future Meetings**

To agree the Schedule of Future Meetings (suggested dates below):

Thursday 9<sup>th</sup> January at 2pm - CIL Distribution/Spending Option 2<sup>nd</sup> Meeting  
Thursday 23<sup>rd</sup> January at 2pm - Detailed Processes for Distribution  
Wednesday 5<sup>th</sup> February at 2pm - Selection Criteria  
Thursday 20<sup>th</sup> February at 2pm - Administration and Accounting Processes

6. **Any Other Business**

7. **Date of the next meeting**

Thursday 9<sup>th</sup> January 2020 at 2pm (subject to the agreement of the schedule of future meetings).