

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

LICENSING & APPEALS BOARD

**Minutes of a Meeting of the Licensing and Appeals Board held on
Tuesday 7 April 2015 at 6pm in the Committee Suite, King's Court,
Chapel Street, Kings Lynn**

PRESENT:

Councillors D Tyler (Chairman)
C Crofts (Vice-Chairman), M Hopkins, J Loveless, A Lovett, C Manning,
Miss S Sandell, Mrs S Young and T Wright.

OFFICERS:

John Gilbraith – Licensing Manager
Vicki Hopps – Environmental Health Manager (Commercial)
Rebecca Parker – Democratic Services Officer

Apologies for absence were received from Councillors Bird, Groom, Sampson and T White

1. URGENT BUSINESS

There was no urgent business.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MEMBERS PRESENT PURSUANT TO STANDING ORDER 34

There was none.

4. MINUTES

(i) The minutes of the full Licensing & Appeals Board meeting held on 11th December 2013 were confirmed as a correct record and signed by the Chairman.

(ii) The minutes of the Licensing & Appeals Board Panel Hearings held on the following dates were confirmed as a correct record and signed by the Chairman:

27th January 2014, 9.30am
27th January 2014, 11.00am
21st February 2014
1st April 2014
8th May 2014
5th August 2014, 10.00am

5th August 2014, 11.30am
9th September 2014
11th November 2014
9th January 2015
10th February 2015
10th March 2015

5. UPDATE FROM THE LICENSING MANAGER

The Licensing Manager updated the Board on the following changes to legislation and procedures:

- Following the nationwide concern with child exploitation the Norfolk Children Safeguarding Board set up a Licensing Task & Finishing Group which the Licensing Manager was a member of. A countywide approach was being looked at with regards to the Disclosure and Barring Service Checks. In the future the Police would collate information (provided it was relevant) on Licensed Drivers and it would be logged and reported to the Disclosure and Barring Service so it could be released if an application came through.
- From 1st October 2015 the Borough Council would be required to issue three year taxi driving licenses. Presently the Borough Council issued one year Combined Drivers Licences which made it easier to flag up when addresses changed or if the driver had accrued any penalty points etc. Private Hire Operators Licences would be issued for a period of five years and vehicle licence renewals would remain at one year.
- At the moment it was unlawful to subcontract outside of the district. As from 1st October 2015 this would no longer be the case.

The Licensing Manager agreed to put a fact sheet together regarding the changes in legislation and procedures and circulate to Members.

In response to a question from Councillor Crofts regarding safeguarding children, the Licensing Manager did not have any concerns at the moment and felt that the current measures in place were adequate. Councillor Crofts requested that it be noted that the Board showed concerns and sought assurances from the Licensing Manager.

The meeting closed at 6.20pm