BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

CORPORATE PERFORMANCE PANEL

Minutes from the Meeting of the Corporate Performance Panel held on Tuesday, 6th October, 2026 at 4.30 pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ

PRESENT: Councillors R Blunt (Chair), P Bland, B Jones, B Long, S Nash, C Rose, D Sayers and Mrs V Spikings

OFFICERS PRESENT:

Emma Hodds, Chief of Staff and Monitoring Officer (Remotely)
Michelle Drewery, Deputy Chief Executive and Section 151 Officer
Andrew Howell, ICT Manager

CP48 **APOLOGIES**

Apologies for absence were received from Councillor Bhondi, Dickinson, Kirk and Ratcliffe.

CP49 **MINUTES**

RESOLVED: The minutes from the previous meeting were agreed as a correct record and signed by the Chair.

CP50 **DECLARATIONS OF INTEREST**

There were no declarations of Interest.

CP51 **URGENT BUSINESS UNDER STANDING ORDER 7**

There was none.

CP52 **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

There was none.

CP53 **CHAIR'S CORRESPONDENCE (IF ANY)**

The Chair highlighted to the Panel his intention to attend Cabinet next week.

CP54 **CALL INS (IF ANY)**

There were no call-ins to consider.

CP55 **PANEL WORK PROGRAMME**

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The Chair referred to the outstanding issue relating to the CNC item and queried whether the matter, which had previously prevented the item from being called in or discussed, had now been resolved. The Chief of Staff and Monitoring Officer advised that her understanding was that the matter remained subject to ongoing discussions and undertook to seek an update and report back to the Panel.

RESOLVED: The Panel Work Programme was noted.

CP56 **CABINET FORWARD DECISIONS LIST**

The Panel noted the scheduled Cabinet Reports, budget monitoring and quarter-two corporate performance monitoring were expected to be considered at the November meeting.

RESOLVED: The Cabinet Forward Decision List was noted.

CP57 **SHAREHOLDER COMMITTEE WORK PROGRAMME**

RESOLVED: The Shareholder Committee Work Programme was noted.

CP58 **DATE OF NEXT MEETING**

The next meeting of the Corporate Performance Panel was scheduled to take place on 10th November 2026 at 4:30pm.

CP59 **EXCLUSION OF PRESS AND PUBLIC**

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RESOLVED: That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act.

CP60 **EXEMPT - CABINET REPORT - ICT CONTRACT**

The Chief of Staff and Monitoring Officer presented the report, supported by the Deputy Chief Executive and Section 151 Officer and the ICT Manager. The Panel was advised of the proposals for the final

phase of the ICT improvement programme and the arrangements for supporting the continued development of the Council's ICT service.

In response to questions from Members, the ICT Manager and the Chief of Staff and Monitoring Officer provided information on the approach being taken to ensure continuity of service, strengthen operational resilience and support the transfer of responsibilities to the Council's internal ICT team. Clarification was also provided on workforce planning, recruitment and retention, knowledge transfer arrangements and measures to reduce reliance on external support over time.

The Panel discussed cyber security, staff and Member awareness training, and the importance of maintaining appropriate safeguards and resilience within the Council's ICT environment. Members also sought assurance regarding future planning and the Council's approach to ensuring that ICT services continued to support organisational priorities and evolving business requirements.

Officers outlined the progress made through the wider improvement programme and explained how the proposed arrangements would support the continued development and modernisation of ICT services whilst maintaining service stability during the transition period.

The Panel received assurances on the measures being implemented to support operational resilience, organisational capacity and the continued development of ICT services across the Council.

RESOLVED: The Panel supported the recommendations to Cabinet.

Cabinet Resolves to:

1. Note the progress made through the ICT Transformation Programme delivered in partnership with Entec Si.

2. Note the achievements delivered to date and the benefits realised through the programme.

3. Approve the continuation of Entec Si's delivery of core ICT infrastructure and transformation projects through to 31 March 2027.

4. Authorise the award of the associated contract to Entec Si through the appropriate procurement framework and in accordance with the Council's Contract Standing Orders and Procurement Regulations.

5. Delegate authority to the Chief of Staff in consultation with the Portfolio Holder for Transport Strategy & Car Parking, to finalise and enter into the contract.

The meeting closed at 5.14 pm