

**SHAREHOLDER COMMITTEE FORWARD PLAN**

<b>Date of Meeting</b>	<b>Report Title</b>	<b>Decision Maker</b>	<b>Cabinet Member Lead and Lead Officer</b>	<b>List of Background Papers</b>	<b>Public or Private Meeting</b>
23 April 2024	Shareholder Committee Terms of Reference	Shareholder Committee	Leader Monitoring Officer – A Baker		Public
	Responses from WNH and WNP regarding Section 21 Notices	Shareholder Committee	Cllr Alistair Beales – Portfolio Holder Council Companies Alexa Baker – Monitoring Officer		Public
	Financing of Housing Companies	Cabinet	Cllr Alistair Beales – Portfolio Holder Council Companies Michelle Drewery – Section 151 Officer David Ousby – Assistant Director Programme and Project Delivery		Private – Contains exempt information under para 3 – information relating to the business affairs of any person (including the authority)
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June 2024 <i>Meeting Postponed</i>	Service Level Agreement with WNPL	<b>Shareholder Committee</b>	Cllr Alistair Beales – Portfolio Holder for Business Alexa Baker – Monitoring Officer Duncan Hall/Karl Patterson – Housing Companies		
	Shareholder Agreement - WNPL	<b>Shareholder Agreement</b>	Cllr Alistair Beales – Portfolio Holder for Business Alexa Baker – Monitoring Officer Duncan Hall/Karl Patterson – Housing Companies		

	Approval of Business plans for WNP WNH	<b>Shareholder Committee</b>	Cllr Alistair Beales – Portfolio Holder for Business Alexa Baker – Monitoring Officer Duncan Hall/Karl Patterson – Housing Companies		Private – Contains exempt information under para 3 – information relating to the business affairs of any person (including the authority)
	Appointment of new Directors to WNPL	<b>Shareholder Committee</b>	Cllr Alistair Beales – Portfolio Holder for Business Alexa Baker – Monitoring Officer		<b>Item scheduled at end of agenda should the committee determine to exclude the Press and Public to consider the report</b>
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11 Sept 2024	Appointing a Director to Alive Management Ltd.	Shareholder Committee	Cllr Alistair Beales – Portfolio Holder for Business Honor Howell – Corporate Governance Manager		Open
	Update to Shareholder Committee on governance documents status	Shareholder Committee	Cllr Alistair Beales – Portfolio Holder for Business Honor Howell – Corporate Governance Manager		Open
	West Norfolk Housing and West Norfolk Property Draft Business Plans	Shareholder Committee	Cllr Alistair Beales – Portfolio Holder for Business – Alexa Baker – Monitoring Officer Duncan Hall/Karl Patterson – West Norfolk Housing		Private – Contains exempt information under para 3 – information relating to the business affairs of any person

					(including the authority)
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26 November 2024	Update on closure of Alive Management Limited	Shareholder Committee	Cllr Alistair Beales – Leader of the Council Honor Howell – Corporate Governance Manager		Public
	Update on insourcing of Alive West Norfolk Ltd	Shareholder Committee	Cllr Simon Ring – Portfolio Holder for Business and Culture Honor Howell – Corporate Governance Manager and Alive West Norfolk Client Officer		Public
	West Norfolk Property Shareholder Agreement	Shareholder Committee	Cllr Alistair Beales – Leader of the Council Karl Patterson – West Norfolk Property		Public
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19 February 2025	6 monthly Assurance Report – West Norfolk Housing	Shareholder Committee	Cllr Alistair Beales – Leader of the Council Duncan Hall – Chair of West Norfolk Housing		Public
	6 monthly Assurance Report – West Norfolk Property	Shareholder Committee	Cllr Alistair Beales – Leader of the Council Duncan Hall – Chair of West Norfolk Housing		Public

	Update on insourcing of Alive West Norfolk Ltd	Shareholder Committee	Cllr Simon Ring – Portfolio Holder for Business and Culture Honor Howell – Corporate Governance Manager and Alive West Norfolk Client Officer		Public
	Financing of Housing Companies	Cabinet	Cllr Alistair Beales – Leader of the Council Michelle Drewery – Section 151 Officer		Private – Contains exempt information under para 3 – information relating to the business affairs of any person (including the authority)
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15 April 2024	Update of closure of Alive Management	Shareholder Committee	Cllr Alistair Beales – Leader of the Council Alexa Baker – Monitoring Officer		Public
	Appointment of Directors to West Norfolk Property	Shareholder Committee	Cllr Alistair Beales – Leader of the Council Alexa Baker – Monitoring Officer		Public
	Update on transfer of Alive West Norfolk	Shareholder Committee	Cllr Simon Ring – Portfolio Holder for Business and Culture Charlotte Marriott – Corporate Project Officer		Public
	Update on financing of Housing Companies	Shareholder Committee	Cllr Alistair Beales – Leader of the Council		Private – Contains exempt information under para 3 –

			Karl Patterson – Housing Companies Michelle Drewery – DCEX and S.151 Officer		information relating to the business affairs of any person (including the authority)
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May 2025	West Norfolk Housing and West Norfolk Property Draft Business Plans (note Directors of relevant Boards to be invited)	Shareholder Committee	Cllr Alistair Beales – Portfolio Holder for Business – Alexa Baker – Monitoring Officer Duncan Hall/Karl Patterson – West Norfolk Housing		Private – Contains exempt information under para 3 – information relating to the business affairs of any person (including the authority)
August 2025					
November 2025					