

## **BOROUGH COUNCIL OF KING'S LYNN AND WEST NORFOLK**

### **RECORD OF DECISION TAKEN BY OFFICERS UNDER DELEGATED POWERS**

This is a record of a decision taken by an officers under delegated powers and where necessary taken in consultation with members and officers.

<b>REPORT TITLE:</b>	Replacement Executive Appointments on Outside Bodies
<b>OPEN/EXEMPT</b>	Open
<b>LEAD OFFICER</b>	Lorraine Gore, Chief Exec
<b>IS DECISION SUBJECT TO CALL IN?:</b>	Yes
<b>DATE DECISION ADVERTISED:</b>	6 <sup>th</sup> August 2024
<b>DATE OF DECISION:</b>	13 <sup>th</sup> August 2024
<b>DEADLINE FOR CALL IN:</b>	20 <sup>th</sup> August 2024
<b>PRE-SCREENING EQUALITY IMPACT ASSESSMENT COMPLETED:</b>	No

#### **Delegated Power**

Scheme of Delegation 10.6 – Appointments: Replacement/substitution of Members on Outside Bodies – notification from Group Leader and with the Agreement of the Chief Executive.

#### **Decision Taken**

To make changes to Outside Body Executive appointments as follows:

1. Norfolk Joint Museums Committee – replace Councillor Ring with Councillor de Whalley.
2. Norfolk Records Committee – replace Councillor Ring with Councillor de Whalley
3. Borough Council/College of West Anglia Liaison Board – replace Councillor Ring with Councillor Beales.

#### **Reasons for the Decision**

To ensure continued representation on Outside Bodies and partnerships.

#### **Details of alternative options, if any, considered and rejected.**

**Any declarations of interest and details of any dispensations granted in respect of interests (in relation to officers and any Members consulted).**

None.


**List of Background papers**

Appointment to Outside Bodies Cabinet Report June 2024.

**Authorisation**

Post Held Chief Executive, Lorraine Gore

Signature 

Date 06.08.2024 

**Consultation with members/officers**

**If the decision is taken following consultation with the members/officers, please give details:**

**Name of Members/officers consulted:**

Councillor Beales, Leader of the Council.

**Signed by Member/officer as consulted:** 

Date 06.08.2024

# Pre-Screening Equality Impact Assessment

Borough Council of  
**King's Lynn &  
West Norfolk**



Name of policy/service/function					
Is this a new or existing policy/ service/function?		New / Existing (delete as appropriate)			
Brief summary/description of the main aims of the policy/service/function being screened.  Please state if this policy/service rigidly constrained by statutory obligations					
<b>Question</b>	<b>Answer</b>				
<p><b>1. Is there any reason to believe that the policy/service/function could have a specific impact on people from one or more of the following groups according to their different protected characteristic, for example, because they have particular needs, experiences, issues or priorities or in terms of ability to access the service?</b></p> <p>Please tick the relevant box for each group.</p> <p>NB. Equality neutral means no negative impact on any group.</p>		Positive	Negative	Neutral	Unsure
	Age				
	Disability				
	Gender				
	Gender Re-assignment				
	Marriage/civil partnership				
	Pregnancy & maternity				
	Race				
	Religion or belief				
	Sexual orientation				
Other (eg low income)					
<b>Question</b>	<b>Answer</b>	<b>Comments</b>			
<b>2. Is the proposed policy/service likely to affect relations between certain equality communities or to damage relations between the equality communities and the Council, for example because it is seen as favouring a particular community or denying opportunities to another?</b>	Yes / No				
<b>3. Could this policy/service be perceived as impacting on communities differently?</b>	Yes / No				
<b>4. Is the policy/service specifically designed to tackle evidence of disadvantage or potential discrimination?</b>	Yes / No				
<p><b>5. Are any impacts identified above minor and if so, can these be eliminated or reduced by minor actions?</b> If yes, please agree actions with a member of the Corporate Equalities Working Group and list agreed actions in the comments section</p>	Yes / No	<b>Actions:</b>			
		<b>Actions agreed by EWG member:</b> Name .....			
<b>Assessment completed by:</b> <b>Name</b>					
<b>Job title</b>	<b>Date</b>				
<p><b>Please Note: If there are any positive or negative impacts identified in question 1, or there any 'yes' responses to questions 2 – 4 a full impact assessment will be required.</b></p>					