

## REPORT TO CABINET

<b>Open/Exempt</b>		Would any decisions proposed :			
<b>Any especially affected Wards</b>	Mandatory/	Be entirely within Cabinet's powers to decide		YES/NO	
	Discretionary /	Need to be recommendations to Council		YES/NO	
	Operational	Is it a Key Decision		YES/NO	
Lead Member: Cllr Terry Parish – Leader of the Council E-mail: cllr.terry.parish@west-norfolk.gov.uk		Other Cabinet Members consulted: Cabinet			
Lead Officer: Honor Howell – Corporate Governance Manager E-mail: honor.howell@west-norfolk.gov.uk Direct Dial:01553 616550		Other Members consulted: Corporate Performance Panel			
		Other Officers consulted: Management Team Assistant Directors			
Financial Implications YES/NO	Policy/ Personnel Implications YES/NO	Statutory Implications YES/NO	Equal Impact Assessment YES/NO If YES: Pre-screening/ Full Assessment	Risk Management Implications YES/NO	Environmental Considerations YES/NO
If not for publication, the paragraph(s) of Schedule 12A of the 1972 Local Government Act considered to justify that is (are) paragraph(s)					

Date of meeting: 5 March 2024

### 2024/2025 ANNUAL PLAN

#### Summary

The Corporate Strategy was adopted by council on 23 November 2023. The Corporate Strategy sets out the priorities of the administration to the next local elections in 2027.

Each year, Council has resolved to produce an Annual Plan which will reflect the priorities of the financial year ahead. This approach will enable the Administration to prioritise projects to meet the evolving needs of the residents of the borough, reflecting the national and local issues at that time. This will enable to Administration to set their priorities annually, ensuring they are up to date and relevant.

#### Recommendation

That Cabinet resolve to endorse and adopt the Annual Plan for 2024/2025.

#### Reason for Decision

To enable the Administration to set out their priorities for the financial year ahead, considering the budget setting process and external factors affecting the residents, businesses and visitors to the borough.

## **1. Background**

- 1.1 The Corporate Strategy 2023-2027 was adopted by council in November 2023. To underpin the four-year Corporate Strategy, Cabinet resolved to produce an Annual Plan each year to highlight the key priorities for the year ahead which reflected the current economic climate, financial position and the needs of residents, visitors and businesses.
- 1.2 The Annual Plan 2024/2025 has been developed to reflect the services and projects which will commence, be in progress or will be delivered during the year.
- 1.3 The Corporate Strategy comprises of four key corporate priorities:
  - Promote growth and prosperity to benefit West Norfolk
  - Protect our environment
  - Support our communities
  - Efficient and effective delivery of our services
- 1.4 This Annual Plan has been produced in line with each of these key priorities and activities grouped under each of the key areas.

## **2. Options Considered**

None

## **3. Policy Implications**

There are no policy implications

## **4. Financial Implications**

There are no direct financial implications of this plan as its implementation is through the existing services, programmes, and budget provision already in place.

## **5. Personnel Implications**

None

## **6. Environmental Considerations**

The Corporate Strategy and Annual Plan include specific priorities focused on environment.

**7. Statutory Considerations**

None

**8. Equality Impact Assessment (EIA)**  
(Pre screening report template attached)

**9. Risk Management Implications**

There are no risk management implications directly from the Annual Plan. All council risks are detailed on the Corporate Risk Register.

**10. Declarations of Interest / Dispensations Granted**

None

**11. Background Papers**

[The Corporate Strategy 2023-2027](#)

[Cabinet Report 31 October 2023](#)

**Pre-Screening Equality Impact Assessment**

Borough Council of  
**King's Lynn & West Norfolk**



Name of policy/service/function	Corporate Peer Challenge Action Plan				
Is this a new or existing policy/service/function?	New / <del>Existing (delete as appropriate)</del>				
<p>Brief summary/description of the main aims of the policy/service/function being screened.</p> <p>Please state if this policy/service is rigidly constrained by statutory obligations</p>	<p>Action plan to respond to the recommendations outlined in the Corporate Peer Challenge Report.</p> <p>No</p>				
<b>Question</b>	<b>Answer</b>				
<p><b>1. Is there any reason to believe that the policy/service/function could have a specific impact on people from one or more of the following groups <b>according to their different protected characteristic</b>, for example, because they have particular needs, experiences, issues or priorities or in terms of ability to access the service?</b></p> <p>Please tick the relevant box for each group.</p> <p>NB. Equality neutral means no negative impact on any group.</p>		Positive	Negative	Neutral	Unsure
	Age			x	
	Disability			x	
	Gender			x	
	Gender Re-assignment			x	
	Marriage/civil partnership			x	
	Pregnancy & maternity			x	
	Race			x	
	Religion or belief			x	
	Sexual orientation			x	
	Other (eg low income)			x	

