

## ENVIRONMENT AND COMMUNITY PANEL WORK PROGRAMME 2023/2024

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER/ ATTENDEE	OBJECTIVES AND DESIRED OUTCOMES
<b>20<sup>th</sup> June 2023</b>	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting
	Appointments to Task Groups and Informal Working Groups	Operational	Democratic Services Officer	To appoint Members to Task Groups and Informal Working Groups established by the Panel
	Nominations to outside Bodies	Operational	Democratic Services Officer	To ensure continued representation on the Outside Bodies
	Appointment of Vice Chair for the Municipal Year	Operational		
	Cabinet Report – Local Authority Housing Fund Allocations Policy	Cabinet Report		To consider the report and make any appropriate recommendations to Cabinet
<b>18<sup>th</sup> July 2023</b>	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting
	Cabinet Report – Local Authority Housing Fund Round 2	Cabinet Report	Nikki Patton	To consider the report and make any appropriate recommendations to Cabinet.
	Review of the Councillor Community Grant Scheme	Cabinet Report	Honor Howell	To consider the report and make any appropriate recommendations to Cabinet
	Panel Meeting Times	Operational		
<b>29<sup>th</sup> August</b>	Portfolio Holder Q&A Session			Questions to be submitted

<b>2023</b>				in advance of the meeting
	Fast Followers Fund	Policy Development	Ged Greaves	To seek the Panels views on the use of funding.
	Update to various Housing Standards Policies to reflect procedural changes, best practice, case law and statutory guidance	Policy Development	Mark Whitmore	To update the relevant Policies
<b>3<sup>rd</sup> October 2023</b>	EXEMPT - Cabinet Report - 5 Year Mart Agreement	Cabinet Report	Martin Chisholm	To consider the report and make any appropriate recommendations to Cabinet.
	Home Improvement Schemes	Presentation	Housing Standards	To note the information.
	Cabinet Report – Care Leavers Covenant	Cabinet Report	Becky Box	To consider the report and make any appropriate recommendations to Cabinet.
	Cabinet Report - UKSPF 24/25 - Continuation and Expansion of Boost Project and West Norfolk Training Grants	Cabinet Report	Duncan Hall	To consider the report and make any appropriate recommendations to Cabinet.
<b>14<sup>th</sup> November 2023</b>	EXEMPT - Cabinet Report - Care and Repair Contract – Handy Person Prevention Framework	Cabinet Report	Mark Whitmore	To consider the report and make any appropriate recommendations to Cabinet.
	Gaywood River and Habitat Restoration	Request from the Chair	Andy Millar from Suffolk and Norfolk County Council	Request from the Chair.
	Cabinet Report – Assets of Community Value	Cabinet Report	Honor Howell	To consider the report and make any appropriate recommendations to Cabinet.

	Net Zero Communities Update Report	Update	Ged Greaves	Following on from report presented to the Panel on 29 <sup>th</sup> August 2023.
<b>3<sup>rd</sup> January 2024</b>	West Norfolk Shared Prosperity Funding Update	Cabinet Report	Nicola Cooper	To consider the report and make any appropriate recommendations to Cabinet
	Air Quality Action Plan		Dave Robson	To note the Action Plan
	Coastal Erosion – Notice of Motion – Update		Dave Robson and representatives from the Environment Agency	Initial update to the Panel following the Notice of Motion agreed by Council in October 2023. Full technical report will be available in Spring 2024 and will be presented to the Panel at that time.
	Cabinet Report – Boal Quay/Hardings Way Village Green	Cabinet Report	Matthew Henry	To consider the report and make any appropriate recommendations to Cabinet
<b>27<sup>th</sup> February 2024</b>	Update from Freebridge Community Housing on future plans in relation to sustainability and decarbonisation	Update	Representatives from FCH	Agenda item requested by the Vice Chair.
	Waste Update	Update	Barry Brandford	General update and information to members including food waste and government changes.
	RSPB Presentation on UNESCO Designation		Representatives from the RSPB	To hear information on the potential for UNESCO listing and provide Panel support to help the application.

<b>9<sup>th</sup> April 2024</b>	Q&A Session – King’s Lynn Bus Operators & update on the Bus Service Improvement Plan from Norfolk County Council.		Request from Chair and Vice Chair.	Bus operators in King’s Lynn have been invited to attend the meeting.
	Gypsy and Traveller Policy	Policy Development	Stuart Ashworth	To consider the report and make any appropriate recommendations to Cabinet

**To be scheduled**

- Gayton Road Cemetery – to come back once alternative locations had been identified.
- Policy Development – Review of Tree and Woodland Strategy and update from the Arboricultural Officers
- Homelessness and Housing Delivery Task Group revised Terms of Reference.
- Notice of Motion – Coastal Erosion – Technical Report to be presented to Panel in Spring 2024 following update received in January 2024
- Notice of Motion – Dentistry
- Service Level Agreement for Council Approved testing Stations
- Informal Working Group – Wash Barrier