

REPORT TO KINGS LYNN AREA CONSULTATIVE COMMITTEE (KLACC)

DATE:	13 February 2024		
TITLE:	KLAC Draft Terms of Reference		
TYPE OF REPORT:	Consultation		
PORTFOLIO(S):	Leader		
REPORT AUTHOR:	Monitoring Officer		
OPEN/EXEMPT	Open	WILL BE SUBJECT TO A FUTURE CABINET REPORT:	Yes

Consideration of Draft Terms of Reference for KLAC

PURPOSE OF REPORT
<p>The Council has included within its Corporate Strategy for 2023 – 2027 the following:</p> <p><i>Bring forward proposals to enable the King’s Lynn Advisory and Consultative Committee (KLACC) to become a decision-making body</i></p> <p>At it’s meeting of 11 January 2024, options on the future governance of KLACC were put forward for discussion. KLACC resolved that:</p> <ol style="list-style-type: none"> (1) That the Committee supports the creation of an Area Committee. (2) That Terms of Reference for an Area Committee be drafted and presented to a future meeting. (3) That the frequency of meetings be considered further. (4) That further consideration be given to the name of the Committee. (5) That a suitable budget be identified for the Committee. <p>A draft Terms of Reference for an Area Committee (Appendix B) is attached for consideration by KLACC.</p>
KEY ISSUES:
<p>For KLACC to operate as an Executive Committee a Terms of Reference for the new Committee need to be considered and agreed.</p>
OPTIONS CONSIDERED:
<p>KLACC will become an Executive Committee and thus requires a Terms of Reference for the Committee to operate within.</p>
RECOMMENDATIONS:
<p>KLACC members are requested to consider the draft Terms of Reference included in this report and to make any further recommendations for inclusion/exclusion.</p>
REASONS FOR RECOMMENDATIONS:
<p>To deliver the Council’s Corporate Strategy.</p>

REPORT DETAIL

1. Introduction

- 1.1 The Council established the King's Lynn Advisory and Consultative Committee (KLACC) to provide a forum in which matters affecting the unparished areas of King's Lynn could be discussed. KLACC also acts as a consultative forum on various matters and can make recommendations to Cabinet on proposed highway improvement schemes within the area.
- 1.2 The Corporate Strategy 2023-2027 contains specific reference to creating a committee which gives decision making powers to members representing the unparished area of King's Lynn, with an associated budget to enable members to allocate funding and make decisions for residents not represented by a Parish Council.
- 1.2 At the KLACC meeting of 11 January, options for the creation of a decision-making body of KLACC were discussed. The two options were:
- a) A free-standing non-executive (ie. A Full Council function) committee. The Committee would have terms of reference setting out the remit in which it could act, set by Full Council. The Committee would need to be politically proportional and therefore it would not be possible to have a decision-making body solely made up of ward members from unparished areas of King's Lynn, unless Groups were willing to give up seats to enable this.
 - b) An executive area committee. This would also be a free-standing Committee, but legislation requires that membership be made up of only members from the area it covers. This can be set up as an executive function, which would have increased alignment with current decision-making powers which sat with Cabinet.
- 1.3 The KLACC members agreed that an executive area committee was the preferred option. This report is for KLACC members to consider the draft Terms of Reference for the executive area committee.

2. Proposal.

- 2.1 The Council has set out to revise KLACC into a decision-making body as part of its Corporate Strategy.
- 2.2 KLACC Members have agreed to set up an executive area committee.

3. Issues for the Panel to Consider

- 3.1.1 KLACC's views on the draft Terms of Reference are sought.
- 3.1.2 Members are invited to consider what a new decision-making body would be called.

4. Corporate Priorities

- 4.1 Revising KLACC into a decision-making body is set out within the Council's Corporate Strategy under the priority of: *Efficient and effective delivery of our services.*

5. Financial Implications

- 5.1 There is currently two reserves allocated to KLACC. A £10,800 reserve related to income generated through COVID from the use of the South Lynn Community Centre

and the second £35,500 currently allocated towards Fairstead and South Lynn Community Centres. The creation of an executive area committee would enable the committee to apply for funding such as Community Infrastructure Levy and Shared Prosperity Funding for projects specific to King's Lynn.

6. Any other Implications/Risks

6.1 None .

7. Equal Opportunity Considerations

7.1 King's Lynn is unparished there currently does not have a decision-making body considering the specific needs of the area. Unlike parished areas, KLACC is currently unable to raise funds through a precept, only through Special Expenses. Enabling KLACC to be a decision-making body will afford the same opportunity to the residents of King's Lynn as those represented by a Parish Council.

8. Environmental Considerations

8.1 None

9. Consultation

9.1 KLACC has been consulted on the preferred governance structure of the decision-making body.

10. Conclusion

KLACC Members' views are sought on the draft Terms of Reference for the executive area committee.

11. Background Papers

11.1 Report to KLACC 11 January 2024