

ENVIRONMENT AND COMMUNITY PANEL WORK PROGRAMME 2023/2024

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER/ ATTENDEE	OBJECTIVES AND DESIRED OUTCOMES
20th June 2023	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting
	Appointments to Task Groups and Informal Working Groups	Operational	Democratic Services Officer	To appoint Members to Task Groups and Informal Working Groups established by the Panel
	Nominations to outside Bodies	Operational	Democratic Services Officer	To ensure continued representation on the Outside Bodies
	Appointment of Vice Chair for the Municipal Year	Operational		
	Cabinet Report – Local Authority Housing Fund Allocations Policy	Cabinet Report		To consider the report and make any appropriate recommendations to Cabinet
18th July 2023	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting
	Cabinet Report – Local Authority Housing Fund Round 2	Cabinet Report	Nikki Patton	To consider the report and make any appropriate recommendations to Cabinet.
	Review of the Councillor Community Grant Scheme	Cabinet Report	Honor Howell	To consider the report and make any appropriate recommendations to Cabinet
	Panel Meeting Times	Operational		
29th August	Portfolio Holder Q&A Session			Questions to be submitted

2023				in advance of the meeting
	Fast Followers Fund	Policy Development	Ged Greaves	To seek the Panels views on the use of funding.
	Update to various Housing Standards Policies to reflect procedural changes, best practice, case law and statutory guidance	Policy Development	Mark Whitmore	To update the relevant Policies
3rd October 2023	EXEMPT - Cabinet Report - 5 Year Mart Agreement	Cabinet Report	Martin Chisholm	To consider the report and make any appropriate recommendations to Cabinet.
	Home Improvement Schemes	Presentation	Housing Standards	To note the information.
	Cabinet Report – Care Leavers Covenant	Cabinet Report	Becky Box	To consider the report and make any appropriate recommendations to Cabinet.
	Cabinet Report - UKSPF 24/25 - Continuation and Expansion of Boost Project and West Norfolk Training Grants	Cabinet Report	Duncan Hall	To consider the report and make any appropriate recommendations to Cabinet.
14th November 2023	EXEMPT - Cabinet Report - Care and Repair Contract – Handy Person Prevention Framework	Cabinet Report	Mark Whitmore	To consider the report and make any appropriate recommendations to Cabinet.
	Gaywood River and Habitat Restoration	Request from the Chair	Andy Millar from Suffolk and Norfolk County Council	Request from the Chair.
	Cabinet Report – Assets of Community Value	Cabinet Report	Honor Howell	To consider the report and make any appropriate recommendations to Cabinet.

	Net Zero Communities Update Report	Update	Ged Greaves	Following on from report presented to the Panel on 29 th August 2023.
3rd January 2024	West Norfolk Shared Prosperity Funding Update	Cabinet Report	Nicola Cooper	To consider the report and make any appropriate recommendations to Cabinet
	Air Quality Action Plan		Dave Robson	To note the Action Plan
	Coastal Erosion – Notice of Motion – Update		Dave Robson and representatives from the Environment Agency	Initial update to the Panel following the Notice of Motion agreed by Council in October 2023. Full technical report will be available in Spring 2024 and will be presented to the Panel at that time.
	Cabinet Report – Boal Quay/Hardings Way Village Green	Cabinet Report	Matthew Henry	To consider the report and make any appropriate recommendations to Cabinet
27th February 2024	Update from Freebridge Community Housing on future plans in relation to sustainability and decarbonisation	Update	Representatives from FCH	Agenda item requested by the Vice Chair.
	Informal Working Group – Wash Barrier	Policy Development		To consider setting up an Informal Working Group
	RSPB Presentation on UNESCO Designation		Representatives from the RSPB	To hear information on the potential for UNESCO listing and provide Panel support to help the application.
9th April 2024	Q&A Session – King’s Lynn Bus Operators & update		Request from	Bus operators in King’s

	on the Bus Service Improvement Plan from Norfolk County Council.		Chair and Vice Chair.	Lynn have been invited to attend the meeting.
	EXEMPT - Service Level Agreement for Council Approved testing Stations	Policy Development	Marie Malt	To consider the SLA
	Gypsy and Traveller Policy	Policy Development	Stuart Ashworth	To consider the report and make any appropriate recommendations to Cabinet

To be scheduled

- Gayton Road Cemetery – to come back once alternative locations had been identified.
- Policy Development – Review of Tree and Woodland Strategy and update from the Arboricultural Officers
- Homelessness and Housing Delivery Task Group revised Terms of Reference.
- Notice of Motion – Coastal Erosion – Technical Report to be presented to Panel in Spring 2024 following update received in January 2024
- Notice of Motion - Dentistry