

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK****LICENSING AND APPEALS BOARD**

**Minutes from the Meeting of the Licensing and Appeals Board held on Wednesday, 23rd November, 2022 at 10.00 am in the Card Room - Town Hall, Saturday Market Place, King's Lynn PE30 5DQ**

**PRESENT:** Councillor D Tyler (Chair), E Nockolds and D Whitby.

**OFFICERS:**

Craig Pease – Licensing Enforcement Officer

Taiwo Temilade – Legal Advisor

Rebecca Parker – Democratic Services Officer

**1 APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**2 ITEMS OF URGENT BUSINESS**

There were no items of urgent business.

**3 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4 EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED:** That under Section 100(a)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined by paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Act.

**5 REVIEW OF COMBINED DRIVERS LICENCE**

The Chair welcomed everyone to the Hearing and stated that the purpose of the Hearing was to review a Combined Drivers Licence and Private Hire Vehicle Licence.

**6 PROCEDURE FOR DETERMINING HACKNEY CARRIAGE/PRIVATE HIRE LICENCE APPLICATIONS AND DISCIPLINARY HEARINGS**

The Legal Advisor outlined the procedure which would be followed at the Hearing.

7        **REPORT OF THE LICENSING OFFICER**

At the request of the Chair, the Licensing Manager presented her report, called witnesses and responded to questions from all parties.

8        **LICENCE HOLDERS CASE**

The Licence Holder presented his case, called witnesses and responded to questions from all parties.

9        **SUMMING UP - LICENSING OFFICER**

The Licence Officer summed up his case and requested that the Panel considered the report and dispose of the matter by using one of the options set out in the report.

10       **SUMMING UP - LICENCE HOLDER**

The Licence Holder summed up his case.

11       **OUTSTANDING MATTERS**

The Legal Advisor outlined the outstanding matters.

12       **DECISION**

The Panel retired to make their decision in private, accompanied by the Legal Advisor and the Democratic Services Officer.

All parties were called back into the room and the decision was read out. A copy of the Decision Notice was handed to the Licence Holder.

**The meeting closed at 1.02 pm**