

## NOTICE OF AN URGENT NON-KEY DECISION TO BE MADE AS AN OFFICER DELEGATED DECISION

Under Standing Order 12.15 of the Council's Constitution, a non-key decision can be taken as an Urgent decision, and therefore not subject to the call-in procedures under the Constitution, provided reasons are provided by the decision maker.

The purpose of this notice is to provide the reasons for the urgency. This Notice will be provided to the Chair of the Corporate Performance Panel and published with the Officer Delegated Decision.

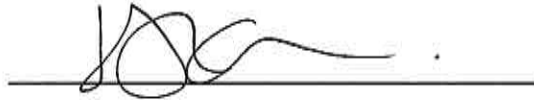
Full Council has not yet considered the Cabinet recommendation to allow Officer Delegated Decisions to be called in, however this remains a standing agenda item so a notice has been prepared in this instance.

The following notice is hereby provided:

Matter about which the decision is to be made
<p><u>Officer delegated decision</u></p> <p><b>Decision Taken:</b></p> <p>Agreement of the Council Tax Support Fund Policy for 2023/2024</p> <p><b>Delegated Power:</b></p> <p><b>Cabinet: 8 February 2023 (Council 23 February 2023)</b> <b>Minute CAB131:</b></p> <p>That authority be delegated to the Revenues and Benefits Manager, in consultation with the s151 Officer and Council Leader, to decide the discretionary criteria for government Covid-19 support schemes and discounts where they:</p> <ul style="list-style-type: none"><li>• Are part of a central government support initiative,</li><li>• Are funded by central government, and</li><li>• Will be administered by the Revenues and Benefits section</li></ul>

Reasons for urgency
<p>Central Government has announced a Council Tax Support Fund scheme to deduct £25.00 from the Council Tax bill of those in receipt of Council Tax Support for 2023/2024. A local scheme will top this award up by a further £25.00 meaning the maximum total award under the scheme is £50.00. This deduction must be included in the bills issued to residents for 2023-2024. These bills must be processed on 24 February 2023 so that there is sufficient notice for instalment payments to be arranged.</p> <p>This decision could not be taken under the Scheme of Delegation until the Scheme was amended by Full Council on 23 February to extend the delegation in relation to all Central Government schemes. The decision therefore has to be implemented on the day after it is made in order to apply the deduction and is therefore urgent.</p>

This notice will be published with the Officer non-key decision.

A handwritten signature in black ink, appearing to be 'Joanne Stanton', is written over a solid horizontal line. The signature is cursive and stylized.

Name Joanne Stanton, Revenues and Benefits Manager

Date: 24 February 2023