

REPORT TO CABINET

Open		Would any decisions proposed :		
Any especially affected Wards	Operational	(a) Be entirely within cabinet's powers to decide YES		
		(b) Need to be recommendations to Council NO		
		(c) Be partly for recommendations to Council and partly within Cabinets powers – NO		
Lead Member: Leader, Councillor S Dark Cllr.stuart.dark@west-norfolk.gov.uk		Other Cabinet Members consulted:		
		Other Members consulted:		
Lead Officer: Samantha Winter E-mail: sam.winter@west-norfolk.gov.uk Direct Dial:01553 616327		Other Officers consulted:		
Financial Implications NO	Policy/Personnel Implications NO	Statutory Implications (incl S.17) NO	Equalities Impact Assessment req'd NO	Risk Management Implications NO

Date of meeting: 21st June 2022

APPOINTMENTS TO OUTSIDE BODIES AND PARTNERSHIPS

Summary

The report seeks approval for nominations for Executive appointments to serve on outside bodies and partnerships for 2022/2023.

Recommendation

- 1) That the Cabinet appoints representatives to serve in an Executive capacity on the outside bodies and partnerships requiring appointment in the Appendix attached.**
- 2) That the reporting arrangements be noted, as shown in section 3 of the report.**
- 3) To note that all other appointments to Outside Bodies will be made at the Council meeting on 14th July 2022.**

Reason for decision

To ensure continued involvement in the community by the Council.

1.0 BACKGROUND

1.1 The Council is invited to nominate representatives to serve on a number of outside bodies and partnerships with which the Council has a range of types of relationships.

2.0 INSURANCE COVER FOR BOROUGH COUNCILLORS

2.1 The Council's insurance will indemnify any employee or member arising from their service on the board or participation in the capacity of governor, officer, trustee, director, committee member or other official of any not-for profit entity other than the insured.

Provided always that:

- a) The service or participation by the employee or member is specifically requested by or under the specific direction of the insured.
- b) The insured is legally entitled to approve the service or participation and to indemnify the employee or member in respect of it.
- c) Any payment will only be made by the insurer for an amount in excess of any indemnification or insurance coverage provided by the not-for-profit entity or afforded from any other source and to which the employee or member is entitled.

2.2 When a member is appointed to serve on an outside body, they should also ensure that as well as completing the Register of Financial and Other Interest form, they should complete the annual "Related Party Transactions form", with the details of those bodies on which they serve.

3.0 FEEDBACK FROM MEMBERS ON OUTSIDE BODIES

3.1 Arrangements for reporting back by Members serving on Outside Bodies are approved every year at Council as follows:

3.2 Each of the relevant scrutiny panels should be able to request reports from Councillors serving on outside bodies which fall within their remit. By programming the reports over the Panel's annual timetable of meetings, it would be possible for members both to assess the usefulness of making appointments to bodies and be informed of any relevant matters.

3.3 Cabinet Members serving on outside bodies will report via their Cabinet Members' reports to Council.

3.4 All are welcome to use the Members' Bulletin to report on the work of any such organisation.

4.0 APPOINTMENT OF REPRESENTATIVES

4.1 **Executive Roles** – The attached Appendix lists those bodies to which Cabinet is invited to appoint representatives to. Appointments that fall within this category are corporate in nature and fall within the portfolio responsibilities of members of the Cabinet. Alternatively, a Cabinet Member may nominate a substitute Councillor indicating a willingness to serve on a particular body. For information, the Appendix lists any additional representatives which will be appointed subsequently in the Scrutiny, Parish and General categories. These do not require any action from Cabinet and will be appointed by Council on 14th July 2021.

4.2 **Scrutiny and Regulatory Roles** - Nominations for representatives to serve on Scrutiny bodies are being sought from the appropriate scrutiny panels at their meetings in June and then approved by Full Council in July.

4.3 **Parish Level Representation, Parished and Unparished Areas** - Local representatives may be appointed onto specific local bodies within or related to their ward. On occasions, a body may not specifically require the Council's representative to be a Borough Councillor, in which case a community representative may be

nominated by Council. Appointments will be made at Council on 14th July 2022.

- 4.4 **General Appointments** - Appointments which are of general interest to the Borough as a whole will be made at Council on 14th July 2022.

5.0 FINANCIAL IMPLICATIONS

- 5.1 Mileage and subsistence allowances for Councillors attending meetings.

- 5.2 All appointments can be made within the existing budget.

6.0 ACCESS TO INFORMATION

Current lists of Member representation
ACSeS report on liabilities of Outside Bodies.

APPENDIX 1**LIST OF OUTSIDE BODIES REQUIRING CABINET APPROVAL**

Name of Outside Body	Appointed/ Nominated by	Number of Representatives	Current Representative/s
Action for Children	Cabinet	1	Bambridge
Active Norfolk	Cabinet	1	Sandell
Alive Management Board of Directors	Cabinet	3	Long, Nockolds, Middleton
Alive West Norfolk Board	Cabinet	5	Long, Nockolds, Middleton, D Gates, L Gore
Borough Council/College of West Anglia Liaison Board	1 Cabinet and 1 E&C	2	Dark (cabinet), Lowe (E&C)
CNC Building Control Joint Committee	Cabinet	1	Blunt
College of West Anglia Board	Cabinet	1	Dark
Community Action Norfolk	Cabinet	1	Sandell
Downham Market Leisure Centre Joint Management Committee	1 Cabinet and 2 Council	3	Middleton (Cabinet), Ryves and Howland (Council)
FCH and Borough Council Strategic Forum	Cabinet	3 (Terms of Reference state should be Leader, PFH for Housing and Chief Executive)	Dark, Sandell and L Gore
HAZ Partnership Board	Cabinet	2	Middleton and Nockolds
Health and Wellbeing Board	Cabinet	1 and 1 sub	Nockolds and Sandell (sub)
Hunstanton Advisory Group	Cabinet	3 – Portfolio Holder and Ward Members	tbc
King's Lynn and West Norfolk Area Museums Committee	1 Cabinet, 3 Scrutiny (E&C) and 1 Council	5	Nockolds (cabinet), de Whalley, Kemp and Bubb (E&C) and A Tyler (Council)
King's Lynn Business Improvement Board	Cabinet	1	Middleton
King's Lynn Community Football	Cabinet	1	Middleton
King's Lynn Festival Board	Cabinet	1	Nockolds
Local Government Association	Cabinet	1	Dark
Norfolk Arts Forum Executive	Cabinet	1	Nockolds
Norfolk Coast Partnership Management Group	Cabinet	1 + 1 sub	Dark and Long (sub)

Norfolk Joint Museums and Archaeology Committee	Cabinet	1	Nockolds
Norfolk Parking Partnership Joint Committee	Cabinet	1 + 1 sub	Longs and Kunes (sub)
Norfolk Police and Crime Panel	Cabinet	2	Manning and Dark
Norfolk Rail Policy Group	Cabinet	1	Sampson
Norfolk Records Committee	Cabinet	1	Nockolds
Norfolk Waste Partnership	Cabinet	1 + 1 sub	Kunes and Long (sub)
North Lynn Discovery Centre Board	Cabinet	2	Middleton and L Gore
PATROL (Parking and Traffic Regulations outside London)	Cabinet	1	No rep currently appointed. Request received from PATROL to appoint in March 2022.
Town Deal Board – King's Lynn	Cabinet	3	Blunt, Middleton and L Gore
The Wash and North Norfolk Coast Marine Partnership	Cabinet	1	Devereux
West Norfolk Chamber of Commerce Council	Cabinet	1	Middleton
West Norfolk Housing Company	Cabinet	3 Members	Lawrence, Long and Blunt
West Norfolk Property	Cabinet	3 Members	Lawrence, Long and Blunt
West Norfolk Tourism Executive Forum	Cabinet	2	Nockolds and Middleton