

## **BOROUGH COUNCIL OF KING'S LYNN AND WEST NORFOLK**

### **RECORD OF DECISION TAKEN BY OFFICERS UNDER DELEGATED POWERS**

This is a record of a decision taken by an officer under delegated powers and where necessary taken in consultation with members and officers.

#### **FINANCIAL ASSISTANCE SCHEME – QUEEN'S PLATINUM JUBILEE GRANTS**

##### **Delegated Power**

Council Constitution:

Part 3 - Responsibilities for Council Functions

Section 2 – Functions Delegated to Cabinet Members and Officers – Scheme of Delegation

7) People and Communities – 7.9) – Social Inclusion

Chief Executive in consultation with the Portfolio Holder for People and Communities.

##### **Decision Taken**

To award local community groups, schools and parish councils grants of up to £200 to celebrate and commemorate the Queen's Platinum Jubilee. A list of successful awards in this round, totalling £5,509, is attached.

##### **Reasons for the Decision**

The Council's Financial Assistance Scheme includes a small budget for a 'themed' fund each year. This was not utilised in 2020/2021 or 2021/2022 because of the global pandemic. As 2022 is the Queen's Platinum Jubilee, it was felt appropriate to use the 'themed' fund to run a scheme whereby local communities could celebrate and commemorate the Jubilee for the benefit of residents in their communities.

The first round for applicants closed at the end of February, with awards totalling £11,013 granted. Given the historic nature of this event and wanting to ensure all parishes had an opportunity to apply, we contacted all parishes who had not applied in the first round, to ask if they would like to submit an application. This report details those applications in the second round.

The original budget for the Jubilee Grants was £8,000. Total spend will now be £16,522. The overspend of £8,522 will be met from the underspend in 2021/2022 on the Councillor's Grants Scheme.

##### **Options considered**

The Financial Assistance Scheme is the only method by which local groups and communities can apply to the Council for funding for community based, inclusive events.

**Any declarations of interest and details of any dispensations granted in respect of interests.**

None – there will be Members whose wards have been successful in receiving a grant, but this is coincidental.

**List of Background papers**

Application forms  
Delegated Decision dated April 2022.

**Authorisation**

**Post Held:** Partnership and Funding Officer

**Signature:** 

**Date:** 20<sup>th</sup> May 2022

**Consultation with members/officers**

**If the decision is taken following consultation with the members/officers, please give details:**

**Signed by Member as consulted:**

Date

# Pre-Screening Equality Impact Assessment

Borough Council of  
**King's Lynn &  
West Norfolk**



Name of policy/service/function		Financial Assistance – ‘Themed’ Fund				
Is this a new or existing policy/ service/function?		New / Existing (delete as appropriate)				
Brief summary/description of the main aims of the policy/service/function being screened.  Please state if this policy/service rigidly constrained by statutory obligations		A small budget is available for local community and voluntary groups to apply for funding, under the guidance of set criteria, to improve community facilities. Grant award decisions are made by Borough Council Officers and Members. It is not a statutory function.				
<b>Question</b>		<b>Answer</b>				
<p><b>1. Is there any reason to believe that the policy/service/function could have a specific impact on people from one or more of the following groups according to their different protected characteristic, for example, because they have particular needs, experiences, issues or priorities or in terms of ability to access the service?</b></p> <p>Please tick the relevant box for each group.</p> <p>NB. Equality neutral means no negative impact on any group.</p>			Positive	Negative	Neutral	Unsure
		Age			X	
		Disability			X	
		Gender			X	
		Gender Re-assignment			X	
		Marriage/civil partnership			X	
		Pregnancy & maternity			X	
		Race			X	
		Religion or belief			X	
		Sexual orientation			X	
Other (eg low income)			X			
<b>Question</b>		<b>Answer</b>	<b>Comments</b>			
<p><b>2. Is the proposed policy/service likely to affect relations between certain equality communities or to damage relations between the equality communities and the Council, for example because it is seen as favouring a particular community or denying opportunities to another?</b></p>		Yes / No	No- any constituted group or parish council can apply for the ‘themed’ funding. Providing the function for which they are applying for benefits the community, and meets the Scheme criteria, then any group can apply.			
<p><b>3. Could this policy/service be perceived as impacting on communities differently?</b></p>		Yes / No	Every application has to demonstrate a clear benefit to the community so grants will only ever improve a community and its facilities.			
<p><b>4. Is the policy/service specifically designed to tackle evidence of disadvantage or potential discrimination?</b></p>		Yes/ No	Some projects will do this through their activities, but this is not a specific requirement of the Scheme.			
<p><b>5. Are any impacts identified above minor and if so, can these be eliminated or reduced by minor actions?</b> If yes, please agree actions with a member of the Corporate Equalities Working Group and list agreed actions in the comments section</p>		Yes / No	<b>Actions:</b>			
			<b>Actions agreed by EWG member:</b> Name .....			
<p><b>Assessment completed by:</b> Name Sarah Dennis</p>						
<p><b>Job title</b> Partnership &amp; Funding Officer</p>		<p><b>Date</b> 20<sup>th</sup> May 2022</p>				
<p><b>Please Note:</b> If there are any positive or negative impacts identified in question 1, or there any ‘yes’ responses to questions 2 – 4 a full impact assessment will be required.</p>						