

## **APPOINTMENT OF MONITORING OFFICER**

The council's existing Monitoring Officer Alexa Baker was employed by Eastlaw and contracted to the position of Monitoring Officer for the Borough Council. Ms Baker has now been appointed to the position of Assistant Director Legal Services employed by the Borough Council, so Council is invited to agree her appointment to the Statutory role of Monitoring Officer.

The Monitoring Officer is a statutory appointment and has specific responsibilities in respect of ensuring good governance within the authority. Section 5 of the Local Government and Housing Act (1989) As Amended, sets out the legal basis.

The Monitoring Officer has a range of functions that they need to perform. Some of the key elements are:

- (i) Reporting to the Authority in any case where the Monitoring Officer is of the opinion that any proposal or decision of the Authority has or is likely to give rise to any illegality or maladministration
- (ii) To be responsible for matters relating to the conduct of members and officers, including investigations into the conduct of Members
- (iii) To be responsible for the operation of the council's constitution.

## **DECISION:**

**That Alexa Baker, Assistant Director Legal Services is appointed Monitoring Officer for the Council with effect from 2 May 2022.**