

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK****LICENSING AND APPEALS BOARD**

**Minutes from the Meeting of the Licensing and Appeals Board held on Tuesday, 1st September, 2020 at 10.00 am in the Remote Meeting on Zoom and available for the public to view on WestNorfolkBC on You Tube - Zoom and You Tube**

**PRESENT:** Councillors D Tyler, D Whitby and T Bubb.

**OFFICERS:**

Marie Malt – Senior Licensing Officer  
Jo Furner – Legal Advisor  
Rebecca Parker – Democratic Services Officer.

**1      INTRODUCTION**

The Chair welcomed everyone to the meeting and advised that the meeting was being streamed on You Tube.

[The recording of the meeting is available to view here.](#)

**2      APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**3      ITEMS OF URGENT BUSINESS**

There were no items of urgent business.

**4      DECLARATIONS OF INTEREST**

There were no declarations of interest.

**5      EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED:** That under Section 100(a)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined by paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Act.

**6      REVIEW OF COMBINED DRIVERS LICENCE**

The Chair welcomed everyone to the Hearing and stated that the purpose of the Hearing was to review a Combined Drivers Licence. He introduced the Panel Members, Officers and Legal Advisor.

The Licence Holder introduced himself.

7 **PROCEDURE FOR DETERMINING HACKNEY CARRIAGE/PRIVATE HIRE LICENCE APPLICATIONS AND DISCIPLINARY HEARINGS**

The Legal Advisor outlined the procedure which would be followed at the Hearing.

8 **REPORT OF THE LICENSING OFFICER**

At the request of the Chair, the Licensing Officer presented her report and responded to questions from all parties.

9 **LICENCE HOLDERS CASE**

At the request of the Chair, the Licence Holder presented his case and responded to questions from all parties.

10 **SUMMING UP - LICENSING OFFICER**

The Licensing Officer summed up her case. She requested that the Panel consider the report and dispose of the matter by using one of the methods as set out in the report.

11 **SUMMING UP - LICENCE HOLDER**

The Licence Holder summed up his case.

12 **OUTSTANDING MATTERS**

The Legal Advisor outlined the outstanding matters.

13 **DECISION**

Those present were advised that the Panel would meet to consider their decision in private and the decision would follow in writing to the Licence Holder.

**The meeting closed at 10.31 am**