

AUDIT COMMITTEE WORK PROGRAMME 2021/2022

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER	OBJECTIVES AND DESIRED OUTCOMES
16 June 2021	Appointment of Vice Chair for the Municipal Year 2021/2022			To appoint a Vice Chair for the Municipal Year 2021/2022.
16 June 2021	Certification of Grant Claims and Annual Report for previous financial year	Annual		To receive the annual report from the previous financial year.
16 June 2021	Corporate Risk Register – Half Yearly Update	Update	G Greaves	To receive the half yearly update report
16 June 2021	Internal Audit Annual Report and Opinion covering the previous financial year	Annual	Audit Manager	To receive the annual report and opinion covering the previous financial year.
16 June 2021	Internal Audit Full Year Progress Report covering the previous financial year	Annual	Audit Manager	To receive the half-year progress report covering the previous financial year.
16 June 2021	Update on Audit Progress and Timetable	Update	Assistant Director	To receive an update.
16 June 2021	Cabinet Forward Decisions List			To identify any items to be considered by the Audit Committee.
16 June 2021	Work Programme 2021/2022			To identify any items for the work programme.

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER	OBJECTIVES AND DESIRED OUTCOMES
26 July 2021	Annual Governance Statement covering the previous financial year 2019/2020	Annual	G Greaves	To receive the draft Annual Governance Statement covering the previous financial year.
26 July 2021	Draft Statement of Accounts 2019/2020	Draft	M Drewery	To receive the draft statement of accounts.
26 July 2021	Quarterly Budget Monitoring	Quarterly	M Drewery	
26 July 2021	Cabinet Forward Decisions List			To identify any items to be considered by the Audit Committee.
26 July 2021	Work Programme 2021/2022			To identify any items for the work programme.
26 July 2021	<u>Exempt Report:</u> Risk Based Verification – Changes to Policy	EXEMPT	Jo Stanton	
16 September 2021 - Meeting Postponed to 12 October 2021				
12 October 2021	Business Continuity Update	Annual Update	G Greaves	To receive the annual update report.
12 October 2021	Insurance Claims		M Drewery	
12 October 2021	Revenue Outturn report		M Drewery	To receive the Revenue Outturn report.

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER	OBJECTIVES AND DESIRED OUTCOMES
12 October 2021	Member Major Projects Board – Update	Update	Chair	To receive an update from the Chair.
12 October 2021	Cabinet Forward Decisions List			To identify any items to be considered by the Audit Committee.
12 October 2021	Work Programme 2021/2022			To identify any items for the work programme.
22 November 2021	Internal Audit Half Year Progress Report	Progress	F Haywood/ J Hay	To receive the half year progress report.
22 November 2021	Fraud and Corruption Half Year Progress Report 2021/2022	Progress	J Hay	To receive the half year progress report.
22 November 2021	Public Sector Internal Audit Standards (PSIAS) Review Internal Audit Function		F Haywood	
22 November 2021	Future of the Audit Committee Cross Party Working Group		A Baker	To consider a report from the Monitoring Officer on the future of the Cross Party Working Group.
22 November 2021	Treasury Outturn Report 2019/20 and 2020/21		M Drewery/ C Holland	Training Session for Members will be held prior to consideration of this item
22 November 2021	Appointment of External Auditor		M Drewery	

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER	OBJECTIVES AND DESIRED OUTCOMES
22 November 2021	Budget Monitoring Report August 2021	Monitoring	M Drewery	
22 November 2021	Cabinet Forward Decisions List			To identify any items to be considered by the Audit Committee.
22 November 2021	Work Programme 2021/2022			To identify any items for the work programme.
13 January 2022	<u>MEETING CANCELLED</u>			
28 February 2022	Risk Management Policy and Strategy Review	Review	G Greaves	
28 February 2022	Corporate Risk Register – half yearly update	Update	G Greaves	The Committee to receive the half yearly update report.
28 February 2022	Mid-Year Treasury Report	Mid-Year	M Drewery/ C Holland	The Committee to receive the mid-year report.
28 February 2022	Cabinet Forward Decisions List			To identify any items to be considered by the Audit Committee.
28 February 2022	Work Programme 2021/2022			To identify any items for the work programme.

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER	OBJECTIVES AND DESIRED OUTCOMES
29 March 2022	External Auditors' Report and ISA 260 for 2019/2020	Annual	External Auditors	To receive Audit opinion on the financial statements for the year and any recommendations.
29 March 2022	Statement of Accounts for 2019/2020	Annual	M Drewery	Training sessions to be scheduled prior to the meeting.
29 March 2022	Annual Governance Statement 2019/2020	Annual	G Greaves	
29 March 2022	Strategic External Audit Plan for the following Financial Year	Strategic	External Auditors	External Auditors to present the strategic external audit plan.
29 March 2022	Strategic Internal Audit Plan for the following Financial Year	Strategic	Internal Audit Manager	To receive the Strategic Internal Audit Plan for the following Financial Year.
29 March 2022	Draft Annual Governance Statement covering the current financial year	Annual – Draft	G Greaves	To receive the draft Annual Governance Statement for the current financial year.
29 March 2022	Governance of Major Projects – Quarterly Update	Quarterly Update	M Henry	
29 March 2022	Cabinet Forward Decisions List			To identify any items to be considered by the Audit Committee.
29 March 2022	Work Programme			

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER	OBJECTIVES AND DESIRED OUTCOMES
11 April 2022	Cabinet Forward Decisions List			To identify any items to be considered by the Audit Committee.
11 April 2022	Work Programme 2022/2023			To identify any items for the work programme.

Potential Future Training Sessions

Alternatives for service delivery (services in house and those contracted out)
Companies and Structures
Corporate Risk Register

Forthcoming Items – Date to be Identified

External Auditors' Report and ISA 260 for 2020/2021 – External Auditors
Statement of Accounts for 2020/2021– M Drewery
Annual Governance Statement covering the financial year 2020/2021 – G Greaves
Additional Audit Work – RIPA Desktop Inspection and GDPR legislation
General overview on the Council's various sources of funding
Housing Benefit Subsidy Report
Internal Audit Terms of Reference
Audit Committee Terms of Reference (revised draft from 17 December 2020)
Audit Committee Effectiveness Report 2020/2021 (2019/2020 report went to AC 27 July 2020)
Risk Management Policy and Strategy Review
Record Retention and Disposal Policy Review
Governance of Major Projects – Quarterly Update (March/June/September/December)