



Community Infrastructure Levy CIL) Infrastructure Fund

Application for Funding FY 20/21 Report & Scoring

This report will form part of the Annual Infrastructure Statement for FY21/22.

Prepared by BC Officer: Amanda Driver (CIL Officer)

Report Dated 07 July 2021

Date BC Officer Scoring Completed	24 June 2021
Revision Details	Date Revised

Contents

Introduction	4
<i>Statutory Requirements.....</i>	<i>4</i>
<i>Annual List of Infrastructure Projects FY2020-2021</i>	<i>5</i>
<i>Funding Applications</i>	<i>5</i>
<i>Blank submissions.....</i>	<i>6</i>
<i>Governance Arrangements</i>	<i>6</i>
<i>What can CIL be spent on.....</i>	<i>8</i>
<i>Decision Making Process.....</i>	<i>9</i>
<i>Monitoring and Review.....</i>	<i>10</i>
Local Projects	11
<i>Local Project Reports & Scoring – FY 20/21</i>	<i>11</i>
Ref: 05 Northwold Play Repairs	12
Ref: 06 Barton Bendish Village Hall Fit-out project.....	14
Ref 07 South Wootton - Nursery Close/Common Lane Footpath	16
Ref 08 Denver - Playing Field Car Park Improvements	18
Ref 09 Emneth - Childrens play area repairs.....	21
Ref 10 Hunstanton - Community Centre Youth Shelter	23
Ref 11 Hunstanton - Community Centre 'Body Balance Trim & Trail'	24
Ref 12 East Rudham - Restructure of Playpark.....	25
Ref 13 North Runcton - Flood Alleviation Work.....	26
Ref 14 Upwell Hall - Renovation Preparation	29
Ref 15 Walsoken - Chapnall Road bus shelter replacement.....	31
Ref 16 Sedgeford - Playing Field Outdoor Gym Project.....	33
Ref 18 Gaywood - GCC Outdoor Gym	34
Ref 19 Ringstead - Reroof Village Hall	35
Ref 20 Snettisham – Beach Road TROD - 21/22 stage.....	37
Ref 21 North Wootton Park - All Weather Parking.....	38
Ref 22 Thornham - Gazebo for children and young adults play and sports area	40
Ref 24 Walpole - Playground Project.....	41
Ref 26 Downham Market Town - Council Market Starter Kits.....	42
Ref 29 Feltwell - ResurfaceTennis Court.....	44
Ref 30 Feltwell - Replace Fencing Around Tennis Court	46
Ref 33 Burnham Norton - Parish Sandpit	47
Ref 34 Grimston - Green Light _ LED Light Replacement	50
Ref 36 West Winch - Extension and Upgrade to Existing Changing Rooms.....	51
Ref 39 Holme next the Sea - Beach Road ditches.....	56
Ref 42 North Wootton - Conversion to LED Street Lighting	59
Ref 44 Dersingham - Lamp column replacement.....	61
Ref 46 Burnham Thorpe - Project HMS Victory Play Equipment	62
Ref 47 Docking - Appearance of 3 parish ponds	64
Ref 48 Docking - Pound/Cage Restoration.....	65
Ref 49 Castle Acre - Improved play area safety fencing.....	66
Ref 51 Great Massingham – Ducklings Pre-School Building Renovation Their Future, Our Future	68
Ref 53 Additions and improvements to Walpole Highway play area	72
Ref 54 Stoke Ferry - The Blue Bell Hub...the creation of an inclusive local community	73
Ref 57 Heacham - Open Air Skatepark	80
Ref 58 Downham Market - High Street Lighting and Bunting.....	81
Ref 59 Downham Market Info Signs.....	83
Ref 60 Gayton - Study of the stormwater and foul drainage systems in Gayton & Gayton.....	85
Ref 61 King’s Lynn - TS Vancouver Structural Improvements	91
Ref 62 Gayton - Install French drain beside Skate Park	93
Ref 63 Gayton - Grimston Road Trod.....	94

Ref 66 Pentney - Narborough Road Culvert (Grid Ref. TF73501375).....	95
Ref 67 Watlington - Warren Close Play Area Slide.....	96
Ref 68 Old Hunstanton - Better Parking Scheme	99
Ref 69 Pott Row - Holly Meadows Cycle Track	101
Ref 70 Ingoldisthorpe - The Old Post Office Hub (TOPOH).....	103
Ref 71 - Lynnsport - Group Cycling Studio Development	106
Ref 72 Clenchwarton Play Area Renovation.....	107

Community Projects..... 109

<i>Community Project Reports & Scoring – FY 20/21.....</i>	<i>109</i>
Ref 31 Lynnsport - Alive Wellness Hub	111
Ref 38 Burnham Overy Village Hall – New Windows.....	113
Ref 40 Heacham Toilets.....	115
Ref 45 Barroway Drove - Foot Path Extension	117
Ref 52 Upwell Hall Environmental Transformation	119
Ref 55 West Winch Skatepark.....	123
Ref 56 Tilney All Saints - Millennium Green Play Area	132
, Ref 64 – Clenchwarton Pre-School - Project Panda.....	135

Strategic Projects 139

<i>Strategic Project Application Criteria – FY 20/21.....</i>	<i>139</i>
Ref 32 New Lynnsport 3G and Coaching Academy.....	140

Introduction

The Borough Council of King's Lynn and West Norfolk approved the introduction of the Community Infrastructure Levy (CIL) in December 2016 and started charging on 15 February 2017.

CIL is paid to the Borough Council by developers after their planning permissions are implemented.

CIL is governed by the CIL Regulations 2010 (amended). In the Borough of King's Lynn and West Norfolk, CIL is charged on all residential and retail developments, which add one or more new dwelling(s) or more than 100sqm of floor space.

CIL is charged at a rate per square metre and varies according to land use.

CIL is just one funding stream that can be used, in conjunction with others, to fund infrastructure projects. Alongside CIL, S106 obligations will still exist, but generally as one-off agreements to mitigate the impacts of larger developments and to secure on-site developer requirements, such as the provision of affordable housing. Examples of how infrastructure projects can be funded can be seen in Figure 1.

Figure 1 - Funding Streams



Statutory Requirements

Under CIL, the Borough Council will act as the designated Charging Authority.

As a Charging Authority the Council has an obligation to:

- Determine CIL spend, ensuring it is used to fund the provision, improvement, replacement, operation or maintenance of infrastructure to support development of its area
- Report publicly on the amount of CIL revenue collected, spent and retained each year.

The Borough Council is required, in the CIL Regulations, to identify the types of infrastructure it wishes to fund in whole or in part by CIL monies. These are outlined in the Council's Annual List of Infrastructure Projects.

CIL money collected can only be allocated to and spent on these types of infrastructure.

The Borough Council's Annual List of Infrastructure Projects and Annual Infrastructure Funding Statement, detailing CIL receipts, balances and expenditure for each financial year can be found on the Council's website at <https://www.west-norfolk.gov.uk/CIL>

Annual List of Infrastructure Projects FY2020-2021

Following the deletion of CIL Regulation 123 in September 2019, each Collection Authority must produce an Annual Infrastructure Funding Statement.

The infrastructure funding statement will be produced and published no later than the 31 December annually and will provide details of CIL receipts, expenditure, allocations and payments.

To support the Annual Infrastructure Statement, the Borough Council of King's Lynn and West Norfolk have produced a list of criteria for which CIL may be used for FY20/21. The current list of criteria for each project type is:

Strategic Projects over £50,000

- Education related to 18+ employment – post college based education
- Transport – linked to the Lynn Transport Plan
- Environment – green areas linked to the BCKLWN Climate Change Policy

Community Projects between £10,000 and £50,000

- Education – local initiatives
- Health
- Economic Development

Local Projects between £1,000 and £10,000

- Community Facilities
- Green Infrastructure
- Open Space and Leisure
- Community Transport

This list will be continually reviewed, to meet the changing needs and aspirations of the Borough to support future infrastructure.

Funding Applications

There was a total of 72 applications received, as part of this process::

- 48 Local Project Applications
- 8 Community Project Applications
- 1 Strategic Project Application
- 14 Blank Submissions
- 1 Duplicate Submission

The total number of applications which will be reviewed as part of the decision making process will be 57.

Application submissions were made on standard online templates, issued by the Borough Council:

All of the application forms requested key information about the project, including:

- Description and details of the project
- Purpose of the project and its benefit to the community
- Financial details:
- Estimated total cost of project
- Amount of CIL funding requested
- Details of any match funding
- Any other supporting information e.g. Project Report and Timescales

The information received has been summarised within this document, which includes additional information submitted with the application.

In order for a project to be considered for CIL funding, the following eligibility criteria needs to be met:

- The Application Form has been completed satisfactorily
- The organisation has the legal right to carry out the proposed project
- The project is clearly defined as 'Infrastructure' as per the CIL Regulations
- Applications should not include a schedule of ongoing costs, to maintain the project, once it has been completed.

Blank submissions

As an online application process was used, where an applicant has started, the system autogenerates a unique number for each record.

The unique number remains in the system, even when a record is not submitted. The blank submissions may have occurred where an application is started and not completed.

There were a number of no-submissions as part of this process, as detailed below:

Ref No	Project Type	Notes
1 to 4 Test Submissions		
17	Local	No Submission
23	Blank	No Submission
25	Blank	No Submission
27	Blank	No Submission
28	Blank	No Submission
35	Blank	No Submission
37	Blank	No Submission
41	Blank	No Submission
43	Blank	No Submission
50	Blank	No Submission
65	Local	Duplicate submission of Ref No 67

Governance Arrangements

The CIL Governance Document provides details the governance arrangements in place at the Borough Council of King's Lynn and West Norfolk, for the allocation and spending of CIL.

The original parameters for the governance arrangements of CIL were agreed at Cabinet on 17 August 2020.

The governance arrangements will be reviewed on an annual basis, to meet the Corporate Objectives and Priorities, by Cabinet on an annual basis.

The CIL Infrastructure Fund has been separated into 3 specific project types, to enable the funding to meet wider borough infrastructure requirements and also to support local community needs:

60% Strategic Infrastructure Projects

These are projects which require the most amount of CIL funding

The strategic projects will be in excess of £50,000 and be fully match funded longer term projects

The current list of Strategic Projects eligible for funding are:

- **Education** - related to 18+ employment - college based education
- **Transport** - linked to the Lynn Transport Plan

- **Environment** - green areas linked to the Council's Climate Change Policy

The Strategic Projects are in line with the Borough Councils Corporate Business Plan. The Project Criteria meet the Corporate priorities and objectives:

- **Education** - Improving social mobility and inclusion to work with partners to improve education attainment levels and the skills of local people.
- **Transport** - Delivering growth in the economy and with local housing to promote, lobby and support infrastructure improvements across the district.
- **Environment** - Protecting and enhancing the environment including tackling climate change to work with partners and the community to improve our natural environment and creating and maintaining good quality places that make a positive difference to people's lives to maintain accessible, clean, pleasant and safe public places and communities

20% Community Projects

These are projects which will meet the needs of Parishes and Wards, to fund community projects between £10,000 and £50,000

It is expected that there will be an element of match funding for these projects. Mid term projects

The current list of Community Projects eligible for funding are:

- **Education** -- Local Initiatives
- **Health**
- **Economic Development**

The Community Projects are in line with the Borough Councils Corporate Business Plan. The Project Criteria meet the Corporate priorities and objectives:

- **Education** - Improving social mobility and inclusion to work with partners to improve education attainment levels and the skills of local people.
- **Health** - Improving social mobility and inclusion by continuing to assist our residents to maximise their opportunities by accessing the support and services they are entitled to.
- **Economic Development** - Delivering growth in the economy and with local housing to promote the borough as a vibrant place in which to live, to do business and as a leading visitor and cultural destination.

20% Local Projects

These allocations will be used to meet the local infrastructure requirements for smaller more local projects up to £10,000

The current list of Local Projects eligible for funding are:

- **Community Facilities**
- **Green Infrastructure**
- **Open Space and Leisure**
- **Community Transport**

The Local Projects are in line with the Borough Councils Corporate Business Plan. The Project Criteria

meet the Corporate priorities and objectives:

- **Community Facilities** - Creating and maintaining good quality places that make a positive difference to people's lives to maintain accessible, clean, pleasant and safe public places and communities.
- **Green Infrastructure** - Helping to improve the health and well being of our communities by supporting our local communities to be healthy and more active
- **Open Space and Leisure** - Creating and maintaining good quality places that make a positive difference to people's lives to maintain accessible, clean, pleasant and safe public places and communities and help to improve the health and well being of our communities
- **Community Transport** - Creating and maintaining good quality places that make a positive difference to people's lives and helping to improve the health and well being of our communities by providing early help and support to communities and individuals who are vulnerable.

It is expected that there will be an element of match funding for these projects Short term projects which must be completed within 5 years

If funding is not fully allocated to Local or Community Projects, on an annual basis, the remaining CIL will be allocated to the Strategic Projects.

What can CIL be spent on.

CIL Regulations set the context for the spending of CIL funds on infrastructure. The regulations encourage the accumulation of CIL funds into a 'pot'.

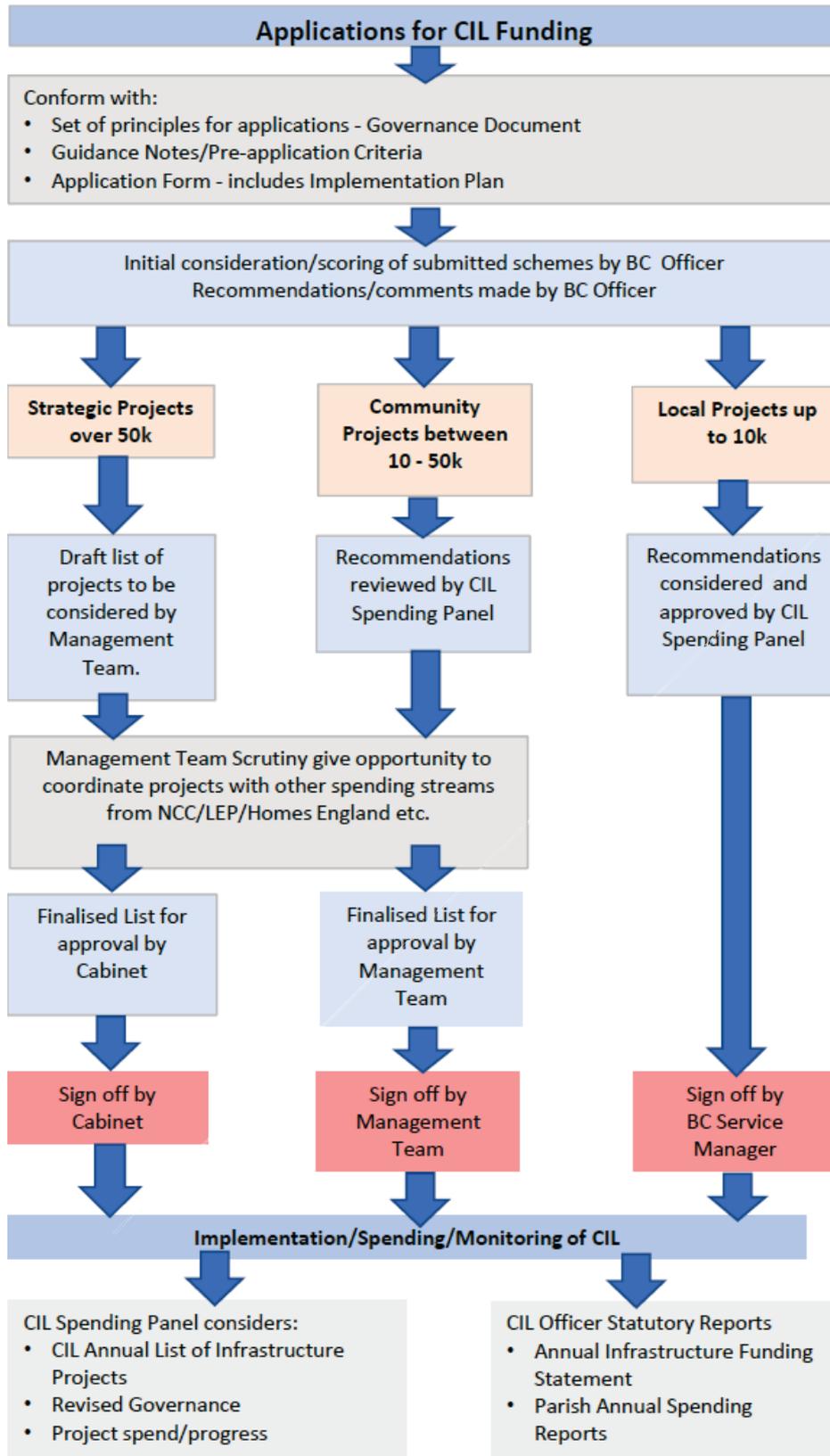
Unlike other obligations or charges, CIL spending does not need to be directly related to the donor development and can address infrastructure needs in general across the Borough Council's administrative area.

The key points set out by the CIL Regulations and Guidance relating to CIL funding are:

- **CIL should be spent on infrastructure** including; roads and other transport, schools and other education, community facilities, health, sport / recreation and open spaces
- The infrastructure funded **must support the development of the area**
- CIL can be **used to increase the capacity of existing infrastructure or to repair failing infrastructure**, if needed to support development
- CIL and Section 106 should not be secured to fund the same infrastructure project e.g. Social/Affordable Housing

Decision Making Process

The adopted CIL Governance Document provides details of the decision making process, for each of the project types. The table below outlines the individual processes for each project type.



Once the funding decision has been made successful applicants of CIL funding will be expected to maintain communication with the Borough Council, on the progress of their project, after a decision has been made to

provide funding.

Where funding has been agreed 'in principle' or where staged payments are agreed, the scheme applicant will be expected to provide information to justify funding being transferred.

Applicants should continue to provide information until the scheme has been completed and all CIL funding has been spent.

At a minimum, an annual report will need to provide information on the progress of each scheme that funding has been allocated to. A requirement to submit this information forms part of the agreement that the successful applicant is required to sign between themselves and the Borough Council of King's Lynn and West Norfolk.

If an applicant does not spend CIL money within five years of receipt or does not spend it as agreed then the Borough Council may require the applicant to repay some or all of those funds.

Monitoring and Review

The Borough Council of King's Lynn and West Norfolk is committed to ensuring the use of CIL is open and transparent.

List of CIL Funded Projects

The Borough Council will publish a list of all projects that have been allocated CIL funding on our website.

Annual Infrastructure Funding Statement

In line with the CIL Regulations, as amended in September 2019, the Borough Council will publish an Annual Infrastructure Funding Statement.

This report will provide details of CIL and also S106:

- receipts
- balances
- expenditure
- allocations.
- will be published on our website annually, for each financial year, no later than 31December.

The published reports can be found on the CIL Financial Reports webpages at:https://www.west-norfolk.gov.uk/homepage/276/cil_financial_reports

Local Projects

Local Project Reports & Scoring – FY 20/21

Scoring Criteria

As detailed in the CIL Governance Document FY20/21, the project must meet the following criteria:

- Is the total cost of the project between 1k and 10k?
- Has match funding and financial commitment been secured?
- Is the project deliverable within 1-5 years?

Current Scope for funding:

- Community Facilities
- Community Transport
- Green Infrastructure or
- Leisure and Open Space

Scoring Overview:

Amount of CIL funding requested (up to £10k)		
Amount of funding committed to the project by applying organization own funding (e.g. Parish precept).	1 – 5% = 1 Point 5 – 10% = 2 Points 11 – 15% = 3 Points 16 – 20% = 4 Points 21+% = 5 Points	Out of 5
Parish/Wards - Amount of funding committed to the project by applying Parish CIL funds	No CIL = 1 Point 10 – 25% = 1 Point 25 – 45% = 2 Points 45 – 65% = 3 Points 65 – 85% = 4 Points 85 – 100% = 5 Points	Out of 5
Details of other match funding secured (amount and organisation providing funds)	1 – 5% = 1 Point 5 – 10% = 2 Points 11 – 15% = 3 Points 16 – 20% = 4 Points 21+% = 5 Points	Out of 5

Ref: 05 Northwold Play Repairs

Applicant	Northwold & Whittington PC
Description	<p>To carry out repairs to the Slide, swing and climbing frame</p> <p>This is a well used play ground and it is imperative that these repairs are carried out so that the children can continue to use the equipment. I have uploaded the quotes for the swing repair and slide repair along with a letter of support from Cllr Ryves and copy of letter confirming money received from CIL in November which we will use towards these repairs</p> <p>Supporting Information Submitted: Slide Repair Quote</p>

Amount of CIL funding requested: **£641.77**

Scoring Criteria	% Matched/Notes	Score
Amount of funding committed to the project by applying organization own funding	0	0
Parish/Wards - Amount of funding committed to the project by applying Parish CIL funds	£799.20 – 124%	5
Details of other match funding secured	0	

Total Score: 5/15

BC Officer Recommendation	Made by: CIL Officer_ Amanda Driver	Dated: 25 May 2020
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Recommendation:	Approval
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Reason for Recommendation:	Community Facility/Open Space Infrastructure
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CIL Spending Panel Decision

Decision Approved/Refused:	Reason for Refusal (if applicable):

Service Manager/Exec Director Sign off

Signature:	Date:



Ref: 06 Barton Bendish Village Hall Fit-out project

Applicant	Barton Bendish Village Hall Trust	
Description	<p>Following a major refurbishment and extension to the village hall, the trustees now wish to complete the fit-out of the premises and install modern facilities as outlined below:</p> <ol style="list-style-type: none"> 1. Broadband and wi-fi connectivity. As the Covid-19 pandemic has shown, connectivity is vitally important and even more so in isolated rural communities such as ours. We want to install a full broadband and wi-fi connection to facilitate IT training and to improve the facilities in general so as to increase the viability of this community asset. 2. Kitchen equipment. The new kitchen still needs a new fridge/freezer and a hot cupboard so as to increase the catering opportunities and thereby increase the number and type of events that we can offer in pursuit of our charitable aims. 3. Chairs. The increased capacity of the hall triggers a requirement for more furniture. In particular we have a need for new chairs. <p>Barton Bendish is a rurally isolated community within the lowest 50% of economic deprivation. BBVHT is working to address issues of rural isolation, including social and cultural isolation, and loneliness. We do this through a programme of social and educational events in our village hall which also serves to facilitate and provide a meeting place for other local community groups. The hall is well used and has recently undergone a major refurbishment and extension which will enable us to increase the type and number of events we have planned. We now have a need to complete the fit out of the hall alongside an upgrade of the facilities we can offer so as to increase the use and reach of the hall.</p> <p>Barton Bendish Village Hall Trust is a registered charity 803776. The Village hall is the only community facility within the parish, following the recent closure of The Berney Arms PH., and as such acts as the social and cultural centre of the settlement. The project costs are made up as follows: Broadband and wi-fi – Costs £40 pcm for £1,440 Kitchen Equipment - £1000 Chairs – 100 chairs at £40.00 each = £4000 Please note that whilst the Parish Council support this project, they do not have any CIL funds to distribute, because there has been no appropriate development.</p>	
Amount of CIL funding requested: £5,440		
Scoring Criteria	% Matched/Notes	Score
Amount of funding committed to the project by applying organization own funding	£1000 – 15%	3
Parish/Wards - Amount of funding committed to the project by applying Parish CIL funds	0	1
Details of other match funding secured		
Total Score:		4/15
BC Officer Recommendation	Made by: CIL Officer_ Amanda Driver	Dated: 25 May 2020
Recommendation:	Partial Approval of £4,000	

Reason for Recommendation:	CIL is not to be for on costs as detailed in the Governance Document Page 6, Para 5.0.10 'Applications should not include a schedule of ongoing costs, to maintain the project, once it has been completed.' Community Facility
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CIL Spending Panel Decision

Decision Approved/Refused:	Reason for Refusal (if applicable):
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Service Manager/Exec Director Sign off

Signature:	Date:
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Ref 07 South Wootton - Nursery Close/Common Lane Footpath

Applicant	South Wootton Parish Council
Description	<p>Currently there is not a footpath between Nursery Close and Common Lane, this muddy area is currently the most used route for residents living in the Avon Road vicinity and all members of the public coming from the Avon Road cycle path, to access the Village Green or walk towards Castle Rising Road. The Parish Council would like to install a new tarmac footpath across this area allowing pedestrians safe access to the local Village Green and the Castle Rising Road area without needing to walk on, or cross the busy road, Nursery Lane. This new footpath would be beneficial to all, walkers, parents with pushchairs, disabled.</p> <p>This project has been brought about by requests from members of the public to provide this footpath. This is a regularly used route and would make a safer passage for everyone who walks or cycles to the Village Green or the Castle Rising Road area and beyond.</p> <p>Supporting Information Submitted: Common Lane Photo</p>

Amount of CIL funding requested: **£843.00**

Scoring Criteria	% Matched/Notes	Score
Amount of funding committed to the project by applying organization own funding	0	0
Parish/Wards - Amount of funding committed to the project by applying Parish CIL funds	£3372.00 – 400%	5
Details of other match funding secured		0

Total Score: 5/15

BC Officer Recommendation	Made by: CIL Officer_ Amanda Driver	Dated: 25 May 2020
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Recommendation:	Approval
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Reason for Recommendation:	Priority Approval - Open Space Infrastructure to support development
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CIL Spending Panel Decision

Decision Approved/Refused:	Reason for Refusal (if applicable):

Service Manager/Exec Director Sign off

Signature:	Date:



Ref 08 Denver - Playing Field Car Park Improvements

Applicant	Denver Playing Field Association
Description	<p>This project will provide the following on the recreation ground site: Lighting. The car park lighting will be 4x4 metre posts with LED floodlights and a camera to ensure appropriate security. The works include the following</p> <ul style="list-style-type: none">• Dig and fill trench• 150 metre armoured cable• Labour and Electrician• Fuse Board• Enclosure for supply• 4x200w LED floodlights with PIR• Camera <p>Fencing: To provide and fit pressure treated timber post and rail fencing for the car park to ensure the car park has a defined boundary and protects the pitches and informal play areas from being used for parking.</p> <p>Denver Playing Fields in Denver, Norfolk are run by a Management Committee, Denver Playing Field Association, which is a registered charity. The Management Committee consists of local residents, sports clubs, local school and Parish Council. The facility serves the Parish of Denver, Ryston, Roxham and Fordham and a population of over 2,000. Cricket has been played on the field since 1901.</p> <p>The following organisations currently use the site:</p> <ul style="list-style-type: none">• Denver Primary School – free use of pitches during daytime• Denver Cricket Club – 3 adult teams, U13's, U15's, 5- 8 years programme, 8 – 11 years programme• Denver Football Club – Charter Standard Club with Senior Team and 3 junior teams <p>The Association has through grants, fundraising and work of local volunteers improved the pavilion, play area and pitches on the site. The next phase of the recreation ground redevelopment is to improve the car park facilities on site by providing new lighting and fencing to ensure the facility is safe to use. This is the only local community open, access recreation facility that serves the local community. It offers facilities and activities for all ages and abilities.</p> <p>There is an open access play area for children and grass pitches which are free to use for informal sports as well as club use for those wishing to develop in their chosen sport. We provide access to sport and recreation activities and facilities throughout the year. There are opportunities for all ages and abilities to play football and cricket as well as the opportunity for local people to gain coaching qualifications and volunteer within the local sports clubs enabling them to develop their capacity and engage more children and young people in positive activities.</p> <p>The new, improved facilities have been welcomed and embraced by the local community.</p> <p>The facilities are used 50 weeks of the year for formal sport including cricket, football, holiday activities, training and coach/volunteer education and the pitches are also open access so free to use for the local community.</p> <p>It is estimated that over 5,000 people use the facilities each year for formal and informal sport and recreation including not only formal sport but playground use and informal health and fitness</p> <p>We also host an annual Festival of Sport Day to include other sports including athletics, rugby and archery. The improved lighting and fencing on the car park are crucial as we cater for significantly increased demand for our facilities for both formal and informal recreation. We need to ensure there is safe parking facilities for users.</p>

Additional Information	<p>The recreation ground site covers 12.5 acres and has the following facilities:</p> <ul style="list-style-type: none"> • 1 adult grass football pitch • 1 floodlit grass training pitch • 1 cricket square • Play Area • Car Park • Pavilion • 1 cricket net • 1 mini soccer pitch • 1 junior football pitch <p>Denver Football Club is a Charter Standard club with a Senior Men's team in the North West Norfolk Saturday League and U7, U9 and U12's teams</p> <p>Denver Cricket Club runs two Saturday teams, the 1st XI is in Division 4 of the Norfolk Cricket Alliance and the 2nd XI are in Division 4 of the Norfolk Cricket League. There is a Sunday XI that plays friendly fixtures.</p> <p>The club has a thriving youth section running U13 and U15 teams, each playing competitive cricket in the West Norfolk Junior League. There is also an All Stars Programme for 5 – 8 years and a Dynamos programme for 8 – 11 years.</p> <p>There are also weekly adult and weekly junior nets sessions.</p> <p>The Committee has extensive experience both professionally and as volunteers of managing construction projects. This is evidenced by our successful playground and major pavilion improvements.</p> <p>It is our intention that one Committee Member will be allocated the Project Manager role and be responsible for liaising with the contractors to ensure all health and safety requirements are adhered to along with ensuring that the project is kept to timescale and budget. That person will provide written and verbal reports to the Committee which will convene as necessary during the works to ensure successful completion</p> <p>Supporting Information Submitted:Electricity Quote</p>
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Amount of CIL funding requested: £6458		
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Scoring Criteria	% Matched/Notes	Score
Amount of funding committed to the project by applying organization own funding	£1000 – 15%	3
Parish/Wards - Amount of funding committed to the project by applying Parish CIL funds	0	1
Details of other match funding secured	£500 - £250 Denver FC and £250 Denver Cricket Club – 7%	2

Total Score: 6/15

BC Officer Recommendation	Made by:CIL Officer_ Amanda Driver	Dated: 25 May 2020
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Recommendation:	Approval
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Reason for Recommendation:	Open Space/Community Facility
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CIL Spending Panel Decision

Decision Approved/Refused:	Reason for Refusal (if applicable):
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Service Manager/Exec Director Sign off

Signature:	Date:
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Ref 09 Emneth - Childrens play area repairs

Applicant	EPFC charity #802015	
Description	<p>The childrens play area in Emneth is badly in need of repair. The annual ROSPA safety inspection is pretty damning, and the area will fall into disrepair soon. I have attached a quote for £16k total for all the repairs - any successful CIL funding would go towards us paying for these repairs. I have the latest ROSPA inspection report if required.</p> <p>The childrens play area in Emneth is badly in need of repair. The annual ROSPA safety inspection is pretty damning, and the area will fall into disrepair soon. There is no other play area within walking distance of Emneth - and the fields are a focus for the village. To have a play area so badly in need of investment could really do with sorting out. The total cost for repairs has been quoted at £16k. I would be able to cover the remainder (from any successful application from CIL) from the charities other fundraising activities, along with a donation from the local Parish Council.</p> <p>Supporting Information Submitted: Playing Field Repair Quote</p>	
Amount of CIL funding requested: £10,000		
Scoring Criteria	% Matched/Notes	Score
Amount of funding committed to the project by applying organization own funding	£2,000 – 20%	4
Parish/Wards - Amount of funding committed to the project by applying Parish CIL funds	0	1
Details of other match funding secured	£4,000 – 40%	5
Total Score:		10/15
BC Officer Recommendation	Made by:CIL Officer_ Amanda Driver	Dated: 25 May 2020
Recommendation:	Approval	
Reason for Recommendation:	Community Facility/Open Space Infrastructure	
CIL Spending Panel Decision		
Decision Approved/Refused:	Reason for Refusal (if applicable):	
Service Manager/Exec Director Sign off		
Signature:	Date:	



Ref 10 Hunstanton - Community Centre Youth Shelter

Applicant	Hunstanton Town Council	
Description	<p>To provide a 'Shelter' for the youth of the town to meet in a safe and sheltered environment within the grounds of Hunstanton Community Centre, Avenue Road, Hunstanton.</p> <p>Hunstanton Town Council have identified the need to provide somewhere for youngsters to congregate and meet after school, at weekends and during school holidays. A youth shelter will provide the teenagers of the town their 'own space' to socialise safely.</p> <p>Hunstanton Town Council have observed children sheltering under the roof of the Community Centre porch when the weather is bad and would like to provide a modern, safe and pleasant shelter for youngsters to meet in after school. When asked in a recent Youth Survey 'what the youth would like to see/use' a Shelter was one of the requests. The area identified will be landscaped, well lit at night and included in the current CCTV coverage area.</p> <p>Supporting Information Submitted:Youth Shelter Details</p>	
Amount of CIL funding requested: £4,000		
Scoring Criteria	% Matched/Notes	Score
Amount of funding committed to the project by applying organization own funding	£4000 – 100%	5
Parish/Wards - Amount of funding committed to the project by applying Parish CIL funds	0	1
Details of other match funding secured	0	0
Total Score:		6/15
BC Officer Recommendation	Made by:CIL Officer_ Amanda Driver	Dated: 25 May 2020
Recommendation:	Approval	
Reason for Recommendation:	Community Facility	
CIL Spending Panel Decision		
Decision Approved/Refused:	Reason for Refusal (if applicable):	
Service Manager/Exec Director Sign off		
Signature:	Date:	

Ref 11 Hunstanton - Community Centre 'Body Balance Trim & Trail'		
Applicant	Hunstanton Town Council	
Description	<p>To provide 'Trim & Trail' equipment for 3 - 12 yr olds within the grounds of Hunstanton Community Centre. To encourage more families to use the outdoor area at the Centre.</p> <p>Trim and Trail equipment provides creative ways for 3 - 12 yr olds to entwine personal development and learning. Equipment like climbers and overhead hanging apparatus present kids with physical challenges and free play encourages them to take risks. When kids take that risk and overcome the challenge, they develop a sense of accomplishment that leads to higher self esteem.</p> <p>There is a lack of play equipment in the area of the Community Centre. Benefits of 'Trim & Trails; A unique way to explore different heights Improve cognitive ability Develop core strength, as well as balance and coordination Provide exercise in a safe and fun environment</p> <p>Supporting Information Submitted: Trim Trail Details</p>	
Amount of CIL funding requested: £4,000		
Scoring Criteria	% Matched/Notes	Score
Amount of funding committed to the project by applying organization own funding	£4,000 = 100%	5
Parish/Wards - Amount of funding committed to the project by applying Parish CIL funds	0	1
Details of other match funding secured		
Total Score:		6/15
BC Officer Recommendation	Made by: CIL Officer_ Amanda Driver	Dated: 25 May 2020
Recommendation:	Approval	
Reason for Recommendation:	Community Facility/Open Space Infrastructure	
CIL Spending Panel Decision		
Decision Approved/Refused:	Reason for Refusal (if applicable):	
Service Manager/Exec Director Sign off		
Signature:	Date:	

Ref 12 East Rudham - Restructure of Playpark

Applicant	East Rudham Parish Council	
Description	<p>To remove existing play equipment, regrade play area with soil and reseed area. Front fence to be removed before work and reinstated on completion. Supply and install new equipment all with new safety surfaces.</p> <p>The Parish council community Play Park has major equipment which is over 30 years old and has caused concern when inspected annually by ROSPA. It has been decided to completely reorganise the whole small site, replace two main items of aging equipment, and retain the serviceable existing units. The site is near to the local school and is used by the communities of East and West Rudham and surrounding catchment area. The main benefits are continuation of the provision, continuing safety and to avoid possible closure of the site.</p> <p>Supporting Information Submitted:Reseeding Quote</p>	
Amount of CIL funding requested: £8,919		
Scoring Criteria	% Matched/Notes	Score
Amount of funding committed to the project by applying organization own funding	£1,000 – 11%	3
Parish/Wards - Amount of funding committed to the project by applying Parish CIL funds	0	1
Details of other match funding secured	0	0
Total Score:		4/15
BC Officer Recommendation	Made by:CIL Officer_ Amanda Driver	Dated: 25 May 2020
Recommendation:	Approval	
Reason for Recommendation:	Community Facility/Open Space Infrastructure	
CIL Spending Panel Decision		
Decision Approved/Refused:	Reason for Refusal (if applicable):	
Service Manager/Exec Director Sign off		
Signature:	Date:	

Ref 13 North Runcton - Flood Alleviation Work		
Applicant	North Runcton Parish Council	
Description	<p>Proposed ditching and culvert renewal to reduce seasonal water table and reduce risk to domestic properties.</p> <p>In recent years we have had increasingly regular seasonal problems with flooding of gardens and at two properties, buildings, in the wet season (notably December to February). In our increasingly wet winters, there is insufficient surface water drainage infrastructure to intercept high water tables before they flood properties on lower topography. The works will ensure that ditches intercept runoff and direct it away from dwellings and gardens. Attached plans and photographs illustrate the problem this has caused to parishioners and which the proposed works seek to mitigate in future.</p> <p>Supporting Information Submitted: Flooding Illustrations</p>	
Amount of CIL funding requested: £3,750		
Scoring Criteria	% Matched/Notes	Score
Amount of funding committed to the project by applying organization own funding	£3750 – 100%	5
Parish/Wards - Amount of funding committed to the project by applying Parish CIL funds	0	1
Details of other match funding secured	0	0
Total Score:		6/15
BC Officer Recommendation	Made by: CIL Officer_ Amanda Driver	Dated: 25 May 2020
Recommendation:	Approval	
Reason for Recommendation:	Open Space/Green Infrastructure	
CIL Spending Panel Decision		
Decision Approved/Refused:	Reason for Refusal (if applicable):	
Service Manager/Exec Director Sign off		
Signature:	Date:	



Fire brigade pumping at the Whins and Primrose Farm. Flooding to front and rear of properties.



Front room flooded at Primrose Farm; Sewers overflowing; inundation of paddocks to north of Common Lane/Chequers Lane.



Pond full at rear of old dairy - but not draining to ditch?



Areas flooded December, January, February 2020-21



1. Redirect drainage off Towler land by excavating E/W ditch to take it to existing deep N/S ditch on common. (120 m new ditch).
2. Consider new swale or pond to hold excess water at rear of Whins. Nature conservation benefits.
3. Excavate new ditch/swale on Fuller paddock at rear of residential properties to create new cut off drainage. Drain into existing pond.
4. Ensure existing pond drains into deep N/S ditch on common (new culvert?) Ensure all N/S ditch is capable of free-flow.
5. New or improved cut off drain or swale to intercept all drainage from South Fork paddock and put it in the western ditch. Similar cut off drain at rear of Whins.
6. Improve culvert or reopen ditch to take water to culvert under Common Lane and into common ditch.
7. Investigate potential to drain common in front of 56 into pond.
8. Investigate potential to drain Whins front garden into common ditch.
9. Review culvert from pond into common ditch and consider enlarging it.

Suggested Flood Avoidance Works i

Ref 14 Upwell Hall - Renovation Preparation		
Applicant	Upwell Parish Council	
Description	<p>We wish to employ an architect to survey the hall, prepare drawings and a technical design, to get tenders for the work to be carried out and to administer the contract once placed with a builder. This will enable the council to safeguard the future of this vital community facility in such a way as it will be environmentally friendly in line with the Borough's Climate Change Policy.</p> <p>Upwell Village Hall is owned by Upwell Parish Council, Because of this ownership the hall is unable to access a lot of grant funding as local councils are ineligible for consideration from most sources of grants. The hall was originally built in 1868 and is a wonderful building inside. However, as you would expect with a building that old it is in need of modernisation especially from an environmental/energy efficiency aspect. It needs better insulation, better heating system and the electrics are in need of replacing for safety reasons. We have tried getting quotes for the improvements but without a detailed schedule of works being done we are unable to get comparable quotes. This has prevented us getting on with a renovation.</p> <p>Parish Council will fund up to £70000 for the building work This application is only for the money for the architectural work needed prior to the full project going ahead. Once we have quotes for the main project we will seek grant support from WREN to help with that which we are hopeful would be forthcoming.</p> <p>Supporting Information Submitted:Upwell Photo</p>	
Additional Information	<p>Upwell Hall is a well used and well loved community facility. Originally built in 1868 it had been closed by the private owner in the 1990s. the parish council bought the building and it has been run on behalf of the council by a group of volunteers ever since. Prior to Covid it had people using it almost every day. However, it is an old building with a very poor environmental footprint and in need of significant remedial work. This project will enable us to bring the hall into the 21st century and safeguard the facility for future generations of Upwell residents.</p> <p>The parish council held an extraordinary outdoor council meeting in August to discuss the future of the hall. It was well attended by the public and there was enormous support for the parish council to take forward a renovation project. It was at that meeting that the council voted overwhelmingly to renovate the hall in an environmentally friendly way to safeguard its future. It was agreed at that meeting once the renovation was complete that the council would seek to transfer the ownership to, or lease the building to, a local charity for the future, the council to remain as custodian trustees.</p>	
Amount of CIL funding requested: £6,062		
Scoring Criteria	% Matched/Notes	Score
Amount of funding committed to the project by applying organization own funding	£7,000 – 115%	5
Parish/Wards - Amount of funding committed to the project by applying Parish CIL funds	0	1
Details of other match funding secured	0	0
Total Score:		6/15
BC Officer Recommendation	Made by:CIL Officer_ Amanda Driver	Dated: 25 May 2020
Recommendation:	Approval	
Reason for Recommendation:	Community Facility	

CIL Spending Panel Decision	
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Decision Approved/Refused:	Reason for Refusal (if applicable):
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Service Manager/Exec Director Sign off	
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Signature:	Date:
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Ref 15 Walsoken - Chapnall Road bus shelter replacement		
Applicant	Walsoken Parish Council	
Description	<p>To replace an existing bus shelter which is basically only a metal frame with a corrugated roof which has holes in it. The shelter offers no protection from the weather as the panels are missing.</p> <p>Also to move the proposed new shelter forward so users can access it straight from the footpath which will avoid them walking on the existing uneven paving slabs and area of grass which are dangerous.</p> <p>In addition a solar light is proposed to be included in the shelter to provide lighting during the darker mornings and evenings.</p> <p>This project replaces a run down bus shelter which is used by residents in the village to get into the town centre. Many of the users are elderly people or parents with children and it's important that they are protected from the elements whilst waiting for a bus. The site of the existing shelter means users have to walk across an uneven path so the proposed new shelter will be moved forward next to the footpath to make access easier.</p> <p>Supporting Information Submitted:Bus Shelter Photo</p>	
Amount of CIL funding requested: £3,750		
Scoring Criteria	% Matched/Notes	Score
Amount of funding committed to the project by applying organization own funding	£985 = 26%	5
Parish/Wards - Amount of funding committed to the project by applying Parish CIL funds	0	1
Details of other match funding secured	£3,750 Norfolk County Council Parish Partnership Scheme – 100%	5
Total Score:		11/15
BC Officer Recommendation	Made by:CIL Officer_ Amanda Driver	Dated: 25 May 2020
Recommendation:	Approval	
Reason for Recommendation:	Leisure/Community Transport	
CIL Spending Panel Decision		
Decision Approved/Refused:	Reason for Refusal (if applicable):	
Service Manager/Exec Director Sign off		
Signature:	Date:	



Ref 16 Sedgeford - Playing Field Outdoor Gym Project

Applicant	Sedgeford Parish Council
Description	<p>To install an outside gym equipment package supplied by Sunshine Gym by Broxap</p> <p>Enhance the facilities for children and adults to exercise outdoors. To enhance the wellbeing of residents following the Covid pandemic.</p> <p>The village would like to encourage the residents to think about their health and well being especially after the recent year and the Covid pandemic. Residents have said how much they enjoy using the equipment in other locations in the Borough but with no public transport they cannot always access them To have them in the village will be a big boost for the health and well being of all our residents.</p> <p>Supporting Information Submitted:Equipment Quote</p>

Amount of CIL funding requested: £8,800

Scoring Criteria	% Matched/Notes	Score
Amount of funding committed to the project by applying organization own funding	£3,000 – 34%	5
Parish/Wards - Amount of funding committed to the project by applying Parish CIL funds	0	1
Details of other match funding secured	0	0

Total Score: 6/15

BC Officer Recommendation	Made by:CIL Officer_ Amanda Driver	Dated: 25 May 2020
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Recommendation:	Approval
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Reason for Recommendation:	Community Facility/Leisure/Open Space Infrastructure
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CIL Spending Panel Decision

Decision Approved/Refused:	Reason for Refusal (if applicable):

Service Manager/Exec Director Sign off

Signature:	Date:

Ref 18 Gaywood - GCC Outdoor Gym		
Applicant	Gaywood Community Centre	
Description	<p>To buy and install outside of the community centre outside gym equipment for the use by the local teenagers and children</p> <p>This project will benefit the local community as the teenagers on both local estates have nowhere to go and nothing to do so either stay indoors on electronic devices or go out vandalizing the area for something to do</p>	
Additional Information	<p>Everyone labels the teenagers of today as thugs etc, yes we've experienced vandalism and graffiti from local teenagers but we have spoken to them and they say it's out of boredom hopefully this project will answer that. This equipment will also be covered by cameras this is not only for the safety of the building and equipment but the teenagers that hang out here are protected by the cameras as security in a dark area for them</p>	
Amount of CIL funding requested: £10,000		
Scoring Criteria	% Matched/Notes	Score
Amount of funding committed to the project by applying organization own funding	£10,000 = 100%	5
Parish/Wards - Amount of funding committed to the project by applying Parish CIL funds	0	1
Details of other match funding secured	£10000 from the Lottery Community Funding project	5
Total Score:		11/15
BC Officer Recommendation	Made by: CIL Officer_ Amanda Driver	Dated: 25 May 2020
Recommendation:	Approval	
Reason for Recommendation:	Community Facility	
CIL Spending Panel Decision		
Decision Approved/Refused:	Reason for Refusal (if applicable):	
Service Manager/Exec Director Sign off		
Signature:	Date:	

