

CORPORATE PERFORMANCE PANEL WORK PROGRAMME 2021/2022

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER	OBJECTIVES AND DESIRED OUTCOMES
2 June 2021	Appointment of Vice-Chair			To appoint a Vice-Chair for the Municipal Year 2021/2022.
2 June 2021	Call-in (if any)			
2 June 2021	Nominations to Outside Bodies and Partnerships – Hunstanton Sailing Club	Appointment to Outside Body		To appoint a representative.
2 June 2021	Cabinet Forward Decisions List			
2 June 2021	Panel Work Programme			
2 June 2021	Exempt: KLIC Settlement Agreement and Repayment Plan	Quarterly Update	M Henry	Agreed on 2 September 2020 the Panel would receive quarterly updates.
2 June 2021	Corporate Performance Monitoring Update Full Year		H Howell	

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21 July 2021	Call-in (if any)			
21 July 2021	Corporate Performance Monitoring Update – Interim Report		H Howell	
21 July 2021	Freedom of the Borough		S Winter	To consider the recommendations of the IWG following the NoM from Cllr Rust.
21 July 2021	Interim Meetings arrangements	Cabinet report	H Howell	
21 July 2021	Provision of Monitoring Officer	Cabinet report	H Howell	
21 July 2021	Allocations of Members budget	Cabinet report	L Gore	
21 July 2021	Members Enquiries Arrangements	Cabinet report	H Howell	
21 July 2021	Cabinet Forward Decisions List			
21 July 2021	Panel Work Programme			
1 September 2021	Call-in (if any)			
1 September 2021	Cabinet Forward Decisions List			
1 September 2021	Post Evaluation: H & M	Post Evaluation	M Henry	
1 September 2021	Exempt: KLIC Settlement Agreement and Repayment Plan	Quarterly Update	M Henry	Agreed on 2 September 2020 the Panel would receive quarterly updates.
1 September 2021	Exempt Report: Hunstanton	Annual Update	Councillor C	The Panel to receive a report from the

	Sailing Club (Prior to receiving the update, the Panel to determine if the item should be discussed as an exempt report)		Rose	Borough Council's Representative (Councillor C Rose).
1 September 2021	Water and Trade Waste, Hunstanton Promenade (Request from Councillor P Beal)	Cllr referral	M Henry	To give consideration to the issue raised by Councillor Beal.
1 September 2021	Persistent Complainants Policy (referral from Cllr Nash)	Cllr Referral	H Howell	To review the policy
1 September 2021	Procurement Update	Update	D Ousby	
DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER	OBJECTIVES AND DESIRED OUTCOMES
20 October 2021	Call-in (if any)			
20 October 2021	Formal Complaints against the Borough Council 1 April 2020 – 31 March 2021 The number of compliments received also to be reported.	Annual	Assistant to the Chief Executive	For information only.
20 October 2021	Cabinet Forward Decisions List			
20 October 2021	Panel Work Programme			
20 October 2021	Employment Monitoring Figures – Annual Report	Annual	B Box	For information only

20 October 2021	Procurement Strategy Update	Policy Review	D Ousby	
8 December 2021	Call-in (if any)			
8 December 2021	Annual Communications Update	Annual Update	S Clifton, A Howell, J Hillard	
8 December 2021	Persistent and Vexatious Customers		H Howell	
8 December 2021	Cabinet Forward Decisions List			
8 December 2021	Panel Work Programme			
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8 December 2021	Request from Councillor A Ryves - A summary of the issue the performance of the council owned businesses, West Norfolk property, West Norfolk housing and Alive West Norfolk, and any other 100% owned or partially owned business which operate independently of the Council	Update	L Gore	
19 January 2022	Call-in (if any)			
19 January 2022	Cabinet Forward Decisions List			

19 January 2022	Panel Work Programme			
19 January 2022	Exempt: KLIC Settlement Agreement and Repayment Plan	Quarterly Update	M Henry	Agreed on 2 September 2020 the Panel would receive quarterly updates.
3 March 2022	Call-in (if any)			
3 March 2022	Presentation on Improving Attainment in West Norfolk	Annual Update	B Box	To provide an update on the Improving Attainment in West Norfolk.
3 March 2022	EXEMPT: KLIC Settlement Agreement and Repayment Plan	Update	M Henry	To receive a quarterly update report.
DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER	OBJECTIVES AND DESIRED OUTCOMES
13 April 2022	Call-in (if any)			
13 April 2022	Cabinet Forward Decisions List			
13 April 2022	Panel Work Programme			
13 April 2022	Waste Contract - Performance Review	Contract Review	M Chisholm/B Brandford	To review the progress of the contract which has been running 1 year.

Forthcoming items to be programmed

- Request from Councillor P Beal: Hunstanton TIC
- Annual Sickness Monitoring Report
- Cabinet Report: Update to the Major Project Board Terms of reference (currently on Forward Decisions List for 2021)

- Guidance in respect of Council Tax Support Scheme ahead of when it is presented to Council for approval – M Drewery
- Planning Sifting (last presented to CPP 22 July 2020).
- Scrutiny - to look at the compulsory statutory guidance and practice elsewhere.

Post Evaluation Review of Projects

- Cinema, Corn Exchange