

REPORT TO CABINET

Open		Would any decisions proposed :		
Any especially affected Wards	Operational	(a) Be entirely within cabinet's powers to decide NO		
		(b) Need to be recommendations to Council YES		
		(c) Be partly for recommendations to Council and partly within Cabinets powers – YES		
Lead Member: Leader, Councillor S Dark Cllr.stuart.dark@west-norfolk.gov.uk		Other Cabinet Members consulted:		
		Other Members consulted:		
Lead Officer: Samantha Winter E-mail: sam.winter@west-norfolk.gov.uk Direct Dial:01553 616327		Other Officers consulted:		
Financial Implications NO	Policy/Personnel Implications NO	Statutory Implications (incl S.17) NO	Equalities Impact Assessment req'd NO	Risk Management Implications NO

Date of meeting: 15th June 2021

APPOINTMENTS TO OUTSIDE BODIES AND PARTNERSHIPS

<p>Summary</p> <p>The report seeks approval for nominations for Executive appointments to serve on outside bodies and partnerships for 2021/2022.</p> <p>Recommendation</p> <p>1) That the Cabinet appoints representatives to serve in an Executive capacity on the outside bodies and partnerships requiring appointment in the Appendix attached.</p> <p>2) That the reporting arrangements be noted, as shown in section 3 of the report.</p> <p>3) To note that all other appointments to Outside Bodies will be made at the Council meeting on 8th July 2021.</p> <p>Reason for decision</p> <p>To ensure continued involvement in the community by the Council.</p>

1.0 BACKGROUND

1.1 The Council is invited to nominate representatives to serve on a number of outside bodies and partnerships with which the Council has a range of types of relationships.

2.0 INSURANCE COVER FOR BOROUGH COUNCILLORS

2.1 The Council's insurance will indemnify any employee or member arising from their service on the board or participation in the capacity of governor, officer, trustee, director, committee member or other official of any not-for profit entity other than the insured.

Provided always that:

- a) The service or participation by the employee or member is specifically requested by or under the specific direction of the insured.
- b) The insured is legally entitled to approve the service or participation and to indemnify the employee or member in respect of it.
- c) Any payment will only be made by the insurer for an amount in excess of any indemnification or insurance coverage provided by the not-for-profit entity or afforded from any other source and to which the employee or member is entitled.

2.2 When a member is appointed to serve on an outside body, they should also ensure that as well as completing the Register of Financial and Other Interest form, they should complete the annual "Related Party Transactions form", with the details of those bodies on which they serve.

3.0 FEEDBACK FROM MEMBERS ON OUTSIDE BODIES

3.1 Arrangements for reporting back by Members serving on Outside Bodies are approved every year at Council as follows:

3.2 Each of the relevant scrutiny panels should be able to request reports from Councillors serving on outside bodies which fall within their remit. By programming the reports over the Panel's annual timetable of meetings, it would be possible for members both to assess the usefulness of making appointments to bodies and be informed of any relevant matters.

3.3 Cabinet Members serving on outside bodies will report via their Cabinet Members' reports to Council.

3.4 All are welcome to use the Members' Bulletin to report on the work of any such organisation.

4.0 APPOINTMENT OF REPRESENTATIVES

4.1 **Executive Roles** – The attached Appendix lists those bodies to which Cabinet is invited to appoint representatives to. Appointments that fall within this category are corporate in nature and fall within the portfolio responsibilities of members of the Cabinet. Alternatively, a Cabinet Member may nominate a substitute from Borough Councillors indicating a willingness to serve on a particular body. For information, the Appendix lists any additional representatives which will be appointed subsequently in the Scrutiny, Parish and General categories. These do not require any action from Cabinet and will be appointed by Council on 8th July 2021.

4.2 **Scrutiny and Regulatory Roles** - Nominations for representatives to serve on Scrutiny bodies are being sought from the appropriate scrutiny panel (Environment & Community and Corporate Performance Panel) at their meetings in June 2021 and will be submitted to Council for approval on 8th July 2021.

4.3 **Parish Level Representation, Parished and Unparished Areas** - Local representatives may be appointed onto specific local bodies within or related to their ward. On occasions, a body may not

specifically require the Council's representative to be a Borough Councillor, in which case a community representative may be nominated by Council. Appointments will be made at Council on 9th July 2021.

- 4.4 **General Appointments** - Appointments which are of general interest to the Borough as a whole will be made at Council on 8th July 2021.

5.0 FINANCIAL IMPLICATIONS

- 5.1 Mileage and subsistence allowances for Councillors attending meetings.

- 5.2 All appointments can be made within the existing budget.

6.0 ACCESS TO INFORMATION

Current lists of Member representation
ACSeS report on liabilities of Outside Bodies.

APPENDIX 1**LIST OF OUTSIDE BODIES REQUIRING CABINET APPROVAL**

Name of Outside Body	Appointed/Nominated by	Number of representatives	Current representatives	Term of office
Active Norfolk	Cabinet	1	Nockolds	Annual
Action for Children	Cabinet	1	Bambridge	Annual
Alive Leisure Trust	Cabinet	1	Devereux	Annual
Alive Management Board of Directors	Cabinet	3	Long, Nockolds, Middleton	Annual
Alive West Norfolk Board	Cabinet	4	Long, Nockolds, L Gore, D Gates	Annual
Borough Council/College of West Anglia Liaison Board	1 Cabinet and 1 E&C	2	Long (Cabinet) Lowe (EC)	Annual
CNC Building Control Joint Committee	Cabinet	1	Blunt	Annual
Coastshare Limited	Cabinet	2	Long, Hipperson	Annual
College of West Anglia Board	Cabinet	1	Long	Annual
Community Action Norfolk	Cabinet	1	Nockolds	Annual
Downham Market Leisure Centre Joint Management Committee	1 Cabinet and 2 Council	3	Nockolds (Cabinet), Ryves and Howland (Council)	Annual
FCH and Borough Council Strategic Forum	Cabinet	3	Long, Lawrence and L Gore	Annual
HAZ Partnership Board	Cabinet	2	Gidney, Nockolds	Annual
Health and Wellbeing Board	Cabinet	1 + 1 sub	Nockolds and Sandell (sub)	Annual
Hunstanton Prosperity Coastal Community Team	1 Cabinet and 2 Council	3	Middleton (Cabinet), Bower and Beal (Council)	Annual
King's Lynn and West Norfolk Area Museums Committee	1 Cabinet, 3 Scrutiny (E&C), 1 Council	5	Nockolds (Cabinet), de Whalley, Kemp and Bubb (Scrutiny), A Tyler (Council)	Annual
King's Lynn Business Improvement District Board	Cabinet	1	Middleton	Annual
King's Lynn Festival Board	Cabinet	1	Nockolds	Annual
King's Lynn Town Centre Partnership	NO LONGER MEETS TO BE DISBANDED			
Local Government Association (including sub groups)	Cabinet	1	Long	Annual
Norfolk Arts Forum Executive	Cabinet	1	Nockolds	Annual

Norfolk Coast Partnership Management Group	Cabinet	1 + 1 sub	Long and Devereux (sub)	Annual
Norfolk Joint Museums and Archaeology Committee	Cabinet	1	Nockolds	Annual
Norfolk Parking Partnership Joint Committee	Cabinet	1 + 1 sub	Kunes and Blunt (sub)	Annual
Norfolk Police and Crime Panel	Cabinet	2	Manning and Long	Annual
Norfolk Rail Policy Group	Cabinet	1	Sampson	Annual
Norfolk Records Committee	Cabinet	1	Nockolds	Annual
Norfolk Waste Partnership	Cabinet	1 + 1 sub	Devereux and Long (sub)	Annual
North Lynn Discovery Centre Board	Cabinet	2	Middleton and L Gore	Annual
The Wash and North Norfolk Coast Marine Partnership	Cabinet	1	Devereux	Annual
West Norfolk Chamber of Commerce Council	Cabinet	1	Middleton	Annual
West Norfolk Housing Company	Cabinet	3	Lawrence, Long and Blunt	Annual
West Norfolk Property	Cabinet	3	Blunt, Lawrence and Long	Annual
West Norfolk Tourism Executive Forum	Cabinet	2	Nockolds and Middleton	Annual