

POLICY REVIEW AND DEVELOPMENT PANEL REPORT

REPORT TO:	Corporate Performance Panel		
DATE:	2 September 2020		
TITLE:	Review of Standing Orders and Articles		
TYPE OF REPORT:	Constitution		
PORTFOLIO(S):	Leader of the Council		
REPORT AUTHOR:	Alexa Baker, Monitoring Officer		
OPEN/EXEMPT	OPEN	WILL BE SUBJECT TO A FUTURE CABINET REPORT:	Yes

PURPOSE OF REPORT/SUMMARY:
<p>Group Leaders have met with the Chief Executive, Democratic Services Officers and the Legal Officer to discuss proposed changes to the Borough Council's Constitution.</p> <p>This report presents the proposed revisions to the Standing Orders and Articles within the Borough Council's Constitution following on from the meetings with Group Leaders.</p>
RECOMMENDATIONS:
<p>The Corporate Performance Panel is requested to consider and comment on the draft amended documents prior to their submission to Cabinet.</p>
REASONS FOR RECOMMENDATIONS:
<p>To ensure that the Council's Constitution remains fit for purpose, reflects existing legislation and best practice</p>

1. It is a statutory requirement for the Council have and maintain a Constitution, which must be publicly available. It contains the Council's rules of procedure and must contain provisions which are set out by statute.
2. Proposed revisions to the Standing Orders and Articles are included in the attachments to this report. Amendments include those which are required to reflect current law, clarification of wording, and suggestions made by the Leaders of the Political Groups in liaison with the Chief Executive and Legal Services who have met on several occasions to conduct the review.
3. The amendments are shown as 'tracked changes' in the attached documents.
4. The Corporate Performance Panel is requested to consider and comment on the amended documents prior to their consideration by the Cabinet and Council.
5. Background Papers

The current Constitution is available to view on the Borough Council's website at <https://democracy.west-norfolk.gov.uk/ieListDocuments.aspx?CId=429&Mid=2220&Ver=4&bcr=1&info=1>