

## CABINET MEMBERS DELEGATED DECISION

<b>Open</b>		Would any decisions proposed :		
<b>Any especially affected Wards</b>	Mandatory/	Be entirely within Cabinet's powers to decide	YES/NO	
	Discretionary /	Need to be recommendations to Council	<del>YES/NO</del>	
	Operational	Is it a Key Decision	<del>YES/NO</del>	
Lead Member: Cllr Elizabeth Nockolds E-mail: <a href="mailto:cllr.elizabeth.nockolds@west-norfolk.gov.uk">cllr.elizabeth.nockolds@west-norfolk.gov.uk</a>		Other Cabinet Members consulted: None		
		Other Members consulted: None		
Lead Officer: Lorraine Gore E-mail: <a href="mailto:Lorraine.gore@west-norfolk.gov.uk">Lorraine.gore@west-norfolk.gov.uk</a> Direct Dial (01553 616432)		Other Officers consulted: Sarah Dennis		
Financial Implications YES/NO	Policy/Personnel Implications <del>YES/NO</del>	Statutory Implications <del>YES/NO</del>	Equal Impact Assessment YES/NO If YES: Pre-screening/ Full Assessment	Risk Management Implications <del>YES/NO</del>
If not for publication, the paragraph(s) of Schedule 12A of the 1972 Local Government Act considered to justify that is (are) paragraph(s)				
Date meeting advertised: 26 <sup>th</sup> November 2019		Date of meeting decision to be taken: 3 <sup>rd</sup> December 2019		
Deadline for Call-In: 10 <sup>th</sup> December 2019				

### Financial Assistance Small Grants Scheme

#### Summary

This report details the decisions made in relation to the second round of capital and revenue grant awards for 2019-20.

#### Recommendation

To approve the decisions set out below.

#### Reason for Decision

Determination of applications under the Small Grants Scheme.

A grants panel meeting was held on 18 November to assess applications for capital and revenue grants which fall within the Culture, Heritage and Health Portfolio. This report details the recommendations made at this meeting by the Portfolio Holder.

The recommendations featured in this report are subject to the 'call in' procedure. When the grant decision becomes official the applicants will be notified in writing by the Norfolk Community Foundation on behalf of the Borough Council. All terms and conditions of the grants will be stated in the official offer letter.

### Small Grants Scheme – Revenue grants

Applicant	Summary of request	Decision
Burnham Market Nursery School	To purchase aprons, waterproofs, den building kits and related equipment to facilitate cookery sessions and outdoor play.	£494
King's Lynn FoodBank	To pilot a new project aimed at addressing holiday hunger amongst children and families in King's Lynn.	£500
Lavender Hill Mob Theatre Company	To support publicity costs for the group's performance.	£800
Norfolk Eating Disorders Association T/a Eating Matters	To provide face to face counselling for people in West Norfolk with mild to moderate eating disorders.	£2,500
West Norfolk Riding for the Disabled Association	To deliver a total of 104 carriage driving and equine therapy sessions to people with disabilities over 13 weeks.	£1,800
<b>TOTAL AWARDED</b>		<b>£6,094</b>

#### Applications declined/ deferred:

None.

#### Revenue applications:

Awards over £5,000: None

### Small Grants Scheme – Capital grants

#### Awards under £5,000:

Applicant	Summary of request	Decision
Docking Playing Fields Association	To replace the faulty Zip Wire at Docking playing field.	£2,000
Hockwold Cricket Club	To install an all-weather cricket square (artificial wicket) at Hockwold Cricket Club.	£2,160
<b>TOTAL AWARDED</b>		<b>£4,160</b>

#### Applications declined/ deferred:

Applicant	Summary of request	Decision
Get High Volare	To purchase a second hand aircraft to provide 3 axis flight training to young people.	Declined.

## **Awards over £5,000:**

### **Barton Bendish Village Hall Trust**

Funds are requested towards a refurbishment and extension of Barton Bendish Village Hall.

The planned works will include new flooring, doors, windows, kitchen, and heating system, as well as installation of insulation, re-roofing, redecoration and the requirements for the extension. It is explained this will repair the current problems with the village hall for current groups, make the hall more accessible, as well as improve facilities to attract new user groups and enable larger functions in a more sizable hall space.

The works will cost a total of £275,710, and over £150,000 has been secured to date.

**Decision: To award £10,000 on the condition that the full funding needed to proceed is secured.**

### **Snettisham Memorial Village Hall, Pavilion & Playing Field**

Funds are requested toward a major refurbishment and extension of the sports pavilion at Snettisham.

The current pavilion was originally designed to cater for men only, and does not have suitable facilities for women or children. The planned extension will house suitable showering and changing facilities for all genders and age groups. These will enable the pavilion to properly cater for the sports teams regularly using the premises, including Snettisham Senior and Junior Football clubs, Snettisham Cricket Club, King's Lynn Walking Group, and Top Tennis Coaching.

The recreational area will also be refurbished to include new toilets, a new kitchen, new heating and hot water system, disabled entrance, new doors, windows, redecoration, new floor, complete rewire and fitting of new lights and electrics, solar panels, security shutters and storage for the village events committee.

The works will cost £214,952 in total, of which £204,840 has been secured.

**Decision: To award £10,000 to complete the funds needed to undertake these works.**

## The Garage Trust Ltd

Funds are requested towards portable studio equipment for The Garage's new premises in King's Lynn.

Based in a space on New Conduit Street for the first year, The Workshop will host small-scale, professional arts performances and a participation programme to engage disadvantaged young people in the cultural arts. In practise, the ambition is to hold up to 150 performances per year with an audience capacity of 60-100, and run up to 65 weekly classes per term in dance, drama and dance to a full range of age groups. The application explains that 60 free places will be offered in the dance, drama or music classes for children and young people referred by other agencies.

This venue is temporary while a permanent site is sought, and equipment purchased at this stage will be portable and able to be moved to a new venue.

Items costing £25,500 are required to equip the venue.

**Decision: To award £8,000 towards equipment to enable immediate programmes, and to be able to be moved to a permanent venue in the future.**

## Policy Implications

None.

## Financial Implications

The total Financial Assistance budget is as follows:

<b>2019/20 – Revenue Fund</b>	<b>£</b>
Budget 2019/20 – Funds Available	<b>13,030</b>
<b>Commitments</b>	
Report dated June 2019	<b>6,550</b>
This report	<b>6,094</b>
Transfer to capital budget	<b>386</b>
<b>Balance of Funds Available 2019/20</b>	<b>0</b>

<b>2019/20 – Capital Fund</b>	<b>£</b>
<b>Budget</b>	<b>50,000</b>
Plus:	
Part grant returned - Gaywood Community Centre	<b>2,018</b>
Transfer from Revenue Fund	<b>386</b>
<b>Total Funds Available</b>	<b>52,404</b>
<b>Commitments</b>	
Report dated June 2019	<b>22,169</b>
This report	<b>32,160</b>
<b>Balance of Funds Available 2019/20</b>	<b>0</b>
<b><i>Allocation from 2020/ 21 budget</i></b>	<b><i>1,925</i></b>

The sum of £1,925 has been committed in advance from 2020/21 budget to fulfil commitments for capital requests.

#### **Personnel Implications**

None.

#### **Statutory Considerations**

None.

#### **Equality Impact Assessment (EIA)**

None.

#### **Risk Management Implications**

None.

#### **Declarations of Interest / Dispensations Granted**

None.

#### **Background Papers**

Original application forms.

Signed:.....

Cabinet Member for:.....

Date:.....

# Pre-Screening Equality Impact Assessment

Borough Council of  
**King's Lynn & West Norfolk**



Name of policy/service/function	<b>Financial Assistance – Small Grants Scheme</b>				
Is this a new or existing policy/ service/function?	<del>New</del> / <b>Existing</b> (delete as appropriate)				
Brief summary/description of the main aims of the policy/service/function being screened. Please state if this policy/service rigidly constrained by statutory obligations	<b>A small budget is available for local community and voluntary groups to apply for funding, under the guidance of set criteria, to improve community facilities. The Scheme is administered by Norfolk Community Foundation, with grant award decisions made by Borough Council Officers and Members. It is not a statutory function.</b>				
<b>Question</b>	<b>Answer</b>				
<p>1. Is there any reason to believe that the policy/service/function could have a specific impact on people from one or more of the following groups <b>according to their different protected characteristic</b>, for example, because they have particular needs, experiences, issues or priorities or in terms of ability to access the service?</p> <p>Please tick the relevant box for each group.</p> <p>NB. Equality neutral means no negative impact on any group.</p>		Positive	Negative	Neutral	Unsure
	Age			X	
	Disability			X	
	Gender			X	
	Gender Re-assignment			X	
	Marriage/civil partnership			X	
	Pregnancy & maternity			X	
	Race			X	
	Religion or belief			X	
	Sexual orientation			X	
	Other (eg low income)			X	
<b>Question</b>	<b>Answer</b>	<b>Comments</b>			
2. Is the proposed policy/service likely to affect relations between certain equality communities or to damage relations between the equality communities and the Council, for example because it is seen as favouring a particular community or denying opportunities to another?	Yes / No	<b>No- any constituted group can apply for funding. Providing the function for which they are applying for benefits the community, and meets the Scheme criteria, then any group can apply.</b>			
3. Could this policy/service be perceived as impacting on communities differently?	Yes-/ No	<b>Every application has to demonstrate a clear benefit to the community so grants will only ever improve a community and its facilities.</b>			
4. Is the policy/service specifically designed to tackle evidence of disadvantage or potential discrimination?	Yes-/ No	<b>Some projects will do this through their activities, but this is not a specific requirement of the Scheme.</b>			
<p>5. Are any impacts identified above minor and if so, can these be eliminated or reduced by minor actions? If yes, please agree actions with a member of the Corporate Equalities Working Group and list agreed actions in the comments section</p>	Yes-/ No	<b>Actions:</b>			
		<b>Actions agreed by EWG member:</b> .....			
<b>Assessment completed by:</b> Name <b>SARAH DENNIS</b>					
<b>Job title: PARTNERSHIPS &amp; FUNDING OFFICER</b>	<b>Date: 20<sup>th</sup> November 2019</b>				

**Please Note: If there are any positive or negative impacts identified in question 1, or there any 'yes' responses to questions 2 – 4 a full impact assessment will be required.**