

## REPORT TO GOVERNANCE TASK GROUP

Date of Meeting : 22nd October 2019

### **GOVERNANCE MODEL : Consultation with all Members and other stakeholders.**

#### **Summary**

The Governance Task Group has agreed to consult with all elected members and other stakeholders to identify what is working well and what isn't and that might be improved through this review of the Governance Model. This report considers the approach to be adopted.

#### **Recommendation**

The Task Group is recommended to:

1. Approve the approach to the all member workshop on 5th November.
2. To consider and agree what other groups should be consulted and how this will be done

#### **Reason for Decision**

To enable consultation to proceed in order to inform the review.

## **1. Introduction**

1.1 At the last meeting of the Task Group a plan and timetable for the review were agreed. This provides for an all member workshop on 5th November, 2019.

1.2 The Task Group requested that the scope of the consultation be extended. Other stakeholder consultation that was mentioned included Downham Market and Hunstanton Town Councils, King's Lynn Area Consultative Committee and Staff Managers Group.

## **2. All Member Workshop 5th November, 2019**

2.1 The purpose of the workshop is

- i. to give all members a chance to contribute to this review, the outcome of which may have a significant impact on the way the Council conducts its business in the future; and
- ii. to obtain a real understanding of the underlying practical, political and cultural issues which between them are driving the need for the Council to review and possibly change the way it does business.

2.2 The proposed structure of the evening is as follows.

- **PRESENTATION.** A short presentation to introduce all members to Task Groups remit and the purpose of the evening. A set of slides will be available at the Task Group Meeting for members to amend and approve for use.
- **WORLD CAFE STYLE** discussion groups. Members will be in small groups of three or four with a table host from the Task Group. An outline of the role of the table host is appended to this report. There will be three rounds each of twenty minutes to address three questions which are based upon the core principles of the BC KLWN Code of Corporate Governance. The suggested three questions together with further "prompt questions" for the table host to use will be circulated at the Task Group meeting for consideration and approval.

- MARKET PLACE. The table hosts will feedback emerging themes from the discussions at their tables
- WHAT NEXT? An explanation to all members of what the Task Group will be doing next and when all Elected Members will next be involved.

2.3 The Task Group members will need to consider what part they will play for example in making the presentation, facilitating feedback, explaining next steps etc and what they would like the officers to do.

### **3. Further Stakeholder Consultations**

3.1 At the last meeting the Task Group indicated that they would like consultation to extend beyond all elected members. A number of other groups were suggested. These included Downham Market and Hunstanton Town Councils, King's Lynn Area Consultative Committee and the Staff Managers Group.

3.2 It is suggested that consultation with these groups could be achieved through the Chairman and Vice Chairman ( or their designated substitute) attending meetings with these groups together with the EELGA officer. The slide presentation used with all members and the three critical questions could be used as the basis of a conversation with these groups. Key points would be captured and fed back to the Task Group.

### **4.0 Corporate Priorities**

Not applicable

### **5.0 Policy Implications**

None to this report

### **6.0 Financial Implications**

The work plan is within the budget provision. The Workplan provides for the financial implications of options to be assessed.

### **7.0 Personnel Implications**

None to this report

### **8.0 Statutory Considerations**

The workplace provides for legal advice from the Monitoring Officer.

### **9.0 Equal Opportunity Considerations**

The equal opportunities implications of the task group recommendation will need to be included in their final report.

### **10.0 Risk Management Implications**

None to this report.

## **11.0 Recommendations**

The Task Group is recommended to:

1. Approve the format of the All Members Workshop and in particular to
  - Amend and agree the presentation to be used
  - Amend and agree the three table questions
  - Indicate what roles they wish to take as Members.
2. Agree the other organisations to consult with and the recommended approach to those consultations.

## **12.0 Declarations of Interest /Dispensations Granted**

None

### **Appendix 1**

#### **Role of World Cafe Table Hosts.**

1. Encourage all members at the table to participate. All views welcomed and valued.
2. When general and sweeping statements are made that the Council is either good at something or needs to improve - push for examples to evidence the point being made.
3. Capture thoughts on the sheets provided and try to identify emerging themes.
4. Keep focused on the big question and use the additional "prompt questions" which have been provided
5. Keep it lively and moving. Don't get bogged down - capture the point and move on. If points come up which don't fit in but seem important write them on the "Don't Forget" board.
6. Remember it's about getting other people's views not your own.

#### **Background Papers**

None