

## REPORT TO CABINET

<b>Open</b>		Would any decisions proposed :		
<b>Any especially affected Wards</b>	Operational	(a) Be entirely within cabinet's powers to decide NO		
		(b) Need to be recommendations to Council		YES
		(c) Is it a Key Decision		NO
Lead Member: Cllr Brian Long E-mail: cllr.brian.long@west-norfolk.gov.uk		Other Cabinet Members consulted:		
		Other Members consulted:		
Lead Officer: Samantha Winter E-mail: sam.winter@west-norfolk.gov.uk Direct Dial: 616327		Other Officers consulted: Chief Executive, Legal Services Manager, Management Team		
Financial Implications NO	Policy/Personnel Implications NO	Statutory Implications (incl S.17) NO	Equality Impact Assessment NO	Risk Management Implications YES

Date of meeting: 18 June 2019

### SCHEME OF DELEGATION - UPDATE

#### Summary

The report recommends an updated scheme of delegation for approval. The Scheme has been amended to take account of the changes to the portfolio responsibilities.

#### Recommendation

- 1) That Council approve the amended Scheme of Delegation
- 2) That the Chief Executive, in consultation with the Leader be given delegated Authority to make minor amendments to the Scheme to resolve any anomalies which may occur.

#### Reason for Decision

To ensure that the Delegation Scheme mirrors the decision making structure

### 1 Background

1.1 Following changes to the portfolio responsibilities it is necessary to update the Scheme of Delegation accordingly. The amended version now submitted takes into account those changes in areas of responsibility.

### 2 Policy Implications

2.1 The alterations to the scheme are within current policies.

### 3 Financial Implications

3.1 There are no financial implications arising directly out of this report.

#### **4 Statutory Consideration**

4.1 The amendments to the scheme ensure that the decision making structure is in line with the structure of the Council.

#### **5 Risk Assessment**

5.1 Updating the Scheme ensures decisions are taken in accordance with correct procedures and structures.

#### **6 Access To Information**

6.1 Previous Scheme of Delegation.