

FEES & CHARGES

Contents

	Page
Kings Lynn Arts Centre	2
Stories of Lynn	2
Hall and Room Hire	3
Community Centres	3
Recreation	4
Grass Pitches	4
Seasonal Amenities	4
Trade Waste Collection	5 - 6
Domestic Refuse collection	6
Markets	7
Hanging Baskets and Allotments	7
Careline	7
Housing Standards	7
CCTV	7
Administrative Services	8 - 9
Car and PSV Parking	10 - 11
Funeral Services	12 - 14
Environmental Health and Protection	
Ship Sanitation Certificate	15
Stray Dog Recovery	15
Export Certificate	15
Food	15
Water Sampling	15
Licensing	
Street Trading	16
Animal Welfare Licensing	16
Miscellaneous Licenses	16
Licensing Act 2003	17
Gambling Act 2005	18
Private Hire and Hackney Carriage	19

In January 2005 the Council delegated authority to the Executive Director of the appropriate service to vary charges, having regard to market conditions and the Council's policy framework. This being the case the charges shown in this booklet may change during the year. You may wish to check with the service provider before using the service.

The Council publishes its latest fees and charges on the Council website:
www.west-norfolk.gov.uk

Fees and Charges (inclusive of VAT where applicable) effective from 1st April 2019.

Arts and Entertainment

	CHARGE 2018/19 £	PROPOSED CHARGE 2019/20 £
GUILDHALL- 01553 765565		
Posting Tickets	1.00	1.00
Hirings		
Access from 14:00 hrs – clearance by 24:00 hrs		
Commercial		
Monday - Thursday	737.00	737.00
Friday - Sunday	848.00	848.00
Earlier access / rehearsal (per hour)	73.00	73.00
Base hire charge plus 10% of gross box office takings		
Local Arts Organisations		
Monday - Thursday	450.00	450.00
Friday - Sunday	488.00	488.00
Get in / rehearsal rate / excess hours (per hour)	57.00	57.00
Base rate plus 5% of gross box office takings		
The above hire charges include Box Office facilities, Front of House Staff and 2 technicians and all available in house equipment.		
For hire charges relating to events and exhibition spaces please call (01553) 779095		

Tourism

	CHARGE 2018/19 £	PROPOSED CHARGE 2019/20 £
STORIES OF LYNN - 01553 774297		
Admissions		
Adults	3.95	3.95
Juniors	1.95	1.95
Concessions	2.95	2.95
Family (2 adults and 2 children)	9.85	9.85
Adult Group	3.55	3.55
Concession Group	2.65	2.65
Child Group	1.75	1.75
Sunday Joint Adult	5.95	5.95
Sunday Joint Concession	3.95	3.95
Sunday Joint Child	2.95	2.95
Adult Norfolk Museum Pass	3.20	3.20
Child Norfolk Museum Pass	1.60	1.60
Adult Friend of KL Museum	3.55	3.55
Child Friend of KL Museum	1.75	1.75
South Gate/Red Mount Chapel combined ticket - Adult	FREE	FREE
South Gate/Red Mount Chapel combined ticket - Accompanied children	FREE	FREE

Hall and Room Hire

TOWN HALL, KING'S LYNN - 01553 775839

Stone Hall/Assembly Room Suite

Charge per hour

Monday - Thursday

Friday

Saturday & Sunday

Wedding - Ceremony only - Weekday

Wedding - Ceremony only - Friday

Wedding - Ceremony - Weekend

Wedding - Ceremony & Reception - Monday to Thursday

Wedding - Ceremony & Reception - Friday

Wedding - Ceremony & Reception - Saturday and Sunday

Card Room (Meetings, Whist Drives etc.)

Charge per Hour - Monday to Friday

Charge per Hour - Saturday and Sunday

Meeting Rooms - Charge per hour - Monday to Friday

Meeting Rooms - Charge per hour - Saturday and Sunday

Set-up time per hour - subject to availability on same day as booking

If needed the day before booking the usual daily rate applies - with minimum 4 hours charge

Use of Kitchen (per booking)

Corkage charge per bottle

Hire of Public Address System

Additional charge after midnight

50% surcharge for bank holiday bookings

COUNCIL OFFICE, CHAPEL ST, KING'S LYNN - 01553 616200

Meeting Rooms

Charge per Hour

Price varies dependant on the room hired

CHARGE
2018/19

£

PROPOSED
CHARGE 2019/20

£

66.75	73.00
77.05	85.00
97.60	107.00

410.80	452.00
462.15	508.00
564.85	621.00

872.95	960.00
1,078.35	1,186.00
1,386.45	1,525.00

66.75	73.00
97.60	107.00

41.10	45.00
71.90	79.00

41.10	45.00
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56.50	62.00
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3.60	3.60
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Price dependant on requirements	Price dependant on requirements
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184.90	203.00
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35.00 to 40.00	35.00 to 40.00
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Community Centres

SOUTH LYNN COMMUNITY CENTRE - 01553 763620

Main Hall

Off Peak per hour

Peak per hour

Community Rooms per hour

Children's party - 3 hour package

FAIRSTEAD COMMUNITY CENTRE - 01553 771477

Main Hall

Off Peak per hour

Peak per hour

Children's party - 3 hour package

CHARGE
2018/19

£

PROPOSED
CHARGE 2019/20

£

19.90	20.40
26.50	27.10

17.20	17.60
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64.00	65.50
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19.90	20.40
26.50	27.10

64.00	65.50
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			CHARGE 2018/19	PROPOSED CHARGE 2019/20
			£	£
Grass Sports Pitches	Downham Market	01366 386868		
	Hunstanton	01485 534227		
	Kings Lynn	01553 818001		
General Lettings Per Match with changing facilities			57.30	58.65
Junior Pitch per match			15.60	16.00
Leagues per match			38.50	39.40
SEASONAL AMENITIES - HUNSTANTON				
Bowling Green				
Per Session - 2 hours approx.			5.70	5.80
Crazy Golf				
Adults - per round			3.10	3.15
Juniors - per round			2.60	2.65
Tennis - Grass Courts Per Person Per Session (2 hours)				
Adults			5.00	5.10
Juniors			2.80	2.85
Doubles			3.60	3.70
Pitch and Putt				
Adults - per game			4.60	4.70
Juniors - per game			3.60	3.70
Footgolf				
Adults - per game		<i>NEW</i>	4.60	4.70
Juniors - per game		<i>NEW</i>	3.60	3.70
Putting Green				
Adults - per round			3.50	3.60
Juniors - per round			2.90	3.00
Recreation Ground				
Caravan Rallies – per van per day			7.00	7.15
Tennis Tournament			2,500.00	2,560.00
Chalets				
Daily Hire			20.00	20.50
Weekly Hire			91.00	93.20
Seasonal Hire			640.00	655.40
Resort Services - Permit for Launch of Personal Watercraft/Power Boats				
Non Member - Per Annum (in advance, conditions apply)			24.00	24.60
Member * - Per Annum (in advance, conditions apply)			6.60	6.75
Day Permit (Training certification and insurance must be shown)			11.75	12.00
<i>* Member of Heacham Boat Owners or Hunstanton Ski Club Only</i>				
Seafront Kiosk Trader - 1st March to 31st October - Max three per kiosk			42.00	43.00
Triangle Traders - 1st March to 31st October - Max three per kiosk			42.00	43.00

	CHARGE 2018/19	PROPOSED CHARGE 2019/20
	£	£
<u>Commercial Waste</u>		
Hire Charge & Waste Transfer Note (Annual Fee)		
1100 litre	110.90	113.55
770 litre	100.15	102.55
660 litre	98.10	100.45
360 litre	71.40	73.10
240 litre	49.05	50.20
Fee per Emptying		
1100 litre	18.10	19.10
770 litre	15.05	15.80
660 litre	13.85	14.55
360 litre	10.90	11.30
240 litre	9.25	9.55
<u>Schools Waste</u>		
Hire Charge & Waste Transfer Note (Annual Fee)		
1100 litre	110.90	113.55
770 litre	100.15	102.55
660 litre	98.10	100.45
360 litre	71.40	73.10
240 litre	49.05	50.20
Fee per Emptying		
1100 litre	11.95	12.85
770 litre	10.10	10.70
660 litre	8.65	9.20
360 litre	5.65	6.05
240 litre	4.70	4.85
<u>Domestic Property used as Self Catering Accommodation</u>		
Hire Charge & Waste Transfer Note (Annual Fee)		
1100 litre	110.90	113.55
770 litre	100.15	102.55
660 litre	98.10	100.45
360 litre	71.40	73.10
240 litre	49.05	50.20
Fee per Emptying		
1100 litre	11.95	12.85
770 litre	10.10	10.70
660 litre	8.65	9.20
360 litre	5.65	6.05
240 litre	4.70	4.85

		CHARGE 2018/19 £	PROPOSED CHARGE 2019/20 £
Commercial Recycling			
Waste Transfer Note (Annual Fee)			
	1100 litre	32.85	33.65
	660 litre	32.85	33.65
	360 litre	32.85	33.65
	240 litre	32.85	33.65
Fee per Emptying			
	1100 litre	8.35	10.75
	660 litre	6.90	7.85
	360 litre	5.60	6.10
	240 litre	4.95	5.35
Waste Transfer Note (Annual Fee)			
	1100 litre	32.85	33.65
	660 litre	32.85	33.65
	360 litre	32.85	33.65
	240 litre	32.85	33.65
Fee per Emptying			
	1100 litre	8.35	10.75
	660 litre	6.90	7.85
	360 litre	5.60	6.10
	240 litre	4.95	5.35
Commercial Waste Recycling Tag & Sack Waste Transfer Note on first purchase of year		New Charge 32.85	50.00 33.65
Additional Waste Transfer Note		32.85	33.65
Trade Waste Plastic Sacks			
Roll of 25 - (includes delivery charge)		66.75	68.35
Waste Transfer Note on first purchase of year		32.85	33.65

DOMESTIC REFUSE CHARGES INCLUDE VAT

Bulk Waste Collections (01553 776676)			
	First three items	30.30	31.00
	Per additional item thereafter	10.25	10.50
Side Waste - Purchase of Tag		1.85	1.90
Replacement of Lost Wheelie Bin (01553 776676)			
	Delivered	40.55	41.50
Contact telephone number for following services (01553 782060)			
Garden Waste			
	Fortnightly Brown Bin Collection	54.00	55.30
(NOTE: in addition to the annual fee, a £5.00 handling charge applies for customers not paying for their Garden Waste service by direct debit)			
Collection Hazardous Household Waste		FREE	FREE
Admin Charge for the arrangement of recharging Clinical Waste Disposal and Household Hazardous Waste per invoice		New Charge	200.00
Collection of Household Clinical Waste		No Charge	No Charge
Empty of Parish Litter Bin		102.70	105.15
Empty of Parish Dog Waste Bin (per emptying)		1.74	1.80

Markets/Hanging Baskets and Allotments - 01553 616200

	CHARGE 2018/19	PROPOSED CHARGE 2019/20
	£	£
MARKETS		
King's Lynn (Tuesday and Friday)		
Hunstanton (Wednesday)		
Per metre frontage	4.79	4.90
Regular Traders	7.00	7.17
Casual Traders		
Annual agreement - 50% discount (January to March only)		
Kings Lynn (Saturday)		
Per metre frontage	4.10	4.20
Regular Traders	5.97	6.11
Casual Traders		
Annual agreement - 50% discount (January to March only)		
Hunstanton (Sunday)		
Per metre frontage	8.89	9.10
Regular Traders	13.30	13.62
Casual Traders		
Annual agreement - 50% discount (January to March only)		
Market Parking		
All markets - any vehicle for one market (per annum)	19.77	20.24
All markets - any vehicle for any market (per annum)	28.63	29.32
Discount Scheme		
Trader must have held a licence for at least 12 months commencing 1st April in any year in order to qualify for the discount and pay their rent before due date each month.		
HANGING BASKETS (supply, delivery and removal)		
	62.36	63.86
ALLOTMENTS - Kings Lynn		
Per square metre per annum	0.21	0.22
Public Conveniences		
Radar key for disabled toilets	4.00	4.10

Careline - 01553 760671

	CHARGE 2018/19	PROPOSED CHARGE 2019/20
	£	£
CARELINE		
Rented Units		
Within District		
Weekly charge	3.55	3.64
Weekly charge VAT Exemption	2.96	3.03
Connection Charge (single payment)	38.40	39.60
Connection Charge (single payment) VAT Exemption	32.00	33.00
Outside District		
Weekly charge	3.55	3.64
Weekly charge VAT Exemption	2.96	3.03
Connection Charge (Single payment)	45.60	46.80
Connection Charge (Single payment) VAT Exemption	38.00	39.00
Purchased Units		
Within District		
Monitoring and Maintenance Charge	1.84	1.88
Monitoring and Maintenance Charge VAT Exemption	1.53	1.57
Connection Charge (single payment)	38.40	39.60
Connection Charge (single payment) VAT Exemption	32.00	33.00
Outside District		
Monitoring and Maintenance Charge	1.84	1.88
Monitoring and Maintenance Charge VAT Exemption	1.53	1.57
Connection Charge (single payment)	45.60	46.80
Connection Charge (single payment) VAT Exemption	38.00	39.00

Housing Standards - 01553 616200

HMO Licence -New Application	<i>£50 refunded if everything in order initially</i>	685.00
HMO Licence -Renewal of existing Licence	<i>£50 refunded if everything in order initially</i>	596.00

CCTV - 01553 616200

	£	£
Access to Data		
Access to Information DPA 98 C29 Section 35 (2) Request for CCTV Images Form	100.00	100.00

	CHARGE 2018/19 £	PROPOSED CHARGE 2019/20 £
REGISTER OF ELECTORS		
Statutory Fees		
Printed Form		
Flat Rate	10.00	10.00
Plus per 1000 names or part thereof	5.00	5.00
Data Form		
Flat Rate	20.00	20.00
Plus per 1000 names or part thereof	1.50	1.50
Overseas Electors Lists (Statutory Fee)		
Printed Form		
Flat Rate	10.00	10.00
Plus per 1000 names or part thereof	5.00	5.00
Data Form		
Flat Rate	20.00	20.00
Plus per 1000 names or part thereof	1.50	1.50
Monthly Additions (Statutory Fee)		
Printed Form		
Flat Rate	10.00	10.00
Plus per 1000 names or part thereof	5.00	5.00
Data Form		
Flat Rate	20.00	20.00
Plus per 1000 names or part thereof	1.50	1.50
Printed Form (Marked Copy)		
Flat Rate	10.00	10.00
Plus per 1000 names or part thereof	2.00	2.00
Data Form (Marked copy)		
Flat Rate	10.00	10.00
Plus per 1000 names or part thereof	1.00	1.00
GENERAL ADMINISTRATION		
Letter confirming that an individual is registered on the Electoral Register		
Administration Fee	10.00	10.00
Plus cost per sheet	0.10	0.10
Supply of Miscellaneous Information		
Administration Fee	10.00	10.00
Plus cost per sheet	0.10	0.10
Returns and Declarations as to Election Expenses (Statutory Fee)		
Price of a copy of any return, declaration or accompanying document (price for each side of each page)		
	0.20	0.20
Inspection of a Request for Election		
	0.10	0.10
SUPPLY OF MINUTES AND AGENDA		
Supply of Council Minutes (Per annum)		
	75.50	75.50
Supply of Development Control or Cabinet Agenda		
Per annum	107.50	107.50
Per agenda	9.60	9.60
Other Agendas	5.30	5.30
A4 Photocopies	0.10	0.10
General Administration		
Supply of miscellaneous information		
Cost per A4 sheet (photocopy)	0.10	0.10
Data Protection Act Fee		
	10.00	10.00

		CHARGE 2018/19	PROPOSED CHARGE 2019/20
		£	£
PLANNING ADMINISTRATIVE FEES			
Photocopies			
S106 Planning Agreement			
Per sheet		0.10	
Copy Planning / Building Control Approval Notice & Completion Certificate (per Decision)		0.10	
A4 Copies		0.10	0.10
Copies of deposited plans A3		0.10	0.10
Copies of deposited plans A2	Black and white	5.00	5.10
	Colour	7.10	7.25
Copies of deposited plans A1	Black and white	6.30	6.45
	Colour	8.70	8.90
Copies of deposited plans A0	Black and white	7.00	7.35
	Colour	9.70	9.95
Request for confirmation that development has been carried out in accordance with the terms of an Enforcement Notice or Legal Agreement.		39.60	40.55
Emailed copy of weekly planning list (per annum)		10.00	
LEGAL AND LOCAL LAND CHARGES			
Con 29R (VAT to be added)	New Fee	38.75	39.70
CON 29O (each question) (VAT to be added)	New Fee	12.50	12.80
Parcel fee (each)	New Fee	11.60	11.85
Personal Search (unaided) - now under Environmental Information Regulations		-	
Assisted Personal Search		20.60	21.10
Additional own enquiries (each)		14.40	14.75
LLC1 (submitted by post/DX)		20.60	21.10
LLC1 (submitted by NLIS)		20.60	21.10
Planning History Search - back to 1994		20.60	21.10
Planning History Search - back to 1948		46.30	47.40

CAR PARKS AND PSV PARKING

Hunstanton

Charges apply Monday to Sunday, plus Bank Holidays except Christmas Day

CENTRAL CAR PARK

Inclusive between 8am and (6pm)-5pm

Pay and Display Up to 1 Hour

Pay and Display Up to 3 hours (was 2 hours)

Pay and Display Up to 5 hours

Holiday Rover (Weekly)

OAP – Hunstanton Resident (Annual)

~~Inclusive between 6pm and 8am~~ 5pm and 9am

VALENTINE ROAD CAR PARK

Pay and Display Up to 30 minutes

Pay and Display Up to 1 Hour

Pay and Display Up to 3 hours (was 2 hours)

All day before 10.00am

All day after 10.00am

~~Inclusive between 6pm and 8am~~ 5pm and 9am

NORTH PROMENADE

1st September to 30th June including Bank Holidays except Christmas Day

Inclusive between 8am and (6pm)-5pm

Pay and Display Up to 2 hours

Pay and Display Up to 4 hours

All day - (valid until 8am the following day)

~~Inclusive between 6pm and 8am~~ 5pm and 9am

1st July to 31st August including Bank Holidays

Inclusive between 8am and (6pm)-5pm

Pay and Display Up to 2 hours

Pay and Display Up to 4 hours

All day - (valid until 8am the following day)

~~Inclusive between 6pm and 8am~~ 5pm and 9am

Coach Parking

1st September to 30th June including Bank Holidays

Up to 2 hours

All day

Over 2 hours until 18:00

1st July to 31st August including Bank Holidays

Up to 2 hours

All day

The Green, Hunstanton - Motorcycles

PAY AND DISPLAY HUNSTANTON (Excluding Central, Valentine Road and North Promenade Car Parks) 1st September to 30th June including Bank Holidays except Christmas Day

Inclusive between 8am and (6pm)-5pm

Up to 1 hour

Up to 3 hours (was 2 hours)

All day - (valid until 8am the following day)

~~Inclusive between 6pm and 8am~~ 5pm and 9am

PAY AND DISPLAY HUNSTANTON (Excluding Central, Valentine Road and North Promenade Car Parks) 1st July to 31st September including Bank Holidays except Christmas Day

Inclusive between 8am and (6pm)-5pm

Up to 1 hour

Up to 3 hours (was 2 hours)

All day - (valid until 8am the following day)

~~Inclusive between 6pm and 8am~~ 5pm and 9am

Season Tickets

Six months (unreserved)

Twelve months (unreserved)

Reserved Twelve months

**CHARGE
2018/19**

**PROPOSED
CHARGE 2019/20**

£

£

1.80	1.80
2.80	2.80
4.70	4.70
20.40	20.40
40.80	40.80
2.00	2.00

1.10	1.10
1.80	1.80
2.80	2.80
1.00	1.00
2.80	2.80
2.00	2.00

4.00	4.00
5.50	5.50
7.20	7.20
2.00	2.00

4.00	4.00
5.50	5.50
7.70	7.70
2.00	2.00

4.00	4.00
7.20	7.20
7.20	7.20

4.00	4.00
7.70	7.70

1.00	1.00
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2.00	2.00
4.00	4.00
6.00	6.00
2.00	2.00

2.00	2.00
4.00	4.00
7.00	7.00
2.00	2.00

155.00	155.00
220.00	220.00
350.00	350.00

CAR PARKS AND PSV PARKING

HEACHAM (Seasonal)

Charges apply from 1st March to 30th June and 1st September to 31st October, including Bank Holidays, Inclusive between 8am and (6pm) 5pm

	CHARGE 2018/19 £	PROPOSED CHARGE 2019/20 £
Daily - one hour	2.00	2.00
Daily - three hours (was two hours)	4.00	4.00
Daily - all day	6.00	6.00
Inclusive between 6pm and 8am 5pm and 9am	2.00	2.00

Charges apply from 1st July to 31st August including Bank Holidays. Inclusive between 8am and (6pm) 5pm

Daily - one hour	2.00	2.00
Daily - three hours	4.00	4.00
Daily - all day	7.00	7.00
Inclusive between 6pm and 8am	2.00	2.00
Season ticket - OAP	39.20	39.20
Season ticket - resident	52.80	52.80
Season ticket - non resident	104.00	104.00
Season ticket - Beach Hut Resident	44.80	44.80

KING'S LYNN

Charges apply Monday to Sunday, plus Bank Holidays except Christmas Day

Charges apply 24 hours a day Inclusive between 8am and (6pm) 5pm

Short Term

Up to half hour (Saturday and Tuesday Market Place and St James , outside multi-storey)	1.10	1.10
Up to 1 hour	1.80	1.80
Up to 3 hours	2.80	2.80
Up to 5 hours	4.70	4.70

Inclusive between 6pm and 8am 5pm and 9 am

Up to half hour (Saturday and Tuesday Market Place and St James , outside multi-storey)	1.10	1.10
Up to 1 hour	1.80	1.80
Over 1hrs until 9am	2.00	2.00

Long Term

All Day before 10am	2.80	2.80
All Day after 10am	3.60	3.60
Boal Quay all day	2.70	2.70
Inclusive between 6pm and 8am 5pm and 9am	2.00	2.00

Season Tickets

Monthly	40.00	40.00
Annual	400.00	400.00

MULTI-STOREY ST JAMES

Inclusive between 8am and (6pm) 5pm

Up to 1 hour	1.80	1.80
Up to 3 hours	2.80	2.80
Up to 4 hours	4.00	4.00
Up to 5 hours	4.70	4.70
Up to 6 hours	5.90	5.90
Up to 7 hours	7.10	7.10
Up to 8 hours	8.30	8.30
Up to 9 hours	9.50	9.50
Up to 10 hours	10.70	10.70
Up to 11 hours	11.90	11.90
Lost ticket	12.00	12.00
Season Ticket	800.00	800.00

Inclusive between 6pm and 8am 5pm and 9am

Up to 1 hour	1.80	1.80
Over 1hrs until 9am	2.00	2.00

Season Ticket - Annual- weekdays Monday-Friday (max 50)

800.00	800.00
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Penalty Charge Notices

Payment within 14 days	<i>range of charges depending on level of contravention</i>	25.00 to 35.00	25.00 to 35.00
Payment after 14 days	<i>range of charges depending on level of contravention</i>	50.00 to 60.00	50.00 to 60.00

Other Charges

Public Service Vehicle (Bus Station Pay and Display)	2.00	2.00
Contract Parking Bay (per annum)	800.00	800.00

CEMETERIES - 01553 630533

King's Lynn and Hunstanton

Interment fee whose age at time of death exceeded 12 years
 Interment fee whose age at time of death exceeded 18 years

For cremated remains

Interment in walled grave or vault (exc construction cost)

Disinterment - of earthen burial (Adult)

Disinterment - of earthen burial (Child)

Disinterment - of cremated remains

CHARGE 2018/19	PROPOSED CHARGE 2019/20
£	£
902.00	
	923.65
106.30	108.85
1,577.50	1,615.35
1,550.80	1,588.00
277.30	283.95
218.75	224.00

Walpole St Andrew, Marshland Smeeth and Upwell

Interment fee whose age at time of death exceeded 12 years
 Interment fee whose age at time of death exceeded 18 years
 (additional grave digging fees may apply)

For cremated remains

Interment in walled grave or vault (exc construction cost)

Disinterment - of earthen burial (Adult)

Disinterment - of earthen burial (Child)

Disinterment - of cremated remains

613.10	
	627.80
85.75	87.80
1,309.40	1,340.85
1,550.80	1,588.00
277.30	283.95
218.75	224.00

All Cemeteries

Purchase of exclusive right of burial

In child's grave up to 4'6" x 3'

In earthen grave up to 9' x 4'

In walled grave/vault up to 9' x 4'

In cremation plot 2' x 2'

Right to erect memorial

New headstone up to 4' high

New headstone 4' to 6' high

New headstone over 6' high

New headstone under 2'6" on child's grave

Memorial kerb set on child's grave

Memorial kerb set on adults grave

Cremation tablet set level with ground

Additional inscription after first

Transfer of Grave Ownership

192.00	196.60
614.10	628.85
881.20	902.35
117.60	120.40
272.20	278.75
560.20	573.65
1,095.30	1,121.60
117.60	120.40
213.10	218.20
641.25	656.65
134.00	137.20
186.90	191.40
55.00	56.30

Refundable Deposit for Disabled Vehicle Access to Gayton Road Cemetery

21.60	22.10
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All cemetery charges are increased by 100% for persons who at the time of death lived outside the area of the Borough Council, unless the deceased had lived outside the Borough for less than 5 years immediately before death then the normal charges shall apply. For burials outside of normal working hours, other than for religious reasons, the above fees are increased by 75%.

CREMATORIUM

Kings Lynn - 01553 630533

Cremation for the body of a person whose age at time of death exceeded 12 yrs - Monday-Friday	767.00	
Cremation for the body of a person whose age at time of death exceeded 12 yrs - Saturday	1,088.00	
Cremation for the body of a person whose age at time of death exceeded 12 yrs - Sunday	1,390.00	
Cremation for the body of a person whose age at time of death exceeded 18 yrs - Monday-Friday		785.40
Cremation for the body of a person whose age at time of death exceeded 18 yrs - Saturday		1,114.10
Cremation for the body of a person whose age at time of death exceeded 18 yrs - Sunday		1,423.35
Cremation without service (direct)	500.00	500.00
Cremation of body parts	96.10	98.40

**CHARGE
2018/19**

**PROPOSED
CHARGE 2019/20**

£

£

Miscellaneous Charges:

Use of chapel for memorial service	159.00	162.80
Provide Music for Memorial Service	27.50	28.15
Provide Funeral Music	27.50	28.15
Recording of the Service into audio CD	43.60	44.65
Recording of the Service onto DVD	54.50	55.80
Recording of the Service - additional copies (per disc)	25.00	25.60
Live webcast/online access and recording of service onto DVD	109.10	111.70
Universal Urn	38.50	39.40
Pentney Urn	49.40	50.60
Terrington Urn	49.40	50.60
Holkham Keepsake Heart	52.00	53.25
Oxborough Keepsake Urn (Patterned)	26.00	26.60
Houghton Keepsake Urn (Plain)	27.00	27.65
Winch Casket (Plain)	54.90	56.20
Norfolk Casket NEW	49.30	50.50
Temporary Storage of cremated remains (after 1st month-per month)	16.40	16.80
Certified extract from Register of Cremations	32.90	33.70
Interment of cremated remains (local)	71.90	73.65
Interment of cremated remains (from elsewhere)	153.40	157.10
Disinterment of cremated remains	218.80	224.05
Strewing of cremated remains from elsewhere	65.70	67.30
Application to witness	42.50	43.50

159.00
27.50
27.50
43.60
54.50
25.00
109.10
38.50
49.40
49.40
52.00
26.00
27.00
54.90
49.30
16.40
32.90
71.90
153.40
218.80
65.70
42.50

162.80
28.15
28.15
44.65
55.80
25.60
111.70
39.40
50.60
50.60
53.25
26.60
27.65
56.20
50.50
16.80
33.70
73.65
157.10
224.05
67.30
43.50

Book of Remembrance:

2 lines	47.40	48.55
5 lines	100.40	102.80
8 lines	160.60	164.45
11 lines	213.70	218.85
14 lines	271.20	277.70
5 lines with emblem	176.30	180.55
8 lines with emblem	240.90	246.70
11 lines with emblem	242.00	247.80
14 lines with emblem	352.80	361.25

47.40
100.40
160.60
213.70
271.20
176.30
240.90
242.00
352.80

48.55
102.80
164.45
218.85
277.70
180.55
246.70
247.80
361.25

Remembrance Cards:

2 lines	52.70	53.95
5 lines	106.80	109.35
8 lines	165.70	169.70
11 lines	219.40	224.65
14 lines	272.60	279.15
5 lines with emblem	181.50	185.85
8 lines with emblem	246.00	251.90
11 lines with emblem	299.70	306.90
14 lines with emblem	358.40	367.00

52.70
106.80
165.70
219.40
272.60
181.50
246.00
299.70
358.40

53.95
109.35
169.70
224.65
279.15
185.85
251.90
306.90
367.00

CREMATORIUM Continued

	CHARGE 2018/19	PROPOSED CHARGE 2019/20
	£	£
Personal Books of Remembrance		
2 lines	63.30	64.80
5 lines	117.60	120.40
8 lines	176.40	180.65
11 lines	230.00	235.50
14 lines	284.50	291.35
5 lines with emblem	192.50	197.10
8 lines with emblem	257.00	263.15
11 lines with emblem	310.80	318.25
14 lines with emblem	369.70	378.55
Personal Books of Remembrance (additional inscription)		
2 lines	47.60	48.75
5 lines	104.20	106.70
8 lines	164.30	168.25
11 lines	219.40	224.65
14 lines	273.80	280.35
5 lines with emblem	180.90	185.25
8 lines with emblem	246.60	252.50
11 lines with emblem	301.60	308.85
14 lines with emblem	361.70	370.40
Memorial tree - per year		
Memorial Conifer	47.60	48.75
Memorial Tree	68.60	70.25
Bronze single plate 6" x 4"	171.30	175.40
Bronze Double inscription plate 6" x 5"	208.60	213.60
Bronze Photo Plate 6" x 4" [one photo]	213.70	218.85
Bronze Photo Plate 6" x 5" [two photos]	304.70	312.00
Memorial shrub - per year		
Aluminium single plate 5" x 3"	37.40	38.30
Aluminium Double inscription plate 5" x 4"	109.40	112.05
Aluminium Photo single plate 5" x 3"	157.40	161.20
Aluminium Photo single plate 5" x 3"	197.30	202.05
Aluminium Photo Double inscription plate 5" x 4"	245.20	251.10
6" Kerb plate lease per year	15.90	16.30
12" Kerb plate lease per year	31.80	32.55
Bronze Plate 6" x 3.75"	106.80	109.35
Bronze Plate 12" x 3.75"	192.20	196.80
Bronze Photo Plate 6" x 3.75"	219.40	224.65
Bronze Photo Plate 12" x 3.75" [one photo]	304.70	312.00
Bronze Photo Plate 12" x 3.75" [two photos]	390.10	399.45
Memorial Seat - per year		
Brass single plate 6" x 2"	121.60	124.50
Brass double plate 9" x 2"	154.90	158.60
Refurbish inscription plate	176.40	180.65
	48.10	49.25
Columbarium:		
Lease of vault per year	68.60	70.25
- Purchase of tablet		
- Up to 70 letters of inscription		
- Each additional letter		
- Border on tablet		
- Design on tablet		
- Enamel photograph on tablet		
- Frame to photograph		
- Cross on tablet		
Regild letter (each)	3.30	3.40
Environmental surcharge on adult cremation	57.00	58.35

Please contact Mintlyn Crematorium
for a quote for these items

		CHARGE 2018/19	PROPOSED CHARGE 2019/20
		£	£
SHIP SANITATION CERTIFICATE			
Gross Tonnage:			
Up to 1,000	<i>Set nationally</i>	90.00	95.00
1,001 - 3,000	<i>Set nationally</i>	125.00	130.00
3,001 - 10,000	<i>Set nationally</i>	190.00	200.00
10,001 - 20,000	<i>Set nationally</i>	245.00	255.00
20,001 - 30,000	<i>Set nationally</i>	320.00	330.00
Over 30,000	<i>Set nationally</i>	375.00	390.00
STRAY DOG RECOVERY			
Recovery Charge (including Statutory Charge)		79.50	79.50
Kennelling Fee - per day or part thereof		9.50	9.50
EXPORT CERTIFICATE			
Shellfish / Canned Food / Colouring Matter		65.40	65.40
FOOD			
Surrender Certificate			
Issue of certificate		36.05	36.05
PLUS Officer time on site - per hour or part thereof - minimum 15 minutes		36.05	36.05
PLUS any costs incurred in removal and destruction of goods			
Safer Food, Better Business (includes postage)		10.00	10.00
TRAINING COURSES			
Hygiene Course - Level 2 (per person)		49.50	49.50
Hygiene Course - Level 2 - participant number 11 and over (per person)		49.50	
Health and Safety at Work Course - Level 2 (per person)		49.50	49.50
Health and Safety at Work Course - Level 2 - participant number 11 and over (per person)		49.50	
SAMPLING (these charges have VAT included)			
Food Sample	Minimum charge for taking the sample for the first hour per hour thereafter minimum 15 minutes	58.50	58.50
Swimming Pool Waters	First sample	43.50	43.50
	Subsequent samples taken on same day	58.50	58.50
	Re samples <i>Increased to include VAT</i>	43.50	43.50
Environmental sampling	Minimum charge for taking the sample for the first hour per hour thereafter minimum 15 minutes	58.50	58.50
Cryptosporidium	Minimum charge for taking the sample for the first hour per hour thereafter minimum 15 minutes	43.50	43.50
Legionella	Minimum charge for taking the sample for the first hour per hour thereafter minimum 15 minutes	58.50	58.50
		43.50	43.50
Private Water Sampling (all costs INCLUDE VAT)			
Risk Assessment	Single Private Dwelling	96.00	96.00
	Small Supplies	120.00	120.00
	Large / Commercial Supplies	180.00	180.00
Sampling	Small Supply / Single Dwelling	50.00	50.00
	Large / Commercial Supplies (per visit including analysis costs)	60.00	60.00
Investigation	Carried out in the event of test failure, but can be substituted by risk assessment	100.00	100.00
Authorisation	Application by the owner of a supply for permission to breach a standard temporarily whilst remedial work is carried out	100.00	100.00
Miscellaneous Sample and Analysis	For taking the sample for the first hour (plus analysis costs) per hour thereafter minimum 15 minutes	33.00	33.00
		20.00	20.00
ENVIRONMENTAL SEARCH			
Commercial Environmental Enquiry Fee (per hour)		31.00	31.00

STREET TRADING – KING'S LYNN

Daily Consent Fee	13.00	13.00
Licence for Tables and Chairs on Highway – Original	391.00	391.00
Renewal	132.00	132.00

SCRAP METAL

Scrap Metal Collectors (3 year licence)	162.00	162.00
Scrap Metal Site (3 year licence)	232.00	232.00

ANIMAL WELFARE LICENSING (AWL)

Riding Establishments (plus appropriate Vet's fees)	220.00	
Animal Boarding	197.00	
Animal Boarding (Home Boarders)	97.00	
Animal Boarding & Breeding	242.00	
Pet Shops	200.00	
Dangerous Animals (plus appropriate Vet's fees)	276.00	
Dog Breeding	220.00	
Zoo	741.00	
Copy of Animal Welfare Licence	40.50	

See Animal Licensing changes in the table below

SEX ESTABLISHMENTS

Sex Establishments (Grant)	£1,247.00 refunded if no hearing required	1,694.50	1,694.50
Sex Establishments (Renewal)	£1,247.00 refunded if no hearing required	1,648.50	1,648.50
Sex Establishments (Transfer)	£1,247.00 refunded if no hearing required	1,306.00	1,306.00
Sex Establishments (Variation)	£1,247.00 refunded if no hearing required	1,349.00	1,349.00
Copy of Sex Establishment licence		10.60	10.60

MISCELLANEOUS LICENCE FEES

Premises Fee to carry out the practice of skin piercing	75.00	76.80
Person Fee to carry out the practice of skin piercing	31.90	32.70
Replacement Certificate	5.20	10.00
Additional copy of the byelaws	2.60	10.00

ANIMAL LICENSING

Licensable Activity	Application Fee		Inspection re-rating & variation fee	Compliance/Enforcement fee (includes additional inspection)			Copy of Licence
	New	Renewal		1 yr	2 yr	3 yr	
Boarding - Cats, Dogs, Home & Day Care	135.00	100.00	110.00	160.00	210.00	260.00	10.50
Boarding as additional activity	40.00	40.00	40.00	50.00	60.00	70.00	
Selling animals as pets	135.00	100.00	110.00	165.00	220.00	270.00	10.50
Pets as additional activity	40.00	40.00	40.00	54.00	68.00	82.00	
Horse Riding	175.00	135.00	150.00	215.00	280.00	350.00	10.50
Riding as additional activity	50.00	50.00	50.00	78.00	106.00	134.00	
Dog Breeding	175.00	120.00	150.00	210.00	270.00	335.00	10.50
Breeding as additional activity	50.00	50.00	50.00	74.00	98.00	122.00	
Exhibition of animals	230.00	200.00	95.00	N/A (3 yr licence - costs already calculated within application fee)			10.50

LICENSING ACT 2003**All Entertainment licence fees are set by Central Government.**

1. Fees for the grant or variation of a premises licences or club premises certificates are based on the non-domestic rateable value as follows:

Rateable Value	£0 - £4,300	£4,301 - £33,000	£33,001 - £87,000	£87,001 - £125,000	£125,001 and above
Band	A	B	C	D	E

Premises that do not have a rateable value will be placed in Band 'A' except for premises under construction which will be placed in Band 'C'.

2. Each Band attracts a different level of application fee as follows:

Band	A	B	C	D	E
Fee	£100	£190	£315	£450	£635

An application for the grant or variation of a premises licence where the premises is banded in either 'D' or 'E' and the premises are exclusively or primarily in the business of selling alcohol for consumption on the premises then a multiplier will apply to the appropriate rate, i.e.

Band	D	E
Multiplier	x 2	x 3
Fee	£900	£1,905

3. Exceptionally large premises will attract an additional fee based on the number of people in attendance at any one time. The additional fee will be:

Number in attendance at any one time	Additional Application Fee	Additional Annual Fee
5,000 to 9,999	£1,000	£500
10,000 to 14,999	£2,000	£1,000
15,000 to 19,999	£4,000	£2,000
20,000 to 29,999	£8,000	£4,000
30,000 to 39,999	£16,000	£8,000
40,000 to 49,999	£24,000	£12,000
50,000 to 59,999	£32,000	£16,000
60,000 to 69,999	£40,000	£20,000
70,000 to 79,999	£48,000	£24,000
80,000 to 89,999	£56,000	£28,000
90,000 and over	£64,000	£32,000

4. Premises will be subject to an annual fee which becomes payable on the anniversary of the grant. The annual fees are as follows:

Band	A	B	C	D	E
Fee	£70	£180	£295	£320	£350

The annual fee where the premise is banded in with 'D' or 'E' and the premises are exclusively or primarily in the business of selling alcohol for consumption on the premises then a multiplier will apply to the appropriate rate, i.e.

Band	D	E
Multiplier	x 2	x 3
Fee	£640	£1,050

5. Permitted temporary activities, personal licences and miscellaneous:

Application or Notice

	£
Section 25 (theft, loss etc. of premises licence or summary)	10.50
Section 29 (application for a provisional statement where premises being built etc.)	315.00
Section 33 (notification of change of name or address - premises licence)	10.50
Section 37 (application to vary licence to specify individual as premises supervisor)	23.00
Section 42 (application for transfer of premises licence)	23.00
Section 47 (interim authority notice following death etc. of licence holder)	23.00
Section 79 (theft, loss etc of club premises certificate or summary)	10.50
Section 82 (notification of change of name or alteration of rules of club-club premises certificate)	10.50
Section 83(1) or (2) (change of relevant registered address of club)	10.50
Section 100 (temporary event notice)	21.00
Section 110 (theft, loss etc. of temporary event notice)	10.50
Section 117 (application for a grant or renewal of personal licence)	37.00
Section 126 (theft, loss etc. of personal licence)	10.50
Section 127 (duty to notify change of name or address - personal licence)	10.50
Section 178 (right of freeholder etc. to be notified of licensing matters)	21.00

GAMBLING ACT 2005

All Gambling Act 2005 licence fees are set by Central Government.

1. Fees in respect of premises licences issued by this authority are as follows:

<u>Premises Licences</u>	New Grant	Annual Fee	Variation	Transfer	Re-Instatement	Provisional Statement	Change of Circumstances	Copy of Licence
Bingo	2,625.00	750.00	1,312.00	900.00	900.00	2,625.00	37.50	18.75
Adult Gaming Centre (AGC)	1,500.00	750.00	750.00	900.00	900.00	1,500.00	37.50	18.75
Betting (track)	1,875.00	750.00	937.00	712.00	712.00	1,875.00	37.50	18.75
Betting (other than track)	2,250.00	450.00	1,125.00	900.00	900.00	2,250.00	37.50	18.75
Family Entertainment Centre	1,500.00	562.00	750.00	712.00	712.00	1,500.00	37.50	18.75

(Note: The Borough currently has no casinos and will set an appropriate fee if required).

2. Fees in respect of permits issued by this authority are as follows:

<u>Permits/Registration</u>	New Grant (Existing Operator)	New Grant	Renewal	Annual Fee	Variation	Transfer	Change of Name	Copy of permit
Licensed Premises Gaming Machine (1 or 2 machines)	N/A	£ 50.00	N/A	N/A	N/A	N/A	N/A	£ 15.00
Licensed Premises Gaming Machine (3 or more machines)	£ 100.00	£ 150.00	N/A	£ 50.00	£ 100.00	£ 25.00	£ 25.00	£ 15.00
Prize Gaming Permit	N/A	£ 300.00	£ 300.00	N/A	N/A	N/A	£ 25.00	£ 15.00
Unlicensed Family Entertainment Centre	N/A	£ 300.00	£ 300.00	N/A	N/A	N/A	£ 25.00	£ 15.00
Club Gaming Permit	N/A	£ 200.00	£ 200.00	£ 50.00	£ 100.00	N/A	N/A	£ 15.00
Club Gaming Machine Permit	£ 100.00	£ 200.00	£ 200.00	£ 50.00	£ 100.00	N/A	N/A	£ 15.00
Club Gaming Machine Permit (Fast-track i.e. CPC Holder)	£ 100.00	£ 100.00	N/A	£ 50.00	£ 100.00	N/A	N/A	£ 15.00
Small Society Lottery	N/A	£ 40.00	N/A	£ 20.00	N/A	N/A	N/A	£ 15.00

	CHARGE 2018/19	PROPOSED CHARGE 2019/20
	£	£
COMBINED DRIVER		
New Grant - 1 year	74.00	74.00
Renewal - 1 year	67.00	67.00
New Grant - 3 year	125.00	125.00
Renewal - 3 year	118.00	118.00
HACKNEY CARRIAGE (Saloon)		
New Grant	124.00	124.00
Renewal	109.00	109.00
Temporary (insurance cover)	62.00	62.00
HACKNEY CARRIAGE (Wheelchair)		
New Grant	133.00	133.00
Renewal	115.00	115.00
Temporary (insurance cover)	66.50	66.50
PRIVATE HIRE VEHICLE		
New Grant	118.00	118.00
Renewal	104.00	104.00
Temporary (insurance cover)	59.00	59.00
SPECIAL EVENT VEHICLE		
New Grant	123.00	123.00
Renewal	104.00	104.00
Temporary (insurance cover)	61.50	61.50
PRIVATE HIRE OPERATOR (1 vehicle)		
New Grant - 1 year	97.00	97.00
Renewal - 1 year	87.00	87.00
New Grant - 5 year	180.00	180.00
Renewal - 5 year	175.00	175.00
PRIVATE HIRE OPERATOR (2-10 vehicles)		
New Grant - 1 year	123.00	123.00
Renewal - 1 year	113.00	113.00
New Grant - 5 year	265.00	265.00
Renewal - 5 year	260.00	260.00
PRIVATE HIRE OPERATOR (11-20 vehicles)		
New Grant - 1 year	138.00	138.00
Renewal - 1 year	131.00	131.00
New Grant - 5 year	405.00	405.00
Renewal - 5 year	400.00	400.00
PRIVATE HIRE OPERATOR (20+ vehicles)		
New Grant - 1 year	159.00	159.00
Renewal - 1 year	152.00	152.00
New Grant - 5 year	777.00	777.00
Renewal - 5 year	772.00	772.00
MISCELLANEOUS FEES		
Licence Plate (non refundable)	15.00	15.00
Disclosure and Barring Service Application	55.00	55.00
Replacement Vehicle Licence (lost, damaged, change of name/address etc)	5.50	5.50
Replacement Vehicle Window Licence (lost, damaged etc)	5.00	5.00
Replacement Driver's (paper) Licence (lost, damaged, change etc)	5.50	5.50
Replacement Driver's (card) Licence (lost, damaged, change etc)	5.50	5.50
Replacement Operator's Licence	5.50	5.50
Vehicle Transfer	27.50	27.50
Change of Name/Address	10.50	10.50
Knowledge Test	36.00	36.00
Private Hire Door Sticker	19.00	19.00