

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

LICENSING AND APPEALS BOARD

**Minutes from the Meeting of the Licensing and Appeals Board held on
Wednesday, 4th April, 2018 at 10.00 am in the Council Chamber, Town Hall,
Saturday Market Place, King's Lynn**

PRESENT: Councillors D Tyler (Chairman), M Hopkins and A White.

OFFICERS:

Brian Isted – Licensing Enforcement Officer

Rebecca Parker – Democratic Services Officer

Ajay Patel – Legal Advisor

1 **APOLOGIES FOR ABSENCE**

There were no apologies for absence.

2 **ITEMS OF URGENT BUSINESS**

There were no items of urgent business.

3 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

4 **EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED: That under Section 100(a)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined by paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Act.

5 **REVIEW OF COMBINED DRIVERS LICENCE**

The Chairman welcomed everyone to the Hearing and stated that the purpose of the Hearing was to review a Combined Drivers licence. He introduced the Panel Members, Officers and Legal Advisor.

The Licence Holder and his representative introduced themselves.

6 **PROCEDURE FOR DETERMINING HACKNEY CARRIAGE/PRIVATE
HIRE LICENCE APPLICATIONS AND DISCIPLINARY HEARINGS**

The Legal Advisor outlined the procedure which would be followed at the Hearing.

7 **REPORT OF THE LICENSING ENFORCEMENT OFFICER**

At the request of the Chairman, the Licensing Enforcement Officer presented his report. He explained that the report was for Members of the Panel to review a Combined Drivers Licence as a result of the Licence Holder accruing nine DVLA Penalty Points.

There were no questions to the Licensing Enforcement Officer.

8 **LICENCE HOLDERS CASE**

The Licence Holder and his representative presented the case and responded to questions from all parties.

9 **SUMMING UP - LICENSING ENFORCEMENT OFFICER**

The Licensing Enforcement Officer summed up his case. He referred to the report and the representations put forward at the hearing. He requested that the Panel consider the report, including the submissions put forward by the Licence Holder and his representative and dispose of the matter by using one of the methods set out in the report.

10 **SUMMING UP - LICENCE HOLDER**

The Licence Holder and his representative summed up his case.

11 **OUTSTANDING MATTERS**

The Legal Advisory informed the Panel that there were no outstanding matters.

12 **DECISION**

The Decision of the Panel was read out.

The meeting closed at 11.30 am