

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

LICENSING AND APPEALS BOARD

**Minutes from the Meeting of the Licensing and Appeals Board held on
Wednesday, 8th November, 2017 at 10.00 am in the Council Chamber, Town
Hall, Saturday Market Place, King's Lynn**

PRESENT: Councillor D Tyler (Chairman)
Councillors M Hopkins and C Manning

OFFICERS:

Alexa Baker – Legal Advisor
Marie Malt – Senior Licensing Enforcement Officer
Rebecca Parker – Democratic Services Officer

1 **APOLOGIES FOR ABSENCE**

There were no apologies for absence.

2 **ITEMS OF URGENT BUSINESS**

There were no items of urgent business.

3 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

4 **EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED: That under Section 100(a)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined by paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Act.

5 **REVIEW OF COMBINED DRIVERS LICENCE**

The Chairman welcomed everyone to the Hearing and stated that the purpose of the Hearing was to review a Combined Drivers Licence. He introduced the Panel Members, Officers and Legal Advisor.

The Licence Holder and the Witnesses introduced themselves.

The Witnesses left the Hearing.

6 **PROCEDURE FOR DETERMINING HACKNEY CARRIAGE/PRIVATE
HIRE LICENCE APPLICATIONS AND DISCIPLINARY HEARINGS**

The Legal Advisor outlined the procedure which would be followed at the Hearing.

7 **REPORT OF THE SENIOR LICENSING ENFORCEMENT OFFICER**

At the request of the Chairman, the Senior Licensing Enforcement Officer presented her report. She explained that the report was for Members of the Panel to review a combined drivers as a result of the Licence Holder being dismissed from employment with a Private Hire Operator due to numerous complaints.

The Senior Licensing Enforcement Officer called two witnesses to the Hearing who responded to questions from all parties.

The witnesses left the Hearing and the Senior Licensing Enforcement Officer continued with her report. The Senior Licensing Enforcement Officer responded to questions from all parties.

8 **LICENCE HOLDERS CASE**

The Licence Holder presented his case and responded to questions from all parties.

9 **SUMMING UP - SENIOR LICENSING ENFORCEMENT OFFICER**

The Senior Licensing Enforcement Officer summed up her case. She referred to her report and the representations put forward at the Hearing. She requested that the Panel considered the report, including the submissions put forward by the Licence Holder and dispose of the matter by using one of the methods set out in the report.

10 **SUMMING UP - LICENCE HOLDER**

The Licence Holder summed up his case.

11 **OUTSTANDING MATTERS**

The Legal Advisor informed the Panel that there were no outstanding matters.

12 **DECISION**

The Decision of the Panel was read out.

The meeting closed at 11.18 am