

## REPORT TO CABINET

<b>Open</b>		Would any decisions proposed :		
<b>Any especially affected Wards</b>	Mandatory/ Operational	Be entirely within Cabinet's powers to decide	NO	
		Need to be recommendations to Council	YES	
		Is it a Key Decision	YES	
Mershe Lande				
Lead Member: Councillor Brian Long E-mail: cllr.brian.long@west-norfolk.gov.uk		Other Cabinet Members consulted:		
		Other Members consulted:		
Lead Officer: Mary Colangelo E-mail: mary.colangelo@west-norfolk.gov.uk Direct Dial: 01553 616281		Other Officers consulted:		
Financial Implications NO	Policy/Personnel Implications NO	Statutory Implications NO	Equal Impact Assessment NO If YES: Pre-screening/ Full Assessment	Risk Management Implications NO

Date of meeting: 17 April 2018

### **POLLING DISTRICT AND POLLING PLACE REVIEW**

#### **Summary**

This report presents to Council a revised Polling District and Polling Place Review Schedule. The proposal moves the Polling station from the Jubilee Hall Marshland St James to the new Marshland Hall.

#### **Recommendation**

The attached Polling District and Polling Place Review Schedule is adopted.

#### **Reason for Decision**

To ensure that the Council meets its statutory obligations.

## **1. BACKGROUND**

Members will be aware of the Council's duty to undertake a review of the polling districts and polling places in respect of Parliamentary electoral areas that fall within the boundaries of the Borough. This review was last conducted in 2013, but it is the Returning Officer's responsibility to keep polling stations under review.

## 2. OPTION CONSIDERED

As the Jubilee Hall is no longer available the Returning Officer has inspected available premises and makes the following proposal:

<b>Polling Place</b>	<b>Existing Polling Station</b>	<b>Proposed Polling Station</b>
The Parish of Marshland St James	Jubilee Hall, 171 Smeeth Road, Marshland St James PE14 8JB	Marshland Hall, 156 to 158 Smeeth Road, Marshland St James PE14 8JB

The relevant new pages of the Polling District Review Schedule and maps can be found at Appendix 'A'.

## 3. Policy Implications

None.

## 4. Financial Implications

None.

## 5. Statutory Considerations

Publishing the Polling District and Polling Place Review Schedule is a statutory requirement.

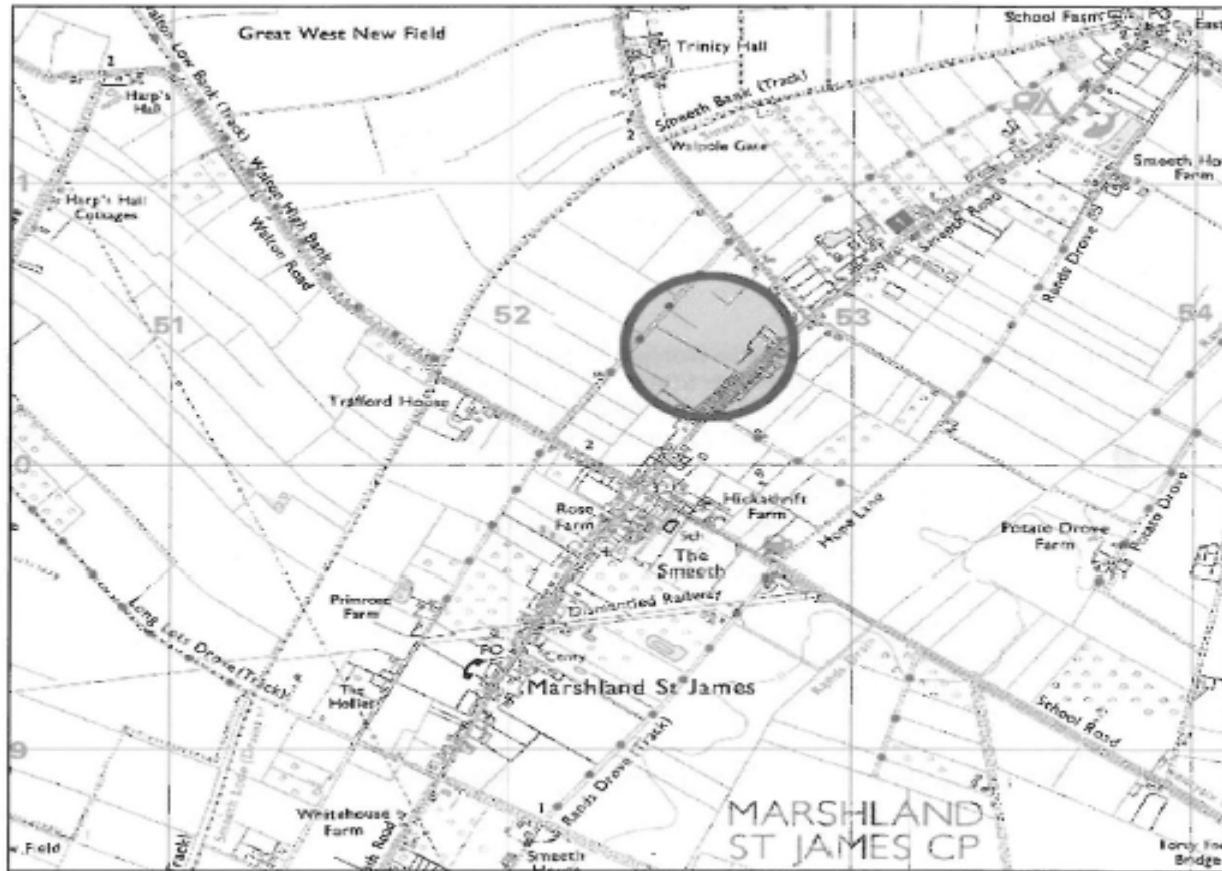
## 6. Risk Management

The Council's risk management system is integrated with the Polling District and Polling Place Review, so the risks associated are identified and linked.

## 7. Access to Information

Background information as referenced in the Polling District and Polling Place Review Schedule.

<u>Ward</u>	<u>Map Reference/Polling District</u>	<u>Area of Polling Place</u>	<u>Polling Station</u>	<u>15.2.2018</u> <u>Ward Electorate</u>
<b>Mershe Lande</b>	<b>(15)</b> TF1 – Marshland St James	The Parish of Marshland St James	Marshland Hall, 156 to 158 Smeeth Road, Marshland St James PE14 8JB	1,022



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**Pre-Screening Equality Impact  
Assessment**

Name of policy/service/function					
Is this a new or existing policy/ service/function?		New / Existing (delete as appropriate)			
Brief summary/description of the main aims of the policy/service/function being screened.  Please state if this policy/service rigidly constrained by statutory obligations					
<b>Question</b>	<b>Answer</b>				
<p><b>1. Is there any reason to believe that the policy/service/function could have a specific impact on people from one or more of the following groups <b>according to their different protected characteristic</b>, for example, because they have particular needs, experiences, issues or priorities or in terms of ability to access the service?</b></p> <p>Please tick the relevant box for each group.</p> <p>NB. Equality neutral means no negative impact on any group.</p>		Positive	Negative	Neutral	Unsure
	Age				
	Disability				
	Gender				
	Gender Re-assignment				
	Marriage/civil partnership				
	Pregnancy & maternity				
	Race				
	Religion or belief				
	Sexual orientation				
	Other (eg low income)				
<b>Question</b>	<b>Answer</b>	<b>Comments</b>			
<b>2. Is the proposed policy/service likely to affect relations between certain equality communities or to damage relations between the equality communities and the Council, for example because it is seen as favouring a particular community or denying opportunities to another?</b>	Yes / No				
<b>3. Could this policy/service be perceived as impacting on communities differently?</b>	Yes / No				
<b>4. Is the policy/service specifically designed to tackle evidence of disadvantage or potential discrimination?</b>	Yes / No				
<p><b>5. Are any impacts identified above minor and if so, can these be eliminated or reduced by minor actions?</b> If yes, please agree actions with a member of the Corporate Equalities Working Group and list agreed actions in the comments section</p>	Yes / No	<b>Actions:</b>			
		<b>Actions agreed by EWG member:</b> .....			
<b>Assessment completed by:</b> <b>Name</b>					
<b>Job title</b>	<b>Date</b>				

**Please Note: If there are any positive or negative impacts identified in question 1, or there any 'yes' responses to questions 2 – 4 a full impact assessment will be required.**