

## REPORT TO CABINET

<b>Open</b>		Would any decisions proposed :		
<b>Any especially affected Wards</b>	Operational	(a) Be entirely within cabinet's powers to decide YES		
		(b) Need to be recommendations to Council NO		
		(c) Be partly for recommendations to Council and partly within Cabinets powers – NO		
Lead Member: Cllr B Long E-mail: cllr.brian.long@west-norfolk.gov.uk		Other Cabinet Members consulted: Cllr Nockolds		
		Other Members consulted:		
Lead Officer: Sam Winter E-mail: sam.winter@west-norfolk.gov.uk Direct Dial: 01553 616327		Other Officers consulted: Chief Executive		
Financial Implications NO	Policy/Personnel Implications NO	Statutory Implications YES	EIA required NO	Risk Management Implications NO

Date of meeting: 28 November 2017

### MEMBER CHAMPIONS

#### Summary

The report invites Cabinet to agree the protocol and Terms of Reference for Member Champions.

#### Recommendations

- 1) That the Terms of Reference for Member Champions be approved.
- 2) That the Protocol for Member Champions be approved.
- 3) That the Disability Champion be appointed.
- 4) That an Armed Forces Champion be appointed.

#### Reason for Decision

To give structure and regulation to the role of Member Champions.

## 1 BACKGROUND

Over a number of years Member Champions have been appointed. There have not been a specific Terms of Reference for the roles, or any protocol as to how the role would operate.

Attached to the report are Terms of Reference for each of the Champions:

Coastal – Cllr Squires  
 Disability – to be confirmed  
 Heritage – Cllr Wright

It is proposed that an Armed Forces Champion be appointed in addition to those already approved.

### **3 POLICY IMPLICATIONS**

Champions have been appointed in the past.

### **4 FINANCIAL IMPLICATIONS**

Champions are only able to claim to attend events following agreements of the Leader. No Special Responsibility Allowance is payable.

### **5 STATUTORY CONSIDERATION**

None

### **6 RISK ASSESSMENT**

The protocol gives structure to the role of the Champion.

### **7 ACCESS TO INFORMATION**