



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200

25th August 2026

To: Councillors A Beales, T de Winton, D Heneghan, S Lintern, A Moore
C Morley, S Sandell

Dear Member

Community Project Fund and Budget Setting Task Group

You are invited to attend a meeting of the above-mentioned Task Group which will be held on **Thursday, 3rd September, 2026 at 4.30 pm** in the **Meeting Room 1:3 and on Microsoft Teams** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Appointment of Chair and Vice Chair

2. Apologies

3. Declarations of Interest (Page 3)

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Members should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting.

4. Urgent Business

To consider any business which, by reason of special circumstances, the Chair proposes to accept as urgent under Section 100(b)(4)(b) of the Local

Government Act, 1972.

5. Members Present Under Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chair.

6. Chair's Correspondence

7. Terms of Reference for the Task Group (Pages 4 - 5)

8. Community Grant Fund Processes and Arrangements

9. Work Programme and Date of the Next Meeting

The Task Group to consider items for the future Work Programme and their schedule of meetings.

10. Early Budget Information (To Follow)

To receive information from the Deputy Chief Executive and the Assistant Director for Finance.

11. Exclusion of Press and Public

To consider passing the following resolution:

“That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1, 2 or 3 of Part 1 of Schedule 12A to the Act”.

12. EXEMPT - Early Budget Information