

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**

**SHAREHOLDER COMMITTEE DECISION SHEET**

**Decision Sheet from the Meeting of the Shareholder Committee held on Wednesday, 18th March, 2026 at 4.00 pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ**

**PRESENT:** Councillors A Beales (Chair), C Morley and S Ring.

**PRESENT UNDER STANDING ORDER 34:** Councillor A Ware

**OFFICERS PRESENT:**

Karl Patterson, Housing Development Manager  
Carl Holland, Assistant Director for Finance and Deputy Section 151 Officer  
Duncan Hall, Assistant Director for Housing, Place and Regeneration  
Charlotte Marriott, Interim Corporate Governance Manager

1 **APOLOGIES FOR ABSENCE**

None.

2 **MINUTES OF THE PREVIOUS MEETING**

**RESOLVED:** The Minutes of the meeting held on the 30<sup>th</sup> October 2025 were approved as a correct record.

3 **DECLARATIONS OF INTEREST**

None.

4 **MEMBERS PRESENT UNDER STANDING ORDER 34**

Councillor Ware was present under Standing Order 34.

5 **URGENT BUSINESS**

None.

6 **CHAIR'S CORRESPONDENCE**

None.

7 **WEST NORFOLK HOUSING COMPANY ASSURANCE REPORT**

**RESOLVED:** The Shareholder Committee noted the contents of the Annual Assurance Report.

**REASON FOR DECISION:** To provide the Shareholder Committee with assurance on the West Norfolk Housing Companies performance against the business plan, governance and finances.

8 **WEST NORFOLK PROPERTY LIMITED ASSURANCE REPORT**

**RESOLVED:** The Shareholder Committee noted the contents of the Annual Assurance Report.

**REASON FOR DECISION:** To provide the Shareholder Committee with assurance on the West Norfolk Property Limited performance against the business plan, governance and finances.

9 **ALIVE WEST NORFOLK BOARD MEMBERSHIP**

**RESOLVED:** The Shareholder Committee noted and supported the change in named directors to the Board of Alive West Norfolk as set out in the report.

**REASON FOR DECISION:** To note and agree changes to the named membership of the Board.

10 **COMMITTEE FORWARD PLAN**

**RESOLVED:** The Committee Forward Plan was noted.

11 **DATE OF FUTURE MEETING**

The date of next meeting was to be confirmed.

12 **EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:** That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act.

13 **EXEMPT - WEST NORFOLK HOUSING COMPANY BOARD MEMBERSHIP**

**RESOLVED:** The Shareholder Committee:

1. Approved the appointment of Karl Patterson, Housing Development Manager, to the board of West Norfolk Housing Company

2. Agreed the West Norfolk Housing Company Board that Duncan Hall remains on the board of directors
3. Agreed the Company's Memorandum and Articles of Association are amended to disapply the 9-year maximum term provision to directors who are employees of the Company or officers of the Council and authority is delegated to the Principal Lawyer to finalise the revised wording.

**REASON FOR DECISION:** To provide the board with greater resilience in light of upcoming Local Government Reorganisation and ensure the recommendations align with the Company's constitutional arrangements.

14 **EXEMPT - WEST NORFOLK HOUSING COMPANY - LOAN FACILITY**

**RESOLVED:** The Shareholder Committee

- (a) noted the process undertaken to develop the loan agreement and
- (b) granted their consent for the loan agreement to be put into effect on behalf of the WNHC through the delegated authority to the Council's Housing Development Manager in consultation with the Council's Chief Operating Officer.

**REASON FOR DECISION:** To enable the Council to support its wholly owned company, WNHC, towards delivery of its Business Plans and the Council's own Corporate Strategic aims.

**The meeting closed at 5.26 pm**