

EXTRAORDINARY COUNCIL MEETING

Agenda

Thursday, 17th July, 2025 at 6.30 pm or upon the rising of the previous meeting which commences at 5pm, whichever is the later.

In the Assembly Room Town Hall Saturday Market Place King's Lynn

Available for the public to view on WestNorfolkBC on You Tube



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX Telephone: 01553 616200

9 July 2025

Dear Councillor

You are hereby summoned to attend a meeting of the Borough Council of King's Lynn and West Norfolk which will commence at 6.30 pm on Thursday, 17th July, 2025 in the Assembly Room, Town Hall, Saturday Market Place, King's Lynn to transact the business shown below.

Yours sincerely

Kate Blakemore Chief Executive

BUSINESS TO BE TRANSACTED

- 1. PRAYERS
- 2. APOLOGIES FOR ABSENCE
- 3. **DECLARATIONS OF INTEREST** (Page 5)

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

4. APPOINTMENT OF HONORARY ALDERMAN AND PRESENTATION OF THE ENGROSSMENTS OF THE RESOLUTION AND BADGE OF OFFICE

- 1. To receive an address from the Leader of the Council, Councillor Beales, following the resolution passed at Council on 26th June 2025, that under Section 249 of the Local Government Act 1972, the Council places on record its deep appreciation of the eminent services rendered by former Councillor Margaret Wilkinson and that in recognition of such service, the Council confers on her the title of Honorary Alderman.
- 2. To present the Engrossment of the Resolution and Badge of Office to the new Honorary Alderman and to receive responses as appropriate.

Kate Blakemore Chief Executive

DECLARING AN INTEREST AND MANAGING ANY CONFLICTS FLOWCHART



START

YFS ←

Does the matter directly relate to one of your DPIs?

Declare the interest. You have

 \rightarrow NO

Does the matter directly relate to the finances or wellbeing of one of your ERIs?

a conflict and cannot act or remain in the meeting *

Declare the interest. You have

a conflict and cannot act or remain in the meeting *

YES 🗹

↑ NO

* without a dispensation

Glossary:

DPI: Disclosable Pecuniary

ERI: Extended Registrable

Declare the interest. You have a conflict and cannot act or remain in the meeting *

YES ←

Does it directly relate to the finances or wellbeing of you, a relative or a close associate?

Other actions to mitigate against identified conflicts:

- 1. Don't read the papers
- 2. Tell relevant officers
- 3. Ask to be removed from any email recipient chain/group

Declare the interest. Are you or they affected to a greater extent than most people? And would a reasonable person think you are biased because

of the interest?

YES ←

↑ NO

Does it affect the finances or wellbeing of you, a relative, a close associate or one of my ERIs?

 YES

↑NO

↑ NO

You have a conflict and cannot act or remain in the meeting *

Take part as normal

Does it relate to a Council Company or outside body to which you are appointed by the Council?

YES ∠

Z

↑ NO

You can remain the meeting if the Chair agrees, for you to speak in your external capacity only. Do not vote.

You can take part in discussions but make clear which capacity you are speaking in. Do not vote.

YES ←

NO ←

Declare the interest. Do you, or would a reasonable person think there are competing interests between the Council and the company/outside body?

Does another interest make you that feel you cannot act in a fair, objective or open manner? Would a reasonable person knowing the same interest think you could not act in a fair, objective or open manner?

NO TO BOTH

YES TO ONE ↓

Declare the interest for the sake of openness and transparency. Then take part as normal.

You have a conflict. Declare the interest. Do not participate and do not vote.