



Audit Committee

Agenda

Monday, 22nd September, 2025
at 4.30 pm

in the

**Council Chamber, Town Hall, Saturday
Market Place, King's Lynn and available
for the public to view on [WestNorfolkBC
on You Tube](#)**

Borough Council of
**King's Lynn &
West Norfolk**



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Friday 12th September 2025

Dear Member

Audit Committee

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Monday, 22nd September, 2025 at 4.30 pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Appointment of Vice-Chair for Municipal Year

To appoint a Vice-Chair for the next municipal year.

2. Apologies

To receive any apologies of absence.

3. Minutes (Pages 5 - 12)

To approve the minutes from the Audit Committee held on 3rd July 2025.

4. Declarations of Interest (Page 13)

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

5. Urgent Business Under Standing Order 7

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

6. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman

7. Chair's Correspondence (if any)

8. Q1 2025-2026 Corporate Risk Management Report (Pages 14 - 25)

9. Audit Committee Annual Report from the Chair (Pages 26 - 32)

10. Annual Fraud and Error Progress Report (Pages 33 - 49)

11. Treasury Management Outturn Report 2024/2025 (Pages 50 - 68)

12. Treasury Management Quarter 1 2025/2026 (Pages 69 - 82)

13. Committee Work Programme 2025/2026 and Forward Decision List (Pages 83 - 91)

To note the Committee's Work Programme for 2025/2026.

14. Date of Next Meeting

To note that the date of the next meeting of the Audit Committee will take place on 17th November 2025.

To:

Audit Committee: S Bearshaw, S Dark, T de Winton, P Devulapalli, B Jones, P Kunes, B Long, A Moore and A Ryves (Chair)

Portfolio Holders:

Councillor C Morley

Officers:

Carl Holland – Assistant Director for Finance and Deputy Section 151 Officer

Debbie Ess – Corporate Performance Officer