

Borough Council of
**King's Lynn &
West Norfolk**



Audit Committee

Agenda

**Monday, 20th January, 2025
at 4.30 pm**

in the

**Council Chamber, Town Hall and available
for the public to view on [WestNorfolkBC -
YouTube](#)**

Borough Council of
**King's Lynn &
West Norfolk**



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Friday 10th January 2025

Dear Member

Audit Committee

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Monday, 20th January, 2025 at 4.30 pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies

To receive any apologies of absence.

2. Minutes (Pages 5 - 16)

To approve the minutes from the Audit Committee held on 18th November 2024.

3. Declarations of Interest (Page 17)

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

4. Urgent Business Under Standing Order 7

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

5. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and what items they wish to be heard before a decision on that item is taken.

6. Chair's Correspondence (if any)

7. Internal Audit Progress Report (Pages 18 - 36)

8. Audit Committee Feedback Survey Results (Pages 37 - 41)

9. Audit Completion Report (Pages 42 - 100)

**10. Statement of Accounts and Annual Governance Statement 2023-2024
(Pages 101 - 269)**

11. Committee Work Programme 2024/2025 (Pages 270 - 275)

To note the Committee's Work Programme for 2024/2025.

12. Date of Next Meeting

To note that the date of the next meeting of the Audit Committee will take place on **17th March 2025 at 4:30pm** in the **Council Chamber, Town Hall, Saturday Market Place.**

To:

Audit Committee: S Bearshaw, F Bone, S Dark, T de Winton, P Devulapalli, B Jones, B Long, S Nash and A Ryves (Chair)

Portfolio Holders:

Councillor C Morley

Management Team Representatives:

Michelle Drewery- Section 151 Officer and Assistant Director for Resources

Officers:

Teresa Sharman- Head of Internal Audit

