

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

CABINET DECISION SHEET

Decision Sheet from the Meeting of the Cabinet held on Tuesday, 10th June, 2025 at 6.00 pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ

PRESENT: Councillors Ring (Chair), de Whalley, Lintern, Moriarty, Morley and Rust and Squire.

OFFICERS:

Kate Blakemore – Chief Executive
Alexa Baker – Monitoring Officer
Duncan Hall – Assistant Director
Carl Holland – Deputy Section 151 Officer
Barry Brandford – Waste and Recycling Manager
James Arrandale – Deputy Monitoring Officer

1 MINUTES

RESOLVED: The Minutes from the Meeting held on 15th April 2025 were agreed as a correct record.

2 APOLOGIES

An apology for absence was received from Councillor Beales.

3 URGENT BUSINESS

CAPITAL PROGRAMME SPEND COMMENCEMENT

The Chair of the Corporate Performance Panel has given agreement that this decision could be considered and that if agreed, the decision could proceed immediately without being called-in to the Corporate Performance Panel.

RESOLVED:

1. Cabinet approved the movement of the following budget item within the capital programme from tier three to two: Grounds Maintenance Vehicles £436,730.
2. Cabinet authorised the spend of £732,610 for vehicle replacements in accordance with Tier 2 of the Capital Programme as reported in section 1 of this report.

REASON FOR DECISION

Recent inspections have seen the need to urgently replace four cage trucks, one general van, three specialist vehicles and two tractors necessary for day-to-day operations. The specific detail surrounding the requirements only became fully available in the week commencing 2 June 2025. These vehicles are vital for the Operations functions and would lead to the inability to carry out core services if not urgently acquired.

In the circumstances, the Chair of the Corporate Performance Panel has given agreement that the decision can be considered notwithstanding 5 days' notice of the proposed decision has not been given and if made the decision can proceed immediately without being called-in to the Corporate Performance Panel.

4 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

5 **CHAIR'S CORRESPONDENCE**

None.

6 **MEMBERS PRESENT UNDER STANDING ORDER 34**

Councillor Kemp – King's Lynn Masterplan Item.

7 **CALLED IN MATTERS**

The Chair informed the Cabinet that the Corporate Performance Panel were considering a call-in of the Cabinet Members Delegated Decision relating to Styleman Court Hunstanton at a meeting on 17th June 2025.

8 **FORWARD DECISIONS**

Cabinet commented on and noted the Forward Decisions List.

9 **MATTERS REFERRED TO CABINET FROM OTHER BODIES**

The Panels had considered the following items and made comments which were taken into account by Cabinet during consideration of each item:

King's Lynn Masterplan
Full Year Performance Management Report
Corporate Debt Recovery Policy

10 **CORPORATE DEBT RECOVERY POLICY**

RECOMMENDED: That Council adopt the Debt Recovery Policy as presented.

REASON FOR DECISION: To ensure the Council's policies are comprehensive and consistent with current regulation and best practice.

11 **2024-2025 PERFORMANCE MANAGEMENT REPORT**

RESOLVED: Cabinet reviewed and commented on the Performance Management Report and commented on the delivery against the Corporate Strategy.

REASON FOR DECISION: Cabinet should use the information within the Management Report to review progress on the agreed actions and indicators and satisfy themselves that performance is at an acceptable level. Where progress is behind schedule members can seek additional information to explain variances.

12 **APPOINTMENT OF HONORARY ALDERMAN**

RECOMMENDED:

1. That the Council places on record its deep appreciation of the eminent services to the Borough and the Council rendered by former Councillor Mrs Margaret Wilkinson.

2. That an Extraordinary Meeting of the Council to confer the title of Honorary Alderman on former Councillor Mrs Margaret Wilkinson is to be held after the Council meeting on 17 July 2025, and the engrossment of the recommendation above and an Aldermanic badge be presented to Mrs Margaret Wilkinson at that Council Meeting.

REASON FOR DECISION: To award Honorary Alderman status.

13 **2025-2026 APPOINTMENT OF MEMBERS TO SERVE ON CABINET SUB-COMMITTEES AND TASK GROUPS**

RESOLVED:

1. That officers be instructed to seek membership from Group Leaders for the Cabinet Committees and Task Groups for 2025/2026 and proportionality of Cabinet Task Groups be amended accordingly following consideration of proportionality at the Full Council meeting on 26th June 2025.

2. That the Membership of the Joint Safety and Welfare Committee and Joint Employee Committee for 2025/2026 be appointed at the meeting.
3. That in accordance with Standing Order 29.4, if any of the Task Groups are not appointed having regard to Political Balance that the Leaders of each Political Group be asked to agree that this rule be disapplied.

REASON FOR DECISION: To allow the business of the Council to continue into 2025/26.

14 **EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED: That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act.

15 **EXEMPT - KING'S LYNN MASTERPLAN**

RESOLVED:

1. Cabinet endorsed the creation of a new King's Lynn Masterplan in line with the brief outlined in appendix 1.
2. Cabinet agreed that the Deputy Chief Executive (S151) in consultation with the Deputy Leader and Portfolio Holder for Resources to incorporate the budget and administer funding as detailed in the report.
3. Cabinet delegated the decision to the Chief Executive and Deputy Leader of the Council to authorise officers to complete the procurement and appointment of a multidisciplinary team for the masterplanning project through the Homes England Development and Regeneration Technical Services Framework.

REASON FOR DECISION: To set out a clear vision and blueprint for King's Lynn as the primary centre and economic driver for growth in West Norfolk as set out in the West Norfolk Economic Strategy. The creation of a new masterplan for King's Lynn, combining all existing strategies and plans in one cohesive masterplan will inform future planning policy and further development of schemes in line with the town's vision.

This masterplan will provide a clear and deliverable pipeline of investment priorities within a spatial plan that will support the economic growth and regeneration of King's Lynn for the next 20 years. This will ensure King's Lynn is in the best possible position to respond to opportunities created through the proposed Devolution in Norfolk and

Suffolk and inform the development of the Regeneration Plan and Investment Plan for the Plan for Neighbourhoods programme.

The meeting closed at 7.15 pm