

Borough Council of
**King's Lynn &
West Norfolk**



Corporate Performance Panel

Agenda

**Wednesday, 29th May, 2024
at 4.30 pm**

in the

**Council Chamber
Town Hall
Saturday Market Place
King's Lynn**

**And available to view at WestNorfolkBC on You
Tube**



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200
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17th May 2024

Dear Member

Corporate Performance Panel

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Wednesday, 29th May, 2024 at 4.30 pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. **Apologies**
2. **Appointment of Vice Chair for the Municipal Year**
3. **Minutes** (Pages 5 - 11)
To approve the minutes from the previous meeting.
4. **Declarations of Interest** (Page 12)

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply

observing the meeting from the public seating area.

5. Urgent Business Under Standing Order 7

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

6. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman.

7. Chairman's Correspondence (if any)

8. Annual Communications Update (Pages 13 - 34)

9. Cabinet Report - Data Protection Policy Review (Pages 35 - 75)

10. Nominations to Outside Bodies - Hunstanton Sailing Club (Pages 76 - 77)

11. Appointments to Task Groups and Informal Working Groups (Page 78)

12. Portfolio Holder Question and Answer Session

Any questions should be emailed to democratic.services@west-norfolk.gov.uk in advance of the meeting.

13. Work Programme and Forward Decisions List

a) **Panel Work Programme** (Pages 79 - 83)

b) **Cabinet Forward Decisions List** (Pages 84 - 88)

c) **Shareholder Committee Work Programme** (Pages 89 - 91)

14. Date of Next Meeting

The next meeting of the Corporate Performance Panel is scheduled to take place on Wednesday 17th July 2024 at 4.30pm in the Town Hall.

To:

Corporate Performance Panel: J Bhondi, R Blunt, Mrs J Collingham, B Jones, B Long (Chair), S Nash, J Osborne, C Rose, A Ryves, S Sandell, D Sayers and Mrs V Spikings

Portfolio Holders:

Councillor Beales – Leader – Items 8 and 9.

Appropriate Officers:

Becky Box – Assistant Director

Laura Botten – Information Governance Officer

Jo Hillard – Corporate Customer Service Manager

Andrew Howell – ICT Web Team Manager

Tim Baldwin – Communications Officer

Philippa Sillis – Communications and Engagement Officer