

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK****ENVIRONMENT AND COMMUNITY PANEL**

**Minutes from the Meeting of the Environment and Community Panel held on  
Tuesday, 4th June, 2024 at 4.30 pm in the Council Chamber, Town Hall,  
Saturday Market Place, King's Lynn PE30 5DQ**

**PRESENT:** S Collop (Chair)

Councillors P Bland, A Bullen, P Devulapalli, D Heneghan, P Hodson, A Kemp  
and P Kunes, A Bubb (Substitute) and S Lintern (Substitute).

**Portfolio Holders**

Councillor J Rust,  
Councillor M de Whalley,  
Councillor S Ring,

**Officers:**

Debbie Ess- Corporate Performance Officer  
Honor Howell- Corporate Governance Manager/ Assistant to the Chief  
Executive  
Martin Chisholm- Assistant Director

**EC1: APOLOGIES FOR ABSENCE**

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Apologies for absence were received from Councillor Kirk, Radcliffe,  
Sandell, Beales.

**EC2: MINUTES**

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Councillor Devulapalli asked for the minutes from the meeting held on  
the 9<sup>th</sup> April 2024 for Item 7 to be amended.

**RESOLVED:** The Minutes of the 9<sup>th</sup> April 2024 were amended.

**EC3: DECLARATIONS OF INTEREST**

There were no declarations of interest.

**EC4: URGENT BUSINESS**

There was no urgent business.

EC5: **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

There was no members present under Standing Order 34.

EC6: **CHAIR'S CORRESPONDENCE**

There was none.

EC7: **APPOINTMENT OF VICE CHAIR FOR MUNICIPAL YEAR**

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**RESOLVED:** That Councillor Devulapalli be appointed Vice Chair of the Panel for the 2024/25 Municipal Year.

EC8: **MEMBERSHIP OF TASK GROUPS AND INFORMAL WORKING GROUPS 2024/2025**

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The Panel considered the appointment of Members to serve on the Informal Working Groups and Task groups, which had previously been established by the Panel, for the municipal year 2024/25.

**RESOLVED:**

1. That the Homelessness and Housing Delivery Task Group continues to operate as a 7 Member Task Group and the Democratic Services Officer be instructed to seek Membership of the Task Group from Group Leaders for the 2024/2025 municipal year.
2. That the Single Use Plastic Informal Working Group be disbanded as it had not met in a year.
3. That the Climate Change Informal Working Group remain established and continue to operate.
4. That the Tourism Informal Working Group remain established, and the Chair liaise with the Chair of the Regeneration and Development Panel to finalise Membership.

EC9: **NOMINATIONS TO OUTSIDE BODIES AND PARTNERSHIPS**

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The Panel were invited to nominate representatives to participate in the outside bodies and partnerships which fall within the remit of the Panel.

The Panel noted that nominations would be presented to the full Council meeting on 27<sup>th</sup> June 2024 for consideration.

**RESOLVED:** That the Panel submit the following nominations to Council:

1. Borough Council/College of West Anglia Liaison Board – Vacancy
2. King's Lynn and West Norfolk Area Museums Committee – Councillor Bland, Bubb and Non-Councillor William Davidson
3. King's Lynn Football Club – Councillor Bland
4. Norfolk County Council – Norfolk Countywide Community Safety Partnership Scrutiny Sub-Panel – Councillor Rose and Kemp as substitute.
5. Norfolk Health Overview and Scrutiny Committee – Councillor Devulapalli and Substitute Vacancy.
6. West Norfolk Community Transport Project – Councillor Everett

EC10: **COUNCILLOR COMMUNITY GRANT SCHEME**

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The Corporate Performance Officer present the Councillor Community Grant Scheme to the panel.

The Corporate Performance Officer advised the report was an overview of the Scheme for the last 12 months. She highlighted the Scheme had been running for 3 years and had helped 256 Groups with funding totalling £121,000.

The Corporate Performance Officer advised the Panel the Scheme was to continue for 2026-27. She advised that refresher annual training for members can be arranged at request.

The report focused on what has been achieved which is 77 Grants and highlighted the funding not used.

The Chair thanked the Corporate Performance Officer and invited questions and comments from the panel.

The Vice Chair, Councillor Devulapalli sought clarification on the timeline of the Scheme and highlighted how the scheme was beneficial for the community.

The Corporate Performance Officer clarified the Scheme relaunched in August following the members training and ran to March 2025.

Councillor Lintern referred to the impact this had made in her ward and endorsed the Community Grant Scheme. Councillor Lintern thanked the Corporate Performance Officer.

Councillor Bullen agreed with Councillor Lintern comments and stated without the Community Grants there was projects that would have not been able to have gone ahead without the Grant.

Councillor Kunes supported the Community Grants continuation.

Councillor Kemp referred to the benefits the Community Grant Scheme had provided activities for young people in South and West Lynn. She supported the Community Grant Scheme continued.

**RESOLVED:** The Panel noted the report.

EC11: **WORK PROGRAMME AND FORWARD DECISION LIST**

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Members of the Panel were reminded that an eform was available on the Intranet which could be completed and submitted if Members had items which they would like to be considered for addition to the Work Programme.

**RESOLVED:** The Panel's Work Programme was noted.

Councillor Bullen invited all members are invited to visit Marthas Meadow in Southery. He advised the Panel that, Marthas Meadow is a remarkable project which was a development of redundant piece of land to wildlife haven and encourage members to visit to see how wildlife areas were managed.

EC12: **DATE OF THE NEXT MEETING**

The next meeting of the Environment and Community Panel would be held on **16<sup>th</sup> July 2024** in the **Council Chamber, Town Hall, King's Lynn.**

**The meeting closed at 4.52 pm**