

Borough Council of
**King's Lynn &
West Norfolk**



Audit Committee

Agenda

Monday, 21st November, 2022
at 4.00 pm

in the

**Council Chamber
Town Hall
Saturday Market Place
King's Lynn**

Available to view on:

<https://www.youtube.com/user/WestNorfolkBC>



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200

10 November 2022

Dear Member

Audit Committee

You are invited to attend a meeting of the above-mentioned Committee which will be held on **Monday, 21st November, 2022 at 4.00 pm** in the **Remote Meeting on Zoom and available for the public to view on WestNorfolkBC on You Tube - Zoom and You Tube** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies

2. Minutes (Pages 5 - 15)

To approve the minutes from the Audit Committee held on 26 September 2022.

3. Declarations of Interest

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

4. Urgent Business Under Standing Order 7

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

5. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and on what items they wish to be heard before a decision on that item is taken.

6. Chair's Correspondence (if any)

7. External Audit Plan for 2021/2022 (Pages 16 - 63)

The Committee are invited to submit any specific questions to the Assistant Director, Resources by midday on 17 November 2022.

8. Draft Annual Governance Statement 2021/2022 (Pages 64 - 105)

9. Rationalised Corporate Risk Register (Pages 106 - 121)

10. Internal Audit Half Year Progress Report (Pages 122 - 145)

**11. BCKLWN Internal Audit Follow up of Recommendations Report
(Pages 146 - 162)**

12. Fraud and Corruption Half Year Progress Report (Pages 163 - 171)

13. Budget Monitoring Update - Periods 4 and 5 (Pages 172 - 220)

14. Cabinet Forward Decisions List (Pages 221 - 226)

15. Work Programme 2022/2023 (Pages 227 - 233)

16. Date of Next Meeting

To note that the date of the next meeting of the Audit Committee will take place on 20 February 2022 at 4.30 pm in the Council Chamber, Town Hall, King's Lynn.

To:

Audit Committee: Councillors Mrs J Collingham, I Devereux (Chair), P Gidney, J Lowe, C Manning (Vice-Chair), C Morley, J Rust, A Ryves and M Storey

Portfolio Holders:

Items 7,8, 10, 11, 12, 13 - Portfolio Holder, Finance
Items 8, 9 - Leader

Officers:

Alexa Baker - Monitoring Officer
Michelle Drewery - Assistant Director, Resources/Management Team
Representative
Ged Greaves - Corporate Performance Manager
Faye Haywood - Internal Audit Manager
Jamie Hay - Senior Internal Auditor
Carl Holland - Financial Services Manager