

Borough Council of  
**King's Lynn &  
West Norfolk**



# **Corporate Performance Panel**

## **Agenda**

**Monday, 3rd October, 2022**  
at 4.30 pm

in the

**Council Chamber  
Town Hall  
Saturday Market Place  
King's Lynn**

Available to view on <https://www.youtube.com/user/WestNorfolkBC>





**King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX**  
**Telephone: 01553 616200**

23 September 2022

Dear Member

**Corporate Performance Panel**

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Monday, 3rd October, 2022 at 4.30 pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

**AGENDA**

**1. Apologies**

**2. Minutes (Pages 6 - 20)**

To approve the minutes from the Corporate Performance Panel held on 16 June 2022.

**3. Declarations of Interest**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

**4. Urgent Business Under Standing Order 7**

To consider any business which, by reason of special circumstances, the

Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

**5. Members Present Pursuant to Standing Order 34**

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and on what items they wish to be heard before a decision on that item is taken.

**6. Chair's Correspondence (if any)**

**7. Call-in (if any)**

**8. Call-in of Officer Delegated Decisions (Pages 21 - 27)**

**9. Town Deal Board (Governance) (Pages 28 - 60)**

**10. Q! 2022/23 Corporate Performance Monitoring Report (Pages 61 - 68)**

**11. Notice of Motion from Council 13 July 2022: Menopause Workplace Pledge**

A discussion to be held on the views of the Panel:

**iv) Councillor S Squire proposed the following Notice of Motion (7/22), seconded by Councillor Rust.**

**“Menopause Workplace Pledge”**

It is estimated there are some 13 million women in the UK that are currently peri or menopausal. Menopausal women are the fastest growing demographic in the workforce and almost 8 out of 10 menopausal women are in work. This council is aware that over 50% of our workforce and 25% of our councillors are women. It recognises that peri-menopause and menopause and the wide ranging symptoms involved can be a difficult time for women, can lead to a loss of confidence which may then lead to women leaving the workforce. This council would like to demonstrate they are fully supportive of both staff and councillors experiencing menopause and wish to be a Menopause Friendly Employer. Therefore, we agree to sign the Menopause Workplace Pledge, nominate a dedicated Menopause Champion amongst the staff and to arrange regular support and advice sessions that can be accessed by both staff and councillors. Councillors Squire and Rust spoke in support of the Motion. Under standing order 14.6 Councillor Dark proposed that the Motion be referred to the Corporate Performance Panel for consideration. Council debated referring the matter to the Panel. On being put to the vote the proposal was agreed.

**RESOLVED:** That the Motion be referred to the Corporate Performance Panel

for consideration

**12. Portfolio Holder Question and Answer Session**

Members are invited to submit any questions prior to the meeting.

**13. Panel Work Programme** (Pages 69 - 80)

**14. Cabinet Forward Decision List** (Pages 81 - 85)

**15. Date of Next Meeting**

To note that the date of the next meeting of the Corporate Performance Panel will take place on 17 October at 4.30 pm in the Council Chamber, Town Hall, King's Lynn.

**16. Exclusion of Press and Public**

To consider passing the following resolution:

"That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act".

**17. Exempt: KLIC Repayment Plan (verbal report)**

**18. Exempt: Update on Guildhall Tenancies (verbal report)**

To:

**Corporate Performance Panel:** Councillors B Ayres, H Humphrey (Vice-Chair), J Kirk, J Lowe, C Manning, J Moriarty (Chair), C Morley, S Nash, C Rose, Mrs V Spikings and D Tyler

**Portfolio Holders:**

Councillor S Dark, Leader

Councillor Mrs A Dickinson, Finance

Councillor G Middleton, Building, Culture and Heritage/Deputy Leader

**Officers:**

Alexa Baker, Monitoring Officer

Becky Box, Assistant Director Central Services/Management Team Representative

Ged Greaves, Corporate Performance Manager

Jamie Hay, Senior Internal Auditor

Matthew Henry, Assistant Property and Projects