

Borough Council of
**King's Lynn &
West Norfolk**



Audit Committee

Agenda

Monday, 26th September, 2022
at 4.30 pm

in the

**Council Chamber
Town Hall
Saturday Market Place
King's Lynn**

Available to view on:

<https://www.youtube.com/user/WestNorfolkBC>

King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200

15 September 2022

Dear Member

Audit Committee

You are invited to attend a meeting of the above-mentioned Committee which will be held on **Monday, 26th September, 2022 at 4.30 pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies

2. Minutes - TO FOLLOW

To approve the minutes from the Audit Committee on 7 September 2022.

3. Declarations of Interest

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

4. Urgent Business Under Standing Order 7

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

5. **Members Present Pursuant to Standing Order 34**

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and on what items they wish to be heard before a discussion on that item is taken.

6. **Chair's Correspondence (if any)**

7. **Draft Statement of Accounts for 2020/2021** (Pages 5 - 136)

8. **Draft Annual Governance Statement 2020/2021** (Pages 137 - 192)

9. **Business Continuity Annual Update** (Pages 193 - 197)

10. **Audit Committee Terms of Reference** (Pages 198 - 201)

11. **Risk Management Maturity Assessment** (Pages 202 - 213)

12. **Update on Audit Progress and Timetable - Verbal Report**

13. **Cabinet Forward Decisions List** (Pages 214 - 218)

14. **Committee Work Programme** (Pages 219 - 224)

To note the Committee's Work Programme

15. **Date of Next Meeting**

To note that the date of the next meeting of the Audit Committee will take place on 21 November 2022 at 4.30 pm in the Council Chamber, Town Hall, King's Lynn.

To:

Audit Committee: Mrs J Collingham, I Devereux (Chair), P Gidney, J Lowe, C Manning, C Morley, J Rust, A Ryves and M Storey

Portfolio Holders:

Councillor S Dark - Leader

Councillor Mrs A Dickinson - Finance

Officers:

Alexa Baker, Monitoring Officer

Michelle Drewery – Assistant Director/Management Team Representative

Ged Greaves Corporate Performance Manager

Faye Haywood, Internal Audit Manager

Carl Holland, Financial Services Manager

Dave Robson, Environmental Health Manager