

1. **Financial Assistance Scheme – Queen’s Platinum Jubilee Grants** (Pages 2 - 6)

BOROUGH COUNCIL OF KING'S LYNN AND WEST NORFOLK

RECORD OF DECISION TAKEN BY OFFICERS UNDER DELEGATED POWERS

This is a record of a decision taken by an officer under delegated powers and where necessary taken in consultation with members and officers.

FINANCIAL ASSISTANCE SCHEME – QUEEN'S PLATINUM JUBILEE GRANTS

Delegated Power

Council Constitution:

Part 3 - Responsibilities for Council Functions

Section 2 – Functions Delegated to Cabinet Members and Officers – Scheme of Delegation

7) People and Communities – 7.9) – Social Inclusion

Chief Executive in consultation with the Portfolio Holder for People and Communities.

Decision Taken

To award local community groups, schools and parish councils grants of up to £200 to celebrate and commemorate the Queen's Platinum Jubilee. A list of successful awards in this round, totalling £5,509, is attached.

Reasons for the Decision

The Council's Financial Assistance Scheme includes a small budget for a 'themed' fund each year. This was not utilised in 2020/2021 or 2021/2022 because of the global pandemic. As 2022 is the Queen's Platinum Jubilee, it was felt appropriate to use the 'themed' fund to run a scheme whereby local communities could celebrate and commemorate the Jubilee for the benefit of residents in their communities.

The first round for applicants closed at the end of February, with awards totalling £11,013 granted. Given the historic nature of this event and wanting to ensure all parishes had an opportunity to apply, we contacted all parishes who had not applied in the first round, to ask if they would like to submit an application. This report details those applications in the second round.

The original budget for the Jubilee Grants was £8,000. Total spend will now be £16,522. The overspend of £8,522 will be met from the underspend in 2021/2022 on the Councillor's Grants Scheme.

Options considered

The Financial Assistance Scheme is the only method by which local groups and communities can apply to the Council for funding for community based, inclusive events.

Any declarations of interest and details of any dispensations granted in respect of interests.

None – there will be Members whose wards have been successful in receiving a grant, but this is coincidental.

List of Background papers

Application forms
Delegated Decision dated April 2022.

Authorisation

Post Held: Partnership and Funding Officer

Signature: 

Date: 20th May 2022

Consultation with members/officers

If the decision is taken following consultation with the members/officers, please give details:

Signed by Member as consulted:

Date

Pre-Screening Equality Impact Assessment

Borough Council of
**King's Lynn &
West Norfolk**



Name of policy/service/function		Financial Assistance – ‘Themed’ Fund				
Is this a new or existing policy/ service/function?		New / Existing (delete as appropriate)				
Brief summary/description of the main aims of the policy/service/function being screened. Please state if this policy/service rigidly constrained by statutory obligations		A small budget is available for local community and voluntary groups to apply for funding, under the guidance of set criteria, to improve community facilities. Grant award decisions are made by Borough Council Officers and Members. It is not a statutory function.				
Question		Answer				
<p>1. Is there any reason to believe that the policy/service/function could have a specific impact on people from one or more of the following groups according to their different protected characteristic, for example, because they have particular needs, experiences, issues or priorities or in terms of ability to access the service?</p> <p>Please tick the relevant box for each group.</p> <p>NB. Equality neutral means no negative impact on any group.</p>			Positive	Negative	Neutral	Unsure
		Age			X	
		Disability			X	
		Gender			X	
		Gender Re-assignment			X	
		Marriage/civil partnership			X	
		Pregnancy & maternity			X	
		Race			X	
		Religion or belief			X	
		Sexual orientation			X	
Other (eg low income)			X			
Question		Answer	Comments			
2. Is the proposed policy/service likely to affect relations between certain equality communities or to damage relations between the equality communities and the Council, for example because it is seen as favouring a particular community or denying opportunities to another?		Yes / No	No- any constituted group or parish council can apply for the ‘themed’ funding. Providing the function for which they are applying for benefits the community, and meets the Scheme criteria, then any group can apply.			
3. Could this policy/service be perceived as impacting on communities differently?		Yes / No	Every application has to demonstrate a clear benefit to the community so grants will only ever improve a community and its facilities.			
4. Is the policy/service specifically designed to tackle evidence of disadvantage or potential discrimination?		Yes/ No	Some projects will do this through their activities, but this is not a specific requirement of the Scheme.			
5. Are any impacts identified above minor and if so, can these be eliminated or reduced by minor actions? If yes, please agree actions with a member of the Corporate Equalities Working Group and list agreed actions in the comments section		Yes / No	Actions:			
			Actions agreed by EWG member: Name			
Assessment completed by: Name Sarah Dennis						
Job title Partnership & Funding Officer		Date 20 th May 2022				
Please Note: If there are any positive or negative impacts identified in question 1, or there any ‘yes’ responses to questions 2 – 4 a full impact assessment will be required.						

Parish Council / Meeting / Community Group	Summary of Request	Grant Requested £
Anmer Parish Meeting	2/6/22 - Jubilee Cream Tea. 5/6/22 - free barbeque & street party	200
Barton Bendish Parish Council	Jubilee bunting & table decorations for the village hall and street party over the weekend	200
Brancaster Parish Council	Town crier, flower celebration, beacon lighting, family fun day, baking competitions	200
Burnham Market Parish Council	Purchase of a new gas powered beacon for use during the Jubilee celebrations	200
Congham Parish Council	Congham's Platinum Picnic on 4th June to celebrate the Jubilee	200
East Walton Parish Meeting	Planting of commemorative tree, afternoon of games, music, maypole dancing, mini sports day etc. Disco, fireworks and bonfire.	200
Feltwell Parish Council	Parish Council - in conjunction with the Community Group - grand village fete and carnival parade	200
Feltwell Parish Council	Feltwell Community Group - Party in the Meadow - family entertainment - live tribute act, disco and village beacon lighting ceremony and fireworks	200
Gayton Parish Council	Gayton & Gayton Thorpe family fun day, plus presentation of Jubilee mug to all school children, plus Queen's Platinum Jubilee Lunch	200
Great Massingham Parish Council	Platinum Jubilee Weekend - a weekend of events - subsidised community lunch and nostalgic film show, bingo, Jubilee quiz, sports afternoon, plus subsidised barbeque and free music	200
Grimston Parish Council	Setting up cricket net and bowling machine at village fete. Purchase of 12v battery to power machine	159
Hilgay Parish Council	Jubilee celebration beacon event with Hilgay silver band and school children singing	200
Hillington Parish Council	Family fun day in conjunction with the parish council, plus 2 street parties in the village	200
Marshland St James Parish Council	Afternoon Tea - decorations, table settings & entertainment	150
North Creake Parish Council	Jubilee weekend - mini dog show and games, screening of the Jubilee in the village hall, plus fancy dress competition and village walks	200
Northwold Parish Council	Presentation of commemorative Jubilee mugs (using Councillor's Fund) followed by Jubilee themed games and face painting, cakes and soft drinks	200

Ringstead Parish Council	Food and games on the playing field and later in the village hall	200
South Creake Parish Council	Community event - face painting, ukulele band,	200
Stanhoe Parish Council	Celebration lunch, refreshments, local choir, games and competitions	200
Stoke Ferry Parish Council	A week of activities - Jubilee Prince & Princess, unveiling of Jubilee bunting, with all school children and residents asked to join in, a treasure hunt, Jubilee fayre and a big lunch	200
Terrington St Clement Parish Council	Lighting of beacon on 2nd June, and Jubilee Party in the Park on 4th June. Opening of new Jubilee Play Area	200
Terrington St John Parish Council	Fun afternoon picnic for the community	200
Welney Parish Council	Welney Jubilee Picnic with lots of events, stalls, classic car show etc, plus a tree planting ceremony	200
West Dereham Parish Council	Plant a Tree for the Jubilee - metal tree guard and a commemorative plaque	200
West Walton Parish Council	Village fete for the Jubilee - games, face painting, machine, cake competition, entertainment and marquee	200
Gaywood Primary School	Celebration for the pupils of Gaywood Primary School - a tea party for each class	200
St Martha's Primary School	A week of celebrations for the children - games, afternoon tea, art collaborations, musical performances, British food making and crown, bunting and flag making	200
Rosebery SSSfN	A tea party - making bunting and flags, individual 'jewel' encrusted crowns, a display about the Queen, dressing up in union jack colours and a children's entertainer	200
		5,509