

Borough Council of
**King's Lynn &
West Norfolk**



ANNUAL COUNCIL MEETING

Agenda

Thursday, 12th May, 2022
at 4.30pm

in the

**Assembly Room
Town Hall
Saturday Market Place
King's Lynn**

Available to view on [WestNorfolkBC on You Tube](#)



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200
Fax: 01553 691663

Dear Councillor

You are hereby summoned to attend the Annual Meeting of the **Borough Council of King's Lynn and West Norfolk** which will commence at **4.30 pm** on **Thursday, 12th May, 2022** in **The Assembly Room, Town Hall, Saturday Market Place, King's Lynn** to transact the business shown below.

Yours sincerely

Lorraine Gore
Chief Executive

BUSINESS TO BE TRANSACTED

1. PRAYERS

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTEREST

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

4. MAYOR'S COMMUNICATIONS AND ANNOUNCEMENTS

To receive Mayor's communications and announcements.

5. URGENT BUSINESS

To receive any items of business which in the opinion of the Mayor are urgent.

6. ELECTION OF A COUNCILLOR TO HOLD OFFICE AS MAYOR OF THE BOROUGH OF KING'S LYNN AND WEST NORFOLK AND TO BE CHAIR OF THE COUNCIL FOR THE MUNICIPAL YEAR 2022/2023

7. **ELECTION OF A COUNCILLOR TO HOLD OFFICE AS DEPUTY MAYOR OF THE BOROUGH OF KING'S LYNN AND WEST NORFOLK AND TO BE VICE-CHAIR OF THE COUNCIL FOR THE MUNICIPAL YEAR 2022/23**
8. **ADMINISTER OATH TO THE MAYOR**
9. **ADMINISTER OATH TO THE DEPUTY MAYOR**
10. **VOTE OF THANKS TO THE RETIRING MAYOR AND MAYORESS**
11. **TO MAKE PRESENTATIONS TO THE RETIRING MAYOR AND MAYORESS AND DEPUTY MAYOR AND CONSORT AND RECEIVE RESPONSES**
12. **TO NOTE THE CHAIR OF CABINET AND CABINET MEMBERS**
13. **PROPORTIONAL ALLOCATION OF SEATS (Page 6)**

To agree proportional allocation of seats with regard to the following Council Bodies in the Constitution in accordance with Section 15 of the Local Government and Housing Act 1989 (as amended by subsequent legislation), and in accordance with Section 16 of that Act, to appoint members to serve on them (a full membership list will be made available at the meeting):

- Appointments Board /Investigating & Disciplinary Committee
- Licensing Committee
- Licensing and Appeals Board
- Planning Committee
- Standards Committee
- Audit Committee

Policy Review and Development Panels:

- Corporate Performance
- Environment and Community
- Regeneration and Development

14. APPOINTMENT OF CHAIRS AND VICE CHAIRS

Appointment of Chairs and Vice Chairs of the following bodies:

- Appointments Board
- Planning Committee
- Licensing Committee
- Licensing and Appeals Board
- Standards Committee

Appointment of Chairs of the following Bodies (Vice Chairs will be appointed at the first meeting of the Body)

- Audit Committee
- Corporate Performance Panel
- Environment and Community Panel
- Regeneration and Development Panel

15. POLITICAL PROPORTIONALITY OF TASK GROUPS

To agree the following:

Task Groups with 10 Members – 5 Conservative, 3 Independent, 2 Labour

Task Groups with 6 Members – 3 Conservatives, 2 Independent, 1 Labour

Task Groups with 4 Members – 2 Conservative, 1 Independent, 1 Labour

16. OUTSIDE BODIES

To agree that any members previously appointed to an outside body continue to serve until 21 June 2022 Cabinet or 14 July 2022 Council, whichever is appropriate.

Lorraine Gore
Chief Executive

POLITICAL PROPORTIONALITY - MAY 2022

	Total Membership	Conservative Group	Independent Group	Labour Group	Check Total
Total No. of Members	55	29	16	8	55
Appointments Board	9	5	2	2	9
Planning Committee	18	10	5	3	18
Licensing Committee	15	8	6	1	15
Licensing & Appeals Board	15	8	5	2	15
Standards Committee	7	4	2	1	7
Corporate Performance Panel	12	6	4	2	12
Environment & Community Panel	12	7	3	2	12
Regeneration & Development Panel	12	7	3	2	12
Audit Committee	9	5	3	1	9
Total Seats	109	60	33	16	109

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