

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**CABINET**

**Minutes from the Meeting of the Cabinet held on
Tuesday, 14th December, 2021 at 2.00 pm in the Assembly Room,
Town Hall, Saturday Market Place, King's Lynn PE30 5DQ**

PRESENT: Councillor S Dark (Chair)
Councillors R Blunt, A Dickinson, P Kunes and A Lawrence

Apologies for absence were received from Councillors B Long,
G Middleton and S Sandell

CAB76 NUMBERS OF MEMBERS PRESENT

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The Chair confirmed that in the current climate the special cabinet meeting would take place with lower numbers than usual but quorate.

CAB77 URGENT BUSINESS

None

CAB78 DECLARATIONS OF INTEREST

None

CAB79 CHAIR'S CORRESPONDENCE

None

CAB80 MEMBERS PRESENT UNDER STANDING ORDER 34

Councillor Ryves attended under standing order 34 for the Insurance item but did not comment thereon.

CAB81 MATTERS REFERRED TO CABINET FROM OTHER BODIES

The Corporate Performance Panel had considered the report and endorsed the recommendations at its meeting on 8 December 2021.

CAB82 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the

following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act.

CAB83 **CONTRACT/S FOR INSURANCE SERVICES**

A tender process had been carried out to obtain best value for the Council's insurance arrangements as the current contract ended on 31 December 2021. Tenders had been evaluated on the 1st and 2nd of November and the contracts would be formally awarded pending Cabinet Approval.

It was noted that an Insurance Advisor had been appointed to advise the Council on the specification for the tender, and to act as broker to the Council for those insurers that did not deal directly with insured clients. The contracts would be for an initial period of three years with possible annual extensions for up to two further years.

Cabinet discussed the breakdown of the contract into 12 lots, the tenders which had been received for each and the fact that the premiums reflected the sums insured. It was noted that the contracts would be reviewed annually in readiness for the budget process and any material changes would be reported back through the monitoring or budget process at the earliest opportunity.

RESOLVED: That the signing of contract(s) with the insurers that provide the best tender offers when measured against the pre-determined award criteria be approved.

Reason for Decision

To ensure that the Council maintains necessary insurance cover for its operations and complies with Public Contracts Regulations.

The meeting closed at 2.27 pm